



CITY COUNCIL MEETING AGENDA
Tuesday – April 11, 2023 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Heather Stewart,
Council Position No.4
hstewart@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members

Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Bryan Morris,
PW Director
Community Development

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine
407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website
www.cityofnapavine.com

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. APPROVAL OF AGENDA – AMENDED AS PRESENTED**

- VI. APPROVAL OF MINUTES FROM THE REGULAR MEETING**
 - 1) Regular Council Meeting Minutes– March 28, 2023**

- VII. STAFF & COUNCIL REPORT**

- VIII. NEW BUSINESS**
 - 1) Vouchers – M. Whitten**
 - 2) Napavine Youth Baseball 2023 Agreement – R. Denham**

- IX. CITIZEN COMMENTS – NON-AGENDA ITEMS**
- X. ADJOURNMENT – CLOSE OF MEETING**

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

March 28, 2023, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O’Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, and Duane Crouse Councilor #5.

City staff members present: City Clerk - Rachele Denham, Chief of Police – John Brockmueller, City Treasurer – Michelle Whitten, PW/CD Director - Bryan Morris, Court Administrator, Lacie DeWitt.

CONSENT/APPROVAL OF AGENDA

MOVED:	Duane Crouse	Motion: Approval of Agenda- AMENDED As Presented
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING

MOVED:	Duane Crouse	Motion: Approval of Minutes - Regular Council Meeting, on March 14, 2023
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM PUBLIC HEARING ORD 645 ESTABLISHING A TRANSPORTATION BENEFIT DISTRICT (SECOND READING)

MOVED:	Brian Watson	Motion: Approval of Minutes – Public Hearing Ord 645 (Second Reading), on March 14, 2023
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Report in writing. Last night, 3/27 Officer T. Nichols was involved in a pursuit while chasing a felon assisting Lewis County. Officer Nichols has no injuries, but the car is wrecked with unknown amount of damage. Insurance will have to estimate damages. Operations are normal.

Rachelle Denham – City Clerk

- Report in writing.

Bryan Morris - PW/CD Director

- Report in writing.

Michelle Whitten – Treasurer

- No Report.

Jim Buzzard – Legal Counsel

- No Report.

Lacie Dewitt – Court Administrator

- Report in writing.

Duane Crouse – Councilor #5

- No Report. Newly a grandparent!

Heather Stewart - Councilor #4

- Attended the High School Scholarship Auction. It was a great event!

Don Webster – Councilor #3

- Got to meet his nephew for the first time over the weekend in Pasco.

Ivan Wiediger – Councilor #2

- No Report.

Brian Watson – Councilor #1

- Attended the Economic Alliance Women in Business Seminar. It was amazing and inspiring, looking forward to it being held next year. Mayor O’Neill mentioned that it’s nice to have a positive representation with the Chronicle.

Shawn O’Neill - Mayor

- Attended the High School Scholarship Auction and it was a really great event. Exciting things happening in our town and likes the involvement. Attended TIB kickoff meeting on 3/28 and Napavine will be the lead agency on this project. Super exciting and cost effective for the city.

Deborah Graham – Planning Commission

- Reviewing ordinance Development Connection Fee. The School Impact Fee meeting has been rescheduled for April 17th at 5 pm.

Sandra White- Fire District 5

- No Report.

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	55	24	77,599.94	38146-38169
Electronic Payments	4	4	7,451.65	EFT20230317-18,21-22
Payroll Vendors	1	1	228.00	38145
Electronic Payroll	2	2	11,598.89	eft*20230319-20
ACH Direct Deposit	14	14	27,301.20	Direct Deposit 3/20/23
Total Vouchers	76	45	124,179.68	

MOVED:	Don Webster	Motion: Approval of the Vouchers dated March 28, 2023, Second Council Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

AM 23-01 LIQUOR LICENSE RENEWALS – R. DENHAM

MOVED:	Don Webster	Motion: Approve AM 23-01 Liquor License Renewals for Love’s Travel Stop, Ramblin Jack’s Ribeye, Frosty’s Saloon, and Super Mini Mart.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

AM 23-02 ARPA REALLOCATION & ADDITIONS – M. WHITTEN

MOVED:	Duane Crouse	Motion: Approve AM 23-02 ARPA reallocations and additions.
SECONDED:	Don Webster	
<i>Discussion: The mayor applauded all the departments for working together and prioritizing projects withing their departments.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

TOLEDO TEL PHONE PROPOSAL – M. WHITTEN & R. DENHAM

MOVED:	Ivan Wiediger	Motion: Approve Toledo Tel Phone Proposal
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

(DRAFT) CODE 13.02.030 WATER SERVICE FOR PREMISES – B. MORRIS

MOVED:	Duane Crouse	Motion: Approval of DRAFT code 13.02.030 for water service for premises.
SECONDED:	Don Webster	
<i>Discussion: Private wells-Councilor Stewart asked the question. If she owned a big chunk of property and it had a primary residence on it with a well and she kept the residence and well but sub divided she would have to decommission the well. Director Bryan Morris answered the question and stated that if you don’t spilt up your well and sell your house you will have your well forever. Legal counsel commented that this actually gives more rights back to the property owner. Continued conversation took place. Bryan clarified</i>		

<i>that the council accepts the draft codes that will be presented until June. Rachelle will then submit one code with all the changes that have been approved by the council.</i>	
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.

TIB CHIP SEAL PROJECT – B. MORRIS

MOVED:	Don Webster	Motion: Approve TIB Agreement and allow the mayor to sign when ready.
SECONDED:	Ivan Wiediger	
<i>Discussion: TIB is asking for Napavine to be the lead agency for the striping projects for the cities mentioned in Lewis and Thurston County via an Interlocal Agreement for sharing of services. Buzzard's office will be creating the agreement and once completed the mayor will need to sign the agreement.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CITIZEN COMMENTS – NON-AGENDA ITEMS:

Mayor Shawn O’Neill complimented everyone on what we have as a city and the building. Mayor Pro Tem Duane Crouse stated that it’s nice to see the involvement of the Fire District at the meetings. Rachelle reminded everyone about the new bill and to keep an eye out for it. Bryan Morris echoed the mayor and how nice it is to have the staff that we have now.

ADJOURNMENT:

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: Meeting Adjourned at 6:41 p.m.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

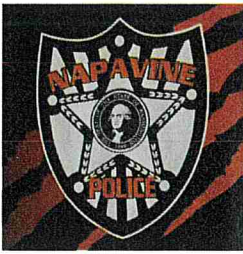
These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freconferencerecall.com](https://fcdl.in/J9UEEyi61f) or at the link <https://fcdl.in/J9UEEyi61f>.

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor



NAPAVINE POLICE DEPARTMENT

COUNCIL 4/11/2023 STAFF REPORT

*The monthly call totals for March are included in the council packet for your review.

*The insurance adjuster was here last week and examined the damage to the Dodge Charger so we are anxiously waiting to hear back from them so we can move forward with repairing the vehicle.

*Our department has recently joined the Aggressive Criminal Enforcement Team (ACE) with the Lewis County Sheriff's Office (LCSO) along with multiple other city agencies throughout Lewis County. This is great exposure using mutual enforcement and presence within the county for the City of Napavine Police Department. This is also a proactive approach to work towards preventing criminal activity so we see less within our city, as well as county. Officer Nichols attended the first detail on April 5th and there was very positive feedback from community members.

Sincerely yours,

John Brockmueller
Chief of Police

jbrockmueller@cityofnapavine.com
jgodbey@cityofnapavine.com

PO Box 179 / 407 SW Birch Ave
Napavine, WA 98565
PH 360-262-9888 / FX 360-262-9885

**Napavine Police Department
Monthly Call Activity Report**

#	Type of Call
	Abandoned/Disabled Vehicles
3	Accidents
3	Agency Assists
1	Alarms
	Animals
	Arson
	Assault Offenses
5	ATC (Attempt to Contact)
	ATL (Attempt to Locate)
	Bad Checks
1	Burglary
	Child Abuse/Neglect
	Child Molestation/Rape/Comm
2	Civil/Public
	Death Investigations
1	Disorderly Conduct
4	Disputes
1	Drugs/Paraphernalia Violations
	DUI
1	Eluding
	Fire
	Firearms
	Fireworks
	Forgery
	Fraud/Scam/Counterfeit
2	Harrasment
	Homicide
1	Illegal Burn
6	Information/General
1	Juvenile
	Kidnapping/Abduction
	Littering
1	Lost/Missing/Found Persons

#	Type of Call
1	Malicious Mischeif
	MIP/Furninshing Liquor Mino
	Noise
	Overdose
1	Property/Lost/Found/Recovered
	Rescue-Minor/Major
	Robbery
	Runaway
1	Sex Offenses
	Shoplifting
	Suicide/Threats/Attempts
	Shooting/Weapons/Explosives/Hazard
1	Suspicious Circumstances
8	Suspicious Person/Vehicle
5	Traffic - Criminal
13	Traffic - Infractions
6	Traffic - Other/Hazards/Patrol
1	Tresspassing
1	Thefts/Larceny
	Thefts (Motor Vehicle)/tmvwp/recstveh
	Vandalism
1	Vehicular Assault
	Vehicle Prowl
	Violation City Ordinance/Nuisance
	Violation of Protection/Harrass Ord
6	Warrants/Wanted Person
	Welfare Checks
3	911 Hang Up
	Hit & Run Accident

80

MARCH MONTHLY TOTAL

248

YEAR TO DATE TOTAL 2023



Municipal Court
407 Birch Ave SW, P. O. Box 179
Napavine, WA 98565
Phone: (360) 262-9231
Fax: (360) 262-9885
www.cityofnapavine.com

To: Mayor and City Council

From: Lacie DeWitt, Court Administrator

RE: Court Administrator's Report for Council Meeting, April 11, 2023

Administrator's Report:

- ❖ **Attended the DMCMA Meeting in Montesano, WA w/other Western Washington District/Municipal Courts on March 27th. I found this to be very beneficial and came back with some good information.**
- ❖ **Reviewing and comparing furniture/office equipment quotes is in progress.**
- ❖ **The Municipal Court Office will be closed April 24-26 to attend the MPA Conference. Looking forward to this learning and networking opportunity!**



PUBLIC WORKS & COMMUNITY DEVELOPMENT

407 Birch Ave SW, P. O. Box 810 Napavine, WA 98565

Phone: (360) 262-9344 Fax: (360) 262-9199

www.napavine.wa.gov

To: Mayor and City Council

From: Bryan Morris, PW/CD Director

RE: Staff Report for Council Meeting, April 11, 2023

- **Planning Commission Meeting Minutes**
 - Attached signed minutes

- **Project Updates**
 - ARCO- Under construction

 - Scots Industries- Waiting on engineers fire flow

 - TA- Went to hearings examiner

 - AT&T Cell Tower- went to hearings examiner

 - Roglins- Sent comments on the final submittal

- **Mayme Shaddock Park**
 - Waiting for complete submittal

- **Critical Areas ordinance:** waiting for ecologies approval

- **Shoreline:** Done, waiting for critical area's approval from ecology

- **Rush Road:** design stage for reconstruction from bridge to Island

- **Jefferson Station:** working on design

- **Housing Action Plan:** on schedule

The public works crew has fixed the road going into the bus barn. The bad chip seal has been removed and re-rocked. The school say's they will take care of it from here on.



NAPAVINE PLANNING COMMISSION MINUTES
March 20, 2023 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PLEDGE OF ALLEGIANCE:

INVOCATION: Invocation was led by Director Morris.

CALL TO ORDER:

Commissioner Graham opened the regular Planning Commission meeting to order at 6:00 PM

ROLL CALL:

Planning Commission present: **Commissioner Graham, Commissioner Haberstroh, and Commissioner Morris.** **Commissioner Morris** motioned to excuse **Commissioner Collins** and **Commissioner Hollinger**, seconded by **Commissioner Haberstroh.** **Vote on Motion 3 aye, 0 nay.**

APPROVAL OF AGENDA – As presented:

Commissioner Haberstroh motioned to approve the agenda as presented, seconded by **Commissioner Morris.** **Vote on motion 3 aye, 0 nay.**

APPROVAL OF MINUTES:

Commissioner Morris motioned to approve minutes from the Planning Commission Meeting on **March 6, 2023,** seconded by **Commissioner Haberstroh.** **Vote on motion 3 aye and 0 nay.**

OLD BUSINESS:

1. Review NMC 13.02.030 – Water Service for premises – Section C.

Director Morris read off Section C of the code that Planning Commission requested to be changed.

C. All existing wells located on parcels of land that are being ~~developed or~~ subdivided **and that are serviced by municipal water** must be decommissioned and all water rights transferred to the city. ~~Any existing wells located on parcels of land that are being developed or subdivided and that are serviced by municipal water must be segregated and approved by city council for irrigation purposes only.~~

Commissioner Haberstroh moved to send changes on to **City Council,** seconded by **Commissioner Morris.** **Vote on motion 3 aye and 0 nay.**

2. Reschedule School Impact Fee Workshop

Executive Assistant **Katie Williams** let Planning Commission know that Superintendent **Mr. Schutz** is available on **April 17th** or **May 15th.**

Commissioner Morris motioned to reschedule the school impact fee workshop to **April 17th at 5 pm,** seconded by **Commissioner Haberstroh.**

CONSIDERATION:

1. Review NMC 13.02.040 Developer connection fee/capacity charge payment.


Director Morris read sections of the code to Planning Commission. Discussion was had on how the city may want to move forward with developers securing connections (specifically in long and short plats), how much to charge, and if it would be reimbursed. Planning Commission will continue discussion and brainstorm at the next meeting.

ADJOURNMENT 7:06 pm

Commissioner Morris motioned to adjourn, seconded by **Commissioner Haberstroh.** **Vote 3 aye, 0 nay.**

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <https://fccdl.in/DchZFvEf3t>

Respectfully submitted,



Bryan Morris, Community Development/Public Works Director



Deborah Lyhaham 4/03/23
Planning Commission Chairperson



Voucher Report April 11, 2023

2023 - April Council Date: 2023 - April - April 2023 1st Council Meeting

Reference	Date	Amount	Notes
Reference Number: 38170	International Brotherhood Teamsters	\$729.50	
	Local 252		
Union Dues - 14642	3/17/2023	\$47.75	
Union Dues - 14643	3/17/2023	\$40.75	
Union Dues - 14645	3/17/2023	\$31.75	
Union Dues - 14646	3/17/2023	\$32.25	
Union Dues - 14647	3/17/2023	\$33.25	
Union Dues - 14648	3/17/2023	\$33.00	
Union Dues - 14649	3/17/2023	\$49.75	
Union Dues - 14650	3/17/2023	\$32.25	
Union Dues - 14651	3/17/2023	\$31.75	
Union Dues - 14654	3/17/2023	\$32.25	
Union Dues - 14655	4/3/2023	\$47.75	
Union Dues - 14656	4/3/2023	\$40.75	
Union Dues - 14658	4/3/2023	\$31.75	
Union Dues - 14659	4/3/2023	\$32.25	
Union Dues - 14660	4/3/2023	\$33.25	
Union Dues - 14661	4/3/2023	\$33.00	
Union Dues - 14662	4/3/2023	\$49.75	
Union Dues - 14663	4/3/2023	\$32.25	
Union Dues - 14664	4/3/2023	\$31.75	
Union Dues - 14667	4/3/2023	\$32.25	
Reference Number: 38171	Office of Support Enforcement	\$228.00	
Child Support - 14656	4/3/2023	\$228.00	
Reference Number: 38172	Badger Meter	\$206.52	
80123652	3/29/2023	\$206.52	2023 March
Reference Number: 38173	Buzzard O'Rourke	\$11,120.00	
11326	3/27/2023	\$180.00	2023- March Prosecution LEWIS

2023 - April Council Date: 2023 - April - April 2023 1st Council Meeting

Reference	Date	Amount	Notes
11327	3/27/2023	\$60.00	2023 - March Prosecution 2A0389271
11328	3/27/2023	\$20.00	2023 March 2A0718819
11330	3/27/2023	\$6,440.00	2023- March General Prosecution
11377	3/27/2023	\$2,920.00	2023 - 2/22-3/24/2023 Legal Services
11390	3/27/2023	\$620.00	2023 March Pass Thru Nixon -
11394	3/27/2023	\$880.00	2023 March Pass Thru BP ARCO
Reference Number: 38174	Capital Business Machines	\$274.08	
INV147831	4/6/2023	\$166.10	2023- March Copies
INV147832	4/6/2023	\$107.98	2023- 3/1-3/31/23
Reference Number: 38175	Centralia O.K. Tire	\$259.63	
1113145	3/28/2023	\$259.63	Interstate battery
Reference Number: 38176	City of Chehalis	\$28,086.00	
2023-Feb*RWWTP	2/28/2023	\$14,043.00	Monthly Sewer Treatment Costs Feb 2023
2023-Mar*RWTTP	3/31/2023	\$14,043.00	Monthly Sewer Treatment Costs Mar 2023
Reference Number: 38177	City of Napavine	\$283.86	
2023*Feb-Mar Water	4/1/2023	\$283.86	2023 Feb Mar- City Water/Sewer
Reference Number: 38178	DescoAV	\$42,359.31	
14888	3/31/2023	\$42,359.31	Audio Video Court Room Equip
Reference Number: 38179	Dollar General-Regions 410526	\$4.85	
1001233317	3/3/2023	\$4.85	Sewing Thread/Askill Rib Sil Gol
Reference Number: 38180	General Pacific Inc	\$8,091.47	
1460998	4/3/2023	\$8,091.47	48 Badger Meters
Reference Number: 38181	Grainger	\$725.67	
9644207202	3/17/2023	\$725.67	Chemical metering Pump

Reference	Date	Amount	Notes
Reference Number: 38182 128883	Grants Towing & Automotive Inc 3/4/2023	\$180.04	\$180.04 Police towing
Reference Number: 38183 2159	Kinder Kreations 3/21/2023	\$320.14	\$320.14 5 hats/4 ladies misc shirts
Reference Number: 38184 2023*March bed days 2023*Qtr1 Warrant	LCSO-Corrections Bureau 4/5/2023 4/6/2023	\$2,331.68	\$1,993.68 2023 March 24.58 bed days \$338.00 2023 Qtr 1 -26 Warrants
Reference Number: 38185 39331 39367	Lewis County Fleet Svs. 3/22/2023 3/29/2023	\$357.26	\$99.94 22 Dodge Charger - oil change \$257.32 22 Dodge Durango air/oil filters
Reference Number: 38186 23-Napavinepd	Lewis County Information 1/1/2023	\$320.00	\$320.00 2023 Infrastructure fee 5 VPN accounts
Reference Number: 38187 6688	Lewis County Public Health 4/3/2023	\$112.00	\$112.00 4 Water Samples
Reference Number: 38188 1047550011*23 April 104755002*23 April 104755003*23 April 104755004*23 April 104755005*23 April 104755006*23 April 104755007*23 April 104755008*23 April 104755009*23 April 104755012*23 April	Lewis County PUD 3/23/2023 3/23/2023 3/23/2023 3/23/2023 3/23/2023 3/23/2023 3/23/2023 3/23/2023 3/23/2023 3/23/2023	\$3,963.00	\$40.09 2/13-3/13/2023 Stadium Way Lights \$29.52 2/13-3/13/2023 Park St \$29.52 2/13-3/13/2023 Triangle \$58.80 2/13-3/13/2023 WA & 2nd St Lt \$46.87 2/13-3/13/2023 Ball Park lights \$49.98 2/13-3/13/2023 Linhart Ave \$37.69 2/13-3/13/2023 Ped Overpass \$89.23 2/13-3/13/23 City Shop \$113.74 2/13-3/13/2023 park Concessions \$46.36 2/13-3/13/23 WA Birch signal

2023 - April Council Date: 2023 - April - April 2023 1st Council Meeting

Reference	Date	Amount	Notes
104755014* 23 April	3/23/2023	\$30.09	2/13-3/13/2023 Washington St
104755015* 23 April	3/23/2023	\$41.14	2/13-3/13/2023 Camden Way
104755016* 23 April	3/23/2023	\$37.17	2/13-3/13/2023 Parkside Loop
104755017* 23 April	3/23/2023	\$108.02	2/13-3/13/23 3rd Ave Pump
104755018* 23 April	3/23/2023	\$830.09	2/13-3/13/2023 Various LED
104755019* 23 April	3/23/2023	\$55.81	2/13-3/13/23 Chierie Ct Pump
104755020* 23 April	3/23/2023	\$685.17	2/13-3/13/23 Well #5 Birch
104755021* 23 April	3/23/2023	\$287.35	2/13-3/13/23 Jefferson St Pump
104755022* 23 April	3/23/2023	\$284.52	2/13-3/13/23 Rush Rd pump
104755023* 23 April	3/23/2023	\$103.68	2/13-3/13/23 Rowell St Pump #3
104755024* 23 April	3/23/2023	\$133.87	2/13-3/13/23 Front St Well #2
104755025* 23 April	3/23/2023	\$303.19	2/13-3/13/23 W Washington Pump
115588001* 23 April	3/23/2023	\$49.97	2/13-3/13/2023 Rathburn Lts
115588002* 23 April	3/23/2023	\$38.49	2/13-3/13/2023 4th & Stella
124227003* 23 April	3/23/2023	\$376.51	2/13-3/13/2023 city hall
128323001* 23 April	3/23/2023	\$29.93	2/13-3/13/2023 Ampitheater
128578003* 23 April	3/23/2023	\$26.20	2/13-3/13/2023 Sommerville

Reference Number: 38189 **Master Meter Systems** **\$1,300.00**
 Invoice - 4/6/2023 5:41:22 PM 4/6/2023 \$1,300.00 2023 Harmony annual support

Reference Number: 38190 **Mountain Mist** **\$39.37**
 005299860 3/23/2023 \$35.06 4-5 gal water jugs PD/Court
 005313173 3/30/2023 \$4.31 5 gal water jugs

Reference Number: 38191 **Mrs. Klean Janitorial** **\$634.00**
 INV-2061 4/1/2023 \$634.00 2023* April Clean City Hall

Reference Number: 38192 **Palmer Lumber** **\$162.70**
 142262 3/28/2023 \$162.70 supplies for front office remodel

Reference Number: 38193 **Pete Hinton** **\$180.00**

Reference	Date	Amount	Notes
2023*March Interpreter	4/6/2023	\$180.00	2023 March services
Reference Number: 38194	Sweeny's Ace Hardware	\$607.86	
888326	3/1/2023	\$5.38	Sanding Sponge
888382	3/2/2023	\$16.16	light bulbs
888776	3/6/2023	\$10.34	spackling
888782	3/6/2023	\$6.03	mini bulbs
888786	3/6/2023	\$26.90	Wallplate - map room
888794	3/6/2023	\$3.64	wallplate- map room
888872	3/7/2023	\$33.39	network cable - front office
888953	3/8/2023	\$7.54	battery for well reader
889116	3/10/2023	\$1.71	cover blank - front office
889393	3/13/2023	\$4.30	s hook 2 pak
889443	3/13/2023	\$67.88	texture spray/utility knife - front office
889587	3/15/2023	\$26.49	tape, paper/compound- map room
889595	3/15/2023	\$5.58	paper - map room
889622	3/16/2023	\$7.54	bucket- map room
889707	3/16/2023	\$18.08	filter air pleat- map room
890094	3/20/2023	\$5.58	paper - front office
890169	3/21/2023	\$65.71	hinges and screws
890237	3/22/2023	\$7.52	roller paint tray- map room
890265	3/22/2023	\$15.93	Star Drive- concession stand
890272	3/22/2023	\$41.90	1 gallon paint - map room
890285	3/22/2023	\$19.94	studs/fasteners Concession Stand
890451	3/24/2023	\$17.44	wood putty/stain front office
890477	3/24/2023	\$6.02	Composite Shims - map room
890492	3/24/2023	\$4.25	torx drive bit - map room
890697	3/27/2023	\$98.72	padlock/chain/hasp
890872	3/28/2023	\$9.67	key master
890900	3/29/2023	\$12.93	paper key rings
890905	3/29/2023	\$24.16	Maple stain- front office
891003	3/30/2023	\$16.15	wood glue/great stuff - fron office

2023 - April Council Date: 2023 - April - April 2023 1st Council Meeting

Reference	Date	Amount	Notes
891029	3/30/2023	\$2.58	Paint tray - front office
891133	3/31/2023	\$7.72	mis fasteners
891171	3/31/2023	\$8.18	dowel
891199	3/31/2023	\$2.50	miisc fee
Reference Number: 38195	Transient Vendor	\$71.13	
2023 March Court Mileage	3/28/2023	\$71.13	DMCMA Meeting - Grays Harbor
Reference Number: 38196	Transient Vendor	\$100.00	
2023 Yearbook	4/6/2023	\$100.00	2023 Yearbook Ad
Reference Number: 38197	US Cellular	\$933.01	
0568159554	3/12/2023	\$213.10	2023-3/12-4/11 US Cell Phone
0568180154	3/12/2023	\$672.52	2023-3/12-4/11 US Cell Phone PD
0569659689	3/12/2023	\$47.39	2023- 3/12-4/11 Treasurer US Cell Phone
Reference Number: 38198	Utilities Underground Location	\$14.19	
3030195	3/31/2023	\$14.19	2023 March 11 locates
Reference Number: 38199	Vision Municipal Solution	\$2,278.98	
09-12194	1/17/2023	\$27.50	Sims Email setup
09-12426	2/28/2023	\$1,279.19	8,000 Checks
09-12428	2/28/2023	\$415.80	Delinquency Notices
09-12487	3/31/2023	\$424.80	Postage Deposit 8,000 bills
09-12559	3/31/2023	\$131.69	PW Laptop Office 365
Reference Number: 38200	WA Dept of Transportation	\$2,916.35	
FB91458009231	3/31/2023	\$2,916.35	2023*March Fuel
Reference Number: 38201	Washington State Patrol	\$100.50	
I23005308	4/4/2023	\$100.50	CPL Background Checks(6) March 2023

Reference	Date	Amount	Notes
Reference Number: 38202	Winlock Auto Supply	\$132.58	
4847-358194	3/30/2023	\$161.69	Lawnmower Battery
Invoice - 4/7/2023 9:17:35 AM	4/7/2023	(\$29.11)	Return Brake Shoe/Dip Stick
Reference Number: 38203	ALS Environmental	\$160.00	
K2303588	3/31/2023	\$160.00	
Reference Number: EFT*20230401	WAVE	\$444.70	
104979801-0010054	3/17/2023	\$444.70	2023- 3/19-4/18 WAVE Internet
Reference Number: EFT*20230402	WAVE	\$121.87	
032776101-0010054	3/17/2023	\$121.87	2023-3/19-4/18 WAVE Phone Police
Reference Number: EFT*20230403	WAVE	\$91.27	
032768701-0010064	3/23/2023	\$91.27	2023- WAVE Phone & Internet 3/23-4/22
Reference Number: EFT*20230404	Dept of Licensing Firearms Desk	\$18.00	
NV00000062	3/27/2023	\$18.00	Henze
Reference Number: EFT*20230405	Dept of Licensing Firearms Desk	\$72.00	
NV00000058	3/23/2023	\$18.00	Coulter, Rose
NV00000059	3/23/2023	\$18.00	Coulter, William
NV00000060	3/23/2023	\$18.00	Coulter , William E
NV00000061	3/23/2023	\$18.00	Coulter, Lisa
Reference Number: EFT*20230406	DE Lage Landen Financial Services	\$463.56	
79261421	4/1/2023	\$463.56	2023 April Sharp MX3071
Reference Number: EFT*20230407	AFLAC Remittance Processing	\$543.20	
Aflac - 14642	3/17/2023	\$32.36	
Aflac - 14644	3/17/2023	\$27.17	
Aflac - 14655	4/3/2023	\$32.37	

2023 - April Council Date: 2023 - April - April 2023 1st Council Meeting

Reference	Date	Amount	Notes
Aflac - 14657	4/3/2023	\$27.17	
Aflac Disability - 14644	3/17/2023	\$47.84	
Aflac Disability - 14649	3/17/2023	\$95.68	
Aflac Disability - 14653	3/17/2023	\$68.54	
Aflac Disability - 14657	4/3/2023	\$47.84	
Aflac Disability - 14662	4/3/2023	\$95.68	
Aflac Disability - 14666	4/3/2023	\$68.55	
Reference Number: EFT*20230408	Dept of Retirement Systems	\$6,970.03	
Emp Rtmt - 14655	4/3/2023	\$239.67	
Emp Rtmt - 14656	4/3/2023	\$276.86	
Emp Rtmt - 14657	4/3/2023	\$592.36	
Emp Rtmt - 14658	4/3/2023	\$285.38	
Emp Rtmt - 14659	4/3/2023	\$280.71	
Emp Rtmt - 14660	4/3/2023	\$289.92	
Emp Rtmt - 14661	4/3/2023	\$144.02	
Emp Rtmt - 14662	4/3/2023	\$442.93	
Emp Rtmt - 14663	4/3/2023	\$300.97	
Emp Rtmt - 14664	4/3/2023	\$201.61	
Emp Rtmt - 14666	4/3/2023	\$604.23	
Emp Rtmt - 14667	4/3/2023	\$279.67	
Taxable Retirement - 14655	4/3/2023	\$385.73	
Taxable Retirement - 14656	4/3/2023	\$169.47	
Taxable Retirement - 14657	4/3/2023	\$362.60	
Taxable Retirement - 14658	4/3/2023	\$174.69	
Taxable Retirement - 14659	4/3/2023	\$171.83	
Taxable Retirement - 14660	4/3/2023	\$177.47	
Taxable Retirement - 14661	4/3/2023	\$231.79	
Taxable Retirement - 14662	4/3/2023	\$271.13	
Taxable Retirement - 14663	4/3/2023	\$184.23	
Taxable Retirement - 14664	4/3/2023	\$324.48	
Taxable Retirement - 14666	4/3/2023	\$407.08	

Reference	Date	Amount	Notes
Taxable Retirement - 14667	4/3/2023	\$171.20	
Reference Number: EFT*20230409	Dept of Treasury Internal Revenue	\$6,827.59	
Federal Income Tax - 14655	4/3/2023	\$680.67	
Federal Income Tax - 14656	4/3/2023	\$309.59	
Federal Income Tax - 14657	4/3/2023	\$755.54	
Federal Income Tax - 14658	4/3/2023	\$234.05	
Federal Income Tax - 14659	4/3/2023	\$350.75	
Federal Income Tax - 14660	4/3/2023	\$236.49	
Federal Income Tax - 14661	4/3/2023	\$379.49	
Federal Income Tax - 14662	4/3/2023	\$649.11	
Federal Income Tax - 14663	4/3/2023	\$168.49	
Federal Income Tax - 14664	4/3/2023	\$585.54	
Federal Income Tax - 14665	4/3/2023	\$0.00	
Federal Income Tax - 14666	4/3/2023	\$990.40	
Federal Income Tax - 14667	4/3/2023	\$143.09	
Medicare - 14655 (1)	4/3/2023	\$66.15	
Medicare - 14655 (2)	4/3/2023	\$66.15	
Medicare - 14656 (1)	4/3/2023	\$38.64	
Medicare - 14656 (2)	4/3/2023	\$38.64	
Medicare - 14657 (1)	4/3/2023	\$82.67	
Medicare - 14657 (2)	4/3/2023	\$82.67	
Medicare - 14658 (1)	4/3/2023	\$39.83	
Medicare - 14658 (2)	4/3/2023	\$39.83	
Medicare - 14659 (1)	4/3/2023	\$39.18	
Medicare - 14659 (2)	4/3/2023	\$39.18	
Medicare - 14660 (1)	4/3/2023	\$40.46	
Medicare - 14660 (2)	4/3/2023	\$40.46	
Medicare - 14661 (1)	4/3/2023	\$41.79	
Medicare - 14661 (2)	4/3/2023	\$41.79	
Medicare - 14662 (1)	4/3/2023	\$61.81	
Medicare - 14662 (2)	4/3/2023	\$61.81	

2023 - April Council Date: 2023 - April - April 2023 1st Council Meeting

Reference	Date	Amount	Notes
Medicare - 14663 (1)	4/3/2023	\$42.00	
Medicare - 14663 (2)	4/3/2023	\$42.00	
Medicare - 14664 (1)	4/3/2023	\$56.10	
Medicare - 14664 (2)	4/3/2023	\$56.10	
Medicare - 14665 (1)	4/3/2023	\$7.62	
Medicare - 14665 (2)	4/3/2023	\$7.62	
Medicare - 14666 (1)	4/3/2023	\$84.32	
Medicare - 14666 (2)	4/3/2023	\$84.32	
Medicare - 14667 (1)	4/3/2023	\$39.03	
Medicare - 14667 (2)	4/3/2023	\$39.03	
Social Security Tax - 14665 (1)	4/3/2023	\$32.59	
Social Security Tax - 14665 (2)	4/3/2023	\$32.59	
Reference Number: EFT*20230410	Washington Teamsters Welfare Trust	\$222.30	
DAWES Vision 4/2023	4/7/2023	\$17.10	
Vision Insurance - 14649	3/17/2023	\$8.55	
Vision Insurance - 14650	3/17/2023	\$8.55	
Vision Insurance - 14653	3/17/2023	\$8.55	
Vision Insurance - 14654	3/17/2023	\$8.55	
Vision Insurance - 14655	4/3/2023	\$17.10	
Vision Insurance - 14656	4/3/2023	\$17.10	
Vision Insurance - 14657	4/3/2023	\$17.10	
Vision Insurance - 14658	4/3/2023	\$17.10	
Vision Insurance - 14659	4/3/2023	\$17.10	
Vision Insurance - 14660	4/3/2023	\$17.10	
Vision Insurance - 14661	4/3/2023	\$17.10	
Vision Insurance - 14662	4/3/2023	\$8.55	
Vision Insurance - 14663	4/3/2023	\$8.55	
Vision Insurance - 14664	4/3/2023	\$17.10	
Vision Insurance - 14666	4/3/2023	\$8.55	
Vision Insurance - 14667	4/3/2023	\$8.55	
Reference Number: EFT*20230411	Vimly Benefit Solutions, Inc	\$14,232.64	

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Reference	Date	Amount	Notes
Dawes 2023 April Health	4/7/2023	\$929.84	
Elwood 2023 April	4/7/2023	\$742.50	
Medical Dental - 14649	3/17/2023	\$46.56	
Medical Dental - 14650	3/17/2023	\$335.42	
Medical Dental - 14653	3/17/2023	\$15.67	
Medical Dental - 14654	3/17/2023	\$263.14	
Medical Dental - 14662	4/3/2023	\$46.56	
Medical Dental - 14663	4/3/2023	\$335.42	
Medical Dental - 14666	4/3/2023	\$15.67	
Medical Dental - 14667	4/3/2023	\$263.14	
Medical/Dental - 14655	4/3/2023	\$929.84	
Medical/Dental - 14656	4/3/2023	\$929.84	
Medical/Dental - 14657	4/3/2023	\$929.84	
Medical/Dental - 14658	4/3/2023	\$929.84	
Medical/Dental - 14659	4/3/2023	\$929.84	
Medical/Dental - 14660	4/3/2023	\$929.84	
Medical/Dental - 14661	4/3/2023	\$929.84	
Medical/Dental - 14662	4/3/2023	\$950.00	
Medical/Dental - 14663	4/3/2023	\$950.00	
Medical/Dental - 14664	4/3/2023	\$929.84	
Medical/Dental - 14666	4/3/2023	\$950.00	
Medical/Dental - 14667	4/3/2023	\$950.00	
Reference Number: EFT*20230412	Nationwide Retirement Solutions	\$5,534.64	
Deferred Comp - 14642	3/17/2023	\$150.00	
Deferred Comp - 14643	3/17/2023	\$150.00	
Deferred Comp - 14644	3/17/2023	\$300.00	
Deferred Comp - 14645	3/17/2023	\$294.88	
Deferred Comp - 14647	3/17/2023	\$50.00	
Deferred Comp - 14648	3/17/2023	\$50.00	
Deferred Comp - 14649	3/17/2023	\$150.00	
Deferred Comp - 14650	3/17/2023	\$200.00	
Deferred Comp - 14651	3/17/2023	\$100.00	

2023 - April Council Date: 2023 - April - April 2023 1st Council Meeting

Reference	Date	Amount	Notes
Deferred Comp - 14653	3/17/2023	\$300.00	
Deferred Comp - 14654	3/17/2023	\$100.00	
Deferred Comp - 14655	4/3/2023	\$150.00	
Deferred Comp - 14656	4/3/2023	\$150.00	
Deferred Comp - 14657	4/3/2023	\$300.00	
Deferred Comp - 14658	4/3/2023	\$294.88	
Deferred Comp - 14660	4/3/2023	\$50.00	
Deferred Comp - 14661	4/3/2023	\$50.00	
Deferred Comp - 14662	4/3/2023	\$150.00	
Deferred Comp - 14663	4/3/2023	\$200.00	
Deferred Comp - 14664	4/3/2023	\$100.00	
Deferred Comp - 14666	4/3/2023	\$300.00	
Deferred Comp - 14667	4/3/2023	\$100.00	
Deferred Comp Match - 14655	4/3/2023	\$150.00	
Deferred Comp Match - 14656	4/3/2023	\$150.00	
Deferred Comp Match - 14657	4/3/2023	\$300.00	
Deferred Comp Match - 14658	4/3/2023	\$190.05	
Deferred Comp Match - 14660	4/3/2023	\$50.00	
Deferred Comp Match - 14661	4/3/2023	\$50.00	
Deferred Comp Match - 14662	4/3/2023	\$150.00	
Deferred Comp Match - 14663	4/3/2023	\$200.00	
Deferred Comp Match - 14664	4/3/2023	\$100.00	
Deferred Comp Match - 14666	4/3/2023	\$300.00	
Deferred Comp Match - 14667	4/3/2023	\$100.00	
Dewitt March 23 Def Comp	4/7/2023	\$104.83	
Reference Number: March 16-31, 2023	Payroll Vendor	\$30,991.11	
ACH Pay - 14655	4/3/2023	\$3,138.46	
ACH Pay - 14656	4/3/2023	\$1,683.85	
ACH Pay - 14657	4/3/2023	\$4,079.64	
ACH Pay - 14658	4/3/2023	\$1,945.69	
ACH Pay - 14659	4/3/2023	\$2,082.10	
ACH Pay - 14660	4/3/2023	\$2,219.62	

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Reference	Date	Amount	Notes
ACH Pay - 14661	4/3/2023	\$2,097.56	
ACH Pay - 14662	4/3/2023	\$2,876.77	
ACH Pay - 14663	4/3/2023	\$1,880.06	
ACH Pay - 14664	4/3/2023	\$2,709.01	
ACH Pay - 14665	4/3/2023	\$474.33	
ACH Pay - 14666	4/3/2023	\$3,895.11	
ACH Pay - 14667	4/3/2023	\$1,908.91	
Total		\$176,116.59	

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	67	31	108,626.18	38172-38203
Payroll Vendors	2	2	957.50	38170-71
Electronic Payments	6	6	1,211.40	EFT*20230401-06
Electronic Payroll	6	6	34,330.40	EFT*20230407-12
ACH Direct Deposit	14	14	30,991.11	Direct Deposit 4/5/23
Total Vouchers	95	59	176,116.59	

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____

TREASURER: _____

COUNCILOR #1: _____

COUNCILOR #2: _____

COUNCILOR #3: _____

COUNCILOR #4: _____

COUNCILOR #5: _____

Police Department - John Brockmueller _____

Public Works/Community Development - Bryan Morris _____

Court- Lacie Dewitt _____

City Clerk - Rachele Denham: _____

DATED THIS 11th DAY OF April, 2023

**CITY OF NAPAVINE, WASHINGTON
RECREATIONAL SERVICE AGREEMENT
(Napavine Youth Baseball)**

THIS AGREEMENT, made and entered into April 24, 2023, and terminating July 31, 2023, by and between the City of Napavine, Washington, a municipal corporation, herein called "City", and Napavine Youth Baseball (NYB), herein called "Licensee."

WITNESSETH,

WHEREAS, City owns and maintains recreational and athletic facilities for public use in the City of Napavine and is desirous of providing a variety of recreational activities to the public, and

WHEREAS, Licensee has the management structure, personnel, and equipment to provide the recreational services described herein, and

WHEREAS, it is economically efficient and in the best interests of the City and the City's residents for City to contract with Licensee for provision of recreational services described herein, now, therefore,

The parties hereto agree as follows:

1. **LICENSE GRANTED.** City does hereby grant to Licensee a license to utilize the City's Little League Complex and Community Park Baseball Fields for the purpose of operating a youth baseball league for the 2023 season, which commences (April 24, 2023) and ends (July 31, 2023). Licensee shall provide City with a schedule of intended use. Licensee's use shall be exclusive to the extent Licensee's use is scheduled as set forth herein, and otherwise Licensee's use is non-exclusive.
2. **SERVICE PROVIDED.** Licensee shall at Licensee's cost and expense, provide the necessary management, personnel, and equipment to operate the following recreational service:
 - a. Service: Baseball
 - b. Age Group: Youth
 - c. Season: Monday-Saturday, (3:00 pm – 8:00 pm) varies
 - d. Tournaments: TBD (To Be Determined), at a later date.

Licensee understands and acknowledges that the license granted hereby does not grant Licensee exclusive use of the leased premises, and that the City may allow use of the premises by others at such times and in such manner that does not conflict with the Licensee's approved scheduled use.

LICENSEE DRYBOX. The City shall allow Licensee to maintain a "dry box" on the premises during the lease period for the storage of Licensee's supplies and equipment at a location approved by the City. Placement is at the discretion of the

Public Works Department.

3. **NO MONETARY CONSIDERATION.** The City is receiving good and valuable consideration from Licensee in the form of Licensee utilizing the City's facilities during the period set forth herein for benefit of City's residents, in the form of Licensee maintain the City's facilities, in the form of operating a baseball league for the benefit of City's residents, and in the form of Licensee promoting organized use of the facilities as the facilities were intended to be used. Licensee shall pay for electricity usage.
4. **DEPOSITS.** Licensee shall tender the following cash deposits upon signing of this agreement:
 - a. A One Hundred and 00/100 Dollars (\$100.00) key deposit to be refunded upon the surrender of all City keys on or before August 29, 2023. Fail to return keys by August 29, 2023, deposit shall be forfeited.
 - b. A Three Hundred Fifty and 00/100 Dollars (\$350.00) deposit for electric to league house and field lighting. Deposit is held in trust and carried over to the next season. NYB League shall be billed for the electrical use at the Concession Stand and will notify City of Napavine if the field lighting was used after each use and will be billed directly to NYB, and;
 - c. A Three Hundred and 00/100 Dollars (\$300.00) refundable security deposit for general cleaning and damages of the facilities. Two (2) weeks following July 31, 2023, the parties shall mutually inspect the premises for damage. Any costs to repair damage to the facilities shall be reimbursed within thirty (30) days of the mutual inspection.
 - d. **Deposits are held in trust by the City of Napavine, which was received by donation.**
5. **BUILDING AND CONCESSION USE.** A request for the use of a concession facility must outline what the facility will be used for, what will be sold, the anticipated cost of operation, and how the surplus funds, if any, will be used.
6. **MAINTENANCE.** Licensee shall maintain and drag fields to monitor safety hazards with their own equipment. The Licensee will mark fields for league play as needed. Licensee shall at all times keep the facilities in a clean and neat condition and shall be responsible for cleaning up litter. This includes, but is not limited to, dugouts, bleachers, parking lots, and athletic area grounds. The provision herein notwithstanding, Licensee may, with the approval of City, make such modifications to the facilities as shall be necessary for the use thereof by Licensee.
7. **INSURANCE.** Licensee shall maintain Commercial General Liability, including blanket contractual and fire legal coverage for all its personnel and participants in a minimum amount of One Million and no/100 Dollars (\$1,000,000.00) and shall name City as an additional insured on any policy so maintained. Proof of insurance shall be furnished to City upon the execution of this Agreement and at such other

times as City shall require.

8. **VOLUNTEERS.** In accordance with RCW Chapter 43.43 prospective volunteers, coaches, assistant coaches, and board members in a position that will or may have unsupervised access to children must complete a disclosure form and Washington State Patrol criminal history background form for disclosure of any applicable charges or findings. These forms must be maintained by Napavine Youth Baseball prior to volunteers, coaches, assistant coaches, or board members having any contact with children.
9. **PARTICIPANTS.** Licensee shall allow participation in the recreational service herein provided by all persons eligible therefore in the age group described herein. Although Licensee may request a donation from its participants to offset the cost of providing the recreational service within the guidelines of the national association with which Licensee is affiliated and in compliance with all rules and regulations of said national association.
10. **PUBLIC PROPERTY DAMAGE.** Licensee using City facilities is directly responsible for any damages or misuse of the facilities approved for their activity (except for normal wear). Licensee will also be subject to all costs deriving from any damage or misuse. The concessions and restroom must be locked and secured after each event. If there is inclement weather, it is the Licensee's responsibility to cancel or delay the activity if there is any possibility of facility damage or participant injury.
11. **INTOXICATING BEVERAGES/DRUGS/GAMBLING.** All intoxicating beverages, drugs or gambling is strictly prohibited at all facilities and grounds under the jurisdiction of the City. Violation will result in the suspension or cancellation of this Agreement.
12. **TERM.** The term of this Agreement shall commence April 24, 2023 and terminate July 31, 2023. If the weather becomes inclement and there is a possibility of facility damage, facility use may be restricted.
13. **TERMINATION.** This Agreement may be terminated prior to the termination date by either party hereto by giving written notice of termination to the non-terminating party at least thirty (30) days prior to the intended date of termination.
14. **SUPERVISION.** Licensee shall conduct no activity under this Agreement without the attendance of an adult at all times while any activity is being conducted.
15. **HOLD HARMLESS AGREEMENT.** Licensee shall indemnify, hold harmless, and defend the City, its elected and appointed officials, and employees from any and all claims arising from any and all injuries that may be suffered by any participant or volunteer at any activity sponsored by the Licensee.
16. **ADVERTISING.** City will allow Licensee to place sponsorship banners along the

fields' fence lines provided that all such banners comply with City requirements for removal at the end of the lease term.

EXECUTED IN DUPLICATE this 11th day of April, 2023.

CITY OF NAPAVINE, WASHINGTON

LICENSEE

Name: _____
Shawn O'Neill,

Name: _____
Brennan Keller,

Its: **Mayor** _____

Its **President** _____

Date: _____

Date: _____