



CITY COUNCIL MEETING AGENDA Tuesday – July 12, 2022 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Larry Stafford,
Council Position No.2
lstafford@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Heather Stewart,
Council Position No.4
hstewart@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members
Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Bryan Morris,
PW Director
Community Development

John Brockmueller,
Chief of Police

Jim Buzzard,
Legal Counsel

City of Napavine
407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website
www.cityofnapavine.com

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA – AS PRESENTED

- VI. APPROVAL OF MINUTES FROM THE REGULAR MEETING
 - 1) Regular Council Meeting Minutes– June 28, 2022
 - 2) Public Hearing Meeting Minutes – June 28, 2022
 - 3) Workshop Meeting Minutes – June 28, 2022

- VII. STAFF & COUNCIL REPORT

- VIII. PRESENTATION: Flood Authority – Scott Boettcher

- IX. NEW BUSINESS
 - 1) Vouchers – M. Whitten
 - 2) Res 22-06-133 - Surplus Multi Gas Monitor & Pipeline Detector – B. Morris
 - 3) Local Law Table Update – K. Geihl
 - 4) AM No. 22-06 New Liquor License: Tumac Taproom – R. Denham
 - 5) Interlocal Police Services Update – R. Denham

- X. CITIZEN COMMENTS – NON-AGENDA ITEMS

- XI. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting:

<https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

June 28, 2022, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called regular city council meeting to order at 6:04 pm.

INVOCATION:

Invocation was led by Bryan Morris

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O'Neill Mayor, Brian Watson Councilor #1, Larry Stafford Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, and Duane Crouse Councilor #5.

City staff members present: City Clerk – Rachele Denham, Treasurer – Michelle Whitten, PW/Comm Dev – Bryan Morris, Chief of Police – John Brockmueller.

CONSENT/APPROVAL OF AGENDA

MOVED:	Larry Stafford	Motion: Approval of Agenda- As Presented
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING

MOVED:	Brian Watson	Motion: Approval of Minutes - Regular Council Meeting from June 14, 2022
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

Chief of Police – J. Brockmueller

- Operations are normal. Informed the council that the Police Chief of Toledo is leaving and that will leave the city with only one officer. His plan is to provide coverage to Toledo. Cheese Days is coming up in Toledo and will especially need help providing police coverage for that event.

Rachele Denham – City Clerk

- Report in writing. Mentioned to council that if anyone would like to attend the Mayme Shaddock Park tour with Washington Wildlife & Recreation Coalition along with Representative Peter Abbarno to let her know so she can add them to the calendar invite. This will take place on Monday, August 1, 2022, from 9-11 AM. The sensitive document shredding event that was held on June 11 was positive and served sixteen cars collecting 840 lbs. of shredding. There is a new taproom coming to Napavine in the old bank. They will be serving beer, ciders, and wine. The owners hope to have local menus of eateries so that customers can bring food into the establishment. This is very exciting!

Bryan Morris – PW/Community Development

- Gave thanks to the police department for the support and positive relationships that have been made. It sure is a difference from past experiences.

Michelle Whitten – Treasurer

- Operations are normal, nothing out of the normal for vouchers. Just got back from vacation and had great help when gone, Rachelle and Morgan did their first payroll, and everyone got paid!

Duane Crouse – May Pro Tem

- The website looks great!

Heather Stewart – Councilor #4

- Website is great! She attended the memorial for Jim Haslett, and it was a great service remembering Jim. It was nice to see other council members attend.

Don Webster – Councilor #3

- The mayor did a great job with the proclamation at the memorial service for Jim Haslett.

Shawn O’Neill – Mayor

- He attended the memorial service for Jim Haslett, and it was a really nice service. He received a picture that Jim hand painted and plans to hang that in the mayor’s office.

NEW BUSINESS

VOUCHERS- M. WHITTEN:

*June 28, 2022, Second Council Meeting, Accounts Payable: 37621-37633; \$15,841.33, Payroll Vendor numbers: 3716-3720; \$17,830.40; Electronic Payments dates EFT*20220613-16 \$3,987.02; Electronic Payroll Payments; EFT*20220609-12 \$16,473.27; ACH Deposit Dates: 6/23/22 Direct Dep; \$23,992.89. Vouchers Grand Total: \$78,124.91. VOID CHECK #37631*

MOVED:	Larry Stafford	Motion: Approval of the Vouchers dated June 28, 2022, Second Council Meeting
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

FUEL STATION MORATORIUM – R. Denham: There was a public hearing held tonight, 6/28. It was a formality of process due to the emergency immediate ordinance (631) that was approved and passed at the May 24, 2022, council meeting.

RESOLUTION NO 22-06-132 SURPLUS 2006 CHEVY SILVERADO PICKUP – B. Morris:

RESOLUTION NO. 22-06-132

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA VINE, WASHINGTON, DECLARING CERTAIN PROPERTY TO BE SURPLUS TO THE NEEDS OF THE CITY AND DIRECTING DISPOSAL OF SUCH PROPERTY

MOVED:	Larry Stafford	Motion: Approve Resolution No. 22-06-132
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

SCOT INDUSTRIES PLANNING COMMISSION RECOMMENDATION- B. MORRIS:

MOVED:	Don Webster	Motion: Approve Planning Commission Recommendations for Scot Industries
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

AT&T CELL PHONE LEASE AGREEMENT- B. MORRIS:

MOVED:	Duane Crouse	Motion: Accept AT&T Cell Phone Lease Agreement
SECONDED:	Larry Stafford	
<i>Discussion: Legal counsel, Jim Buzzard reviewed the contract and is okay with it to move forward.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CITIZEN COMMENTS – NON-AGENDA ITEMS:

George and Danielle Reyna, Chehalis – Expressed his concern about the ongoing issues with his neighbors and within the city. He’s very frustrated with his situation and has put his house up for sale. He’s been going through this for over two years and is fed up with it. He has a no contact order against these people and is not sure why the police aren’t doing anything about it. The most recent issue was that is tires were slashed. These people are now jumping his fence with a knife in their hand. He feels that his hands are tied, and he can’t get help from anyone. He’s worried that this is going to explode and fears somebody getting seriously hurt or killed. Chief Brockmueller empathized with them and explained that the officers do show up to calls and respond as they can. All charges have been referred to the prosecutor. Councilor Heather Stewart asked about the legal obligation for the city to respond. The city clerk responded that there is a 5-day response. Councilor Stewart asked, what is the repercussion of the no contact order if someone breaks it? Chief responded that they could refer, arrest, or write a ticket. Chief also stated that everything that comes from there is at least referred.

Tim White, Small Acts of Kindness – Is excited about the event! Had a few issues getting the event insurance but worked it all out. Tim provided the city clerk proof of insurance, Certificate of Liability Insurance and Special Occasion License from Washington State Liquor and Cannabis Board, License No. 090032.

ADJOURNMENT:

MOVED:	Brian Watson	Motion: To Adjourn – Close of Meeting
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 6:43p.m.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com at the link <https://fccdl.in/NRj8dKtXo3>

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor



NAPAVINE CITY COUNCIL MINUTES
PUBLIC HEARING - Fuel Station Moratorium
June 28, 2022, 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called public hearing on the Fuel Station Moratorium to order 6:02 pm.

INTRODUCTION:

Mayor Shawn O'Neill introduced himself as presiding over the public hearing.

PURPOSE OF HEARING:

To invite testimony from the community members and the public regarding the Fuel Station Moratorium before the Council. The Council will hear testimony from persons present who wish to speak for or against the Fuel Station Moratorium. Any questions, please direct them to the Mayor and he will direct staff and Council members who may have the answers to address the question.

PROCEDURE:

Those wishing to testify are asked to speak clearly and tell the Council

- Your Name
- Your Address

Opened Public Hearing:

Mayor Shawn O'Neill opened the public hearing and welcomed anyone wishing to speak to approach the podium.

No one spoke during the public hearing.

Closing of Public Hearing:

Mayor Shawn O'Neill announced, all testimony having been taken, the public hearing on the Fuel Station Moratorium is now closed ending time 6:04 pm.

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor



NAPAVINE CITY COUNCIL
WORKSHOP MEETING MINUTES
June 28, 2022, 5:30 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

***Mayor Shawn O'Neill opened the Workshop Meeting at 5:30 p.m.**

NAPAVINE COUNCIL MEMBERS PRESENT:

Mayor Shawn O'Neill, Councilor #1 Brian Watson, Councilor #2 Larry Stafford, Councilor #3 Don Webster, Councilor #4 Heather Stewart, and Councilor #5 Duane Crouse.

TOLEDO COUNCIL MEMBERS & STAFF PRESENT:

Mayor Dobosh, Councilor #2 Eric Hayes, Councilor #3 Shelly Thomas, Councilor #4 Kathy Hill, City Clerk Deavon Jacobson, Police Chief Sam Patrick,

CITY STAFF MEMBERS PRESENT: City Clerk Rachele Denham, Treasurer Michelle Whitten, Bryan Morris PW/Comm Dev Director, Police Chief John Brockmueller.

ROUND TABLE DISCUSSION: Potential Napavine and Toledo Interlocal Policing

- **Key Points:** Term of Contract, Presence of officers in the cities, Vehicles/Equipment, and Court Services.

Discussions took place between all parties regarding the potential of combining Napavine and Toledo police departments. Currently Napavine is looking to work up a contract that would expire 12/31/2022 this is due to budgetary processes.

***Mayor Dobosh:** Is in support of the interlocal policing. In the past Toledo had done this with Winlock and it worked well. There was a savings for both cities. He would like a three-year contract but is fine with the six-month to see how everything works out.

***Eric Hayes:** Is in support of the interlocal policing. His points were based around the term of contract, police coverage and the PD/Clerk position.

***Kathy Hill:** Is in support of the interlocal policing. Toledo is not as large for coverage area but could make resources go further. Would like more discussion/information for the PD clerking for courts.

***Shelly Thomas:** Is in support so far/ on the fence of the local interlocal policing. Perception of patrol in the city, what it will look like.

***Mayor Pro Tem Crouse:** Is in support of the interlocal policing. Having 24-hour coverage is huge.

***Sheriff Snaza:** Expressed his support for this interlocal agreement between the two cities. He's worked with other local cities along with Alan Unzelman and it's been a positive experience. Things to consider are jail fees, and dispatch fees. Currently Toledo utilizes district court. Sheriff Snaza feels that it would be beneficial to switch to municipal court. If this agreement was to not work out and the sheriff office was to respond it would only be for active calls only.

***Heather Stewart:** Is in support of the interlocal policing. Asked what the 24-hr. coverage will look like. Chief Brockmueller stated that one officer in a patrol car at all times. She is interested to see more solid facts and numbers.

***Jim Buzzard:** Shared the difference between District vs. Municipal Courts. The district court judge is elected. This often provides a disconnect from the citizens in the community. Whereas municipal judges are more in tune to the community they serve. Has some data that he will provide us that show the numbers for district

***Don Webster:** Is in support of the interlocal policing. If it can be worked out let's do it!

***Larry Stafford:** Is in support of the interlocal policing.

***Brian Watson:** Is in support of the interlocal policing. Concern at this point of having six officers for two towns and how the coverage will be. Would like to know how the schedule will work and doesn't want to take away from Napavine.

In closing, Jim Buzzard stated he is in favor of a six-month contract until the end of the year. Then it can be extended after that point. Mayor O'Neill asked for dates/times to setup another workshop to go over specifics to include cost, and coverage. Rachele will reach out to Deavon and get the next meeting scheduled.

➤ **The meeting adjourned at 6:02 p.m.**

****THIS WAS OPEN DISCUSSION ONLY AND NO VOTES OR FINAL DECISIONS WERE MADE ****

Respectfully submitted,

Rachele Denham, City Clerk

Shawn O'Neill, Mayor

Councilor

RESOLUTION NO. 22-06-133

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, DECLARING CERTAIN PROPERTY TO BE SURPLUS TO THE NEEDS OF THE CITY AND DIRECTING DISPOSAL OF SUCH PROPERTY

WHEREAS, the city of Napavine, Washington, is authorized pursuant to RCW 35A.79.010, to dispose of property owned by the city by sale; and

WHEREAS, the City Council of the City of Napavine, Washington, considers the below described items of personal property owned by the city to be surplus to the city's needs; and

WHEREAS, the City Council of the City of Napavine, Washington, considers the sale of the below described items of personal property to be in the best interest of the citizens and patrons of the city,

NOW, THEREFORE, BE IT RESOLVED THAT THE City Council of the City of Napavine, Washington, does declare the following described items of personal property, surplus to the needs of the city:

- Multi-Gas Detector/Monitor
- Pipeline Detector

IT IS FURTHER RESOLVED that by this resolution the above items may be disposed of in a commercially reasonable way to wit; auction, public sale or sealed bid.

IT IS FURTHER RESOLVED that Michelle Whitten, Treasurer is designated as the city's designee to determine the method of sale to be utilized by the city, with such determination to be subject to council approval.

PASSED BY MAJORITY of the City Council of the City of Napavine, Washington, this ____ day of July 2022.

Shawn O'Neill, Mayor

Attest:

Rachelle Denham, Clerk

Approved as to form:

City Attorney, James M. B. Buzzard WBA #33555



Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
Date Action Taken	
Attest:	

**City of Napavine
Action Memorandum No. 22-06**

AM 22-06: Notice of New Liquor License

Originator: Rachele Denham, City Clerk

Prepared Date: July 8, 2022

Agenda Date: July 12, 2022

Route to:	Department Head	Signature	Date
X No Objections	Chief of Police		
X No Objections	City Clerk		

Review by Mayor Shawn O’Neill: _____,

Attachment(s): Washington State Liquor and Cannabis Board New Liquor License.

- 1) Tumac Taproom, 108 E Washington St. expires July 31, 2023.

Fiscal Impact: yes no

Summary statement: On June 23, 2022, the city received notice of application from the Washington State Liquor and Cannabis Board and on July 5, 2022, the city received the notice of approved business license from the Washington State Liquor and Cannabis Board. The license is within the City of Napavine Jurisdiction.

All future liquor license renewals Pursuant to RCW 66.24.010(8) allows the city to object to license renewal request.

To object to the liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis board (WA-LCB) Licensing Division

Objection letter must be received by the Boards Licensing Division at least 30 days prior to the license expiration date. If you need additional time, you must request that in writing.

Staff Recommendation:

- Approve Tumac Taproom liquor license #433556 – 2Q.