



CITY COUNCIL MEETING AGENDA

Tuesday – August 8, 2023 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Heather Stewart,
Council Position No.4
hstewart@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members

Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Bryan Morris,
PW Director
Community Development

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine
407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website
www.cityofnapavine.com

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA – AS PRESENTED

- VI. APPROVAL OF MINUTES FROM THE REGULAR MEETING
 - 1) Regular Council Meeting Minutes- July 25, 2023
 - 2) Public Hearing Meeting Minutes BP ARCO/AM-PM Development – July 25, 2023

- VII. STAFF & COUNCIL REPORT

- VIII. NEW BUSINESS
 - 1) Vouchers – M. Whitten
 - 2) Resolution 23-08-143 Supporting Boys and Girls Club - R. Denham
 - 3) Funding Commitment Letter for TIB Grant: Small Arterial Program Match – B. Morris
 - 4) AM 23-16 Proposed Teamster’s Family Medical Coverage – J. Godbey
 - 5) AM 23-17 Council to oversee Funtime Festival – D. Webster
 - 6) Set date for Workshop to discuss Funtime Festival opportunities – D. Webster

- IX. CITIZEN COMMENTS – NON-AGENDA ITEMS
- X. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

July 25, 2023, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order at 6:03 pm directly following the Public Hearing for the Development Agreement by and between City of Napavine and BP Products North America, Inc., for the ARCO AM-PM Development.

INVOCATION:

The invocation was led by Ivan Wiediger.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O’Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, and Duane Crouse Councilor #5.

City staff members present: City Clerk - Rachele Denham, Treasurer – Michelle Whitten, Chief of Police – John Brockmueller, and Legal Counsel – Jim Buzzard. *Absent: CD PW Director – Bryan Morris & Court Administrator – Lacie DeWitt.

ROLL CALL

MOVED:	Ivan Wiediger	Motion: Excuse Councilor Heather Stewart and Director Bryan Morris.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Ivan Wiediger	Motion: Approval of Agenda- As Presented
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING

MOVED:	Brian Watson	Motion: Approval of Minutes - Regular Council Meeting, on July 11, 2023
SECONDED:	Ivan Wiediger	
<i>Discussion: City clerk stated that the date of June 11, 2023, should be corrected to July 11, 2023.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Stats provided in writing. The funtime festival went well and had help from WSP, Winlock, Morton, and McCleary Police Departments.

Rachelle Denham – Clerk

- No Report.

Michelle Whitten – Treasurer

- No Report.

Bryan Morris - PW/CD Director

- Report in writing.

Greg Peterson - Fire Dist. 5

- There have been seven hundred calls for the year. One hundred calls have been served in the month of July and nine calls on Sunday, a busy day. Fire Dist. 5 currently has two working apparatuses at the Napavine station. The commission has started the search for a Fire Chief. The mayor asked if there were any internal candidates and Greg replied that he didn't have anyone interested internally at this time. There are internal candidates for the upcoming Lieutenant position. Mayor O'Neill gave kudos recognition for the information that has been giving out to the community over the last month as he's been filling in as Chief.

Planning Commission

- No one present to report.

Duane Crouse - Mayor Pro Tem

- Spent some time with interim fire chief, Greg visiting some of the outlying fire stations, and attended the fire commission meeting.

Don Webster – Councilor #3

- No Report.

Ivan Wiediger - Councilor #2

- Spent some time with interim fire chief, visiting some of the outlying fire stations. Went on a ride along with Logan.

Brian Watson – Councilor #1

- No Report.

Shawn O'Neill - Mayor

- Attended a meeting with representatives from Boys and Girls Club. There is interest to expand into Napavine in the old city hall. A resolution will be coming to council showing the intent to support this along with the school. Sunday was also a busy day in Napavine for the police department and appreciates the support and work from the police department.

Funtime Festival – Jerry Owens

- The festival turned out good and everything came together. The police department did a great job with blocking the streets and this was the 50th year.

PRESENTATION OF PLAQUE TO FUNTIME FESTIVAL

The council presented Jerry & Eileen Owens with a plaque for the 50 years they have served the city with the Funtime Festival. The Owen’s accepted the plaque on behalf of the Funtime Festival and said that it takes a bunch of people to make it happen, not just them.

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	84	34	83,556.19	38384-38419
Payroll Vendors	1	1	228.00	38420
Electronic Payme	6	6	9,508.82	EFT*20230716-19/22-23
Electronic Payrol	4	4	22,821.29	EFT*20230721-21/24-25
ACH Direct Depo	17	17	34,104.20	Direct Deposit 7/20/2023
Total Vouchers	112	62	150,218.50	

Void Check 38383 & 38385

MOVED:	Ivan Wiediger	Motion: Approval of the Vouchers dated July 2023 2nd Council Meeting
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

Ordinance 650-Development Agreement BP and ARCO AM-PM – R. Denham

**CITY OF NAPAVALINE, WASHINGTON
ORDINANCE NO. 650**

AN ORDINANCE OF THE CITY OF NAPAVALINE, WASHINGTON, APPROVING A DEVELOPMENT AGREEMENT FOR PROPERTY OWNED BY BP PRODUCTS NORTH AMERICA INC. ON RUSH ROAD IN THE CITY OF NAPAVALINE; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

MOVED:	Duane Crouse	Motion: Approve Ordinance 650
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM 23-15 Liquor License Renewal Dollar General – R. Denham

MOVED:	Ivan Wiediger	Motion: Approve 23-15 Liquor License Renewal
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

Lewis County Evidence Contract 2024 – Chief Brockmueller

MOVED:	Don Webster	Motion: Approve the Lewis County Evidence Contract 2024
SECONDED:	Brian Watson	
<i>Discussion: Mayor O’Neill asked if we were going to see a \$300 increase every year. The chief doesn’t know how much the increase will be, but he thinks it’s based on the work and evidence that is sent to them. Councilor Wiediger asked how the evidence came back to the city for court, and the chief answered.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

CITIZEN COMMENTS – NON-AGENDA ITEMS: No Comments

ADJOURNMENT:

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: Meeting Adjourned at 6:29 p.m.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fccdl.in/TUqg7MMmTm) or at the link <https://fccdl.in/TUqg7MMmTm>.

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor



NAPAVINE CITY COUNCIL MINUTES

PUBLIC HEARING – **DEVELOPMENT AGREEMENT BY AND BETWEEN CITY OF NAPAVINE AND BP PRODUCTS NORTH AMERICA, INC., FOR THE ARCO AM-PM DEVELOPMENT**

July 25, 2023 - 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the public hearing of the **DEVELOPMENT AGREEMENT BY AND BETWEEN CITY OF NAPAVINE AND BP PRODUCTS NORTH AMERICA, INC., FOR THE ARCO AM-PM DEVELOPMENT** to order 6:00 pm.

INTRODUCTION:

Mayor Shawn O’Neill introduced himself as presiding over the public hearing.

PURPOSE OF HEARING:

To invite testimony from the community members and the public, regarding the **DEVELOPMENT AGREEMENT BY AND BETWEEN CITY OF NAPAVINE AND BP PRODUCTS NORTH AMERICA, INC., FOR THE ARCO AM-PM DEVELOPMENT** before the Council. The Council will hear testimony from persons present who wish to speak for, against or neither for or against the **DEVELOPMENT AGREEMENT BY AND BETWEEN CITY OF NAPAVINE AND BP PRODUCTS NORTH AMERICA, INC., FOR THE ARCO AM-PM DEVELOPMENT**, any questions, please direct them to the mayor and he will direct staff and our Council members who may have the answers to address the question. Mayor would like to keep the discussion to a minimum.

PROCEDURE:

Those wishing to testify are asked to speak clearly and tell the Council.

- Your Name
- Your Address
- Who you represent

Opened Public Hearing:

Mayor Shawn O’Neill opened the public hearing and welcomed anyone wishing to speak to approach the podium.

No community members of general public testified to the Council.

Action was taken by the council during the regular council meeting on July 25, 2023, under new business item #2.

Closing of Public Hearing:

Mayor Shawn O’Neill announced, all testimony having been taken, the public hearing on the **DEVELOPMENT AGREEMENT BY AND BETWEEN CITY OF NAPAVINE AND BP PRODUCTS NORTH AMERICA, INC., FOR THE ARCO AM-PM DEVELOPMENT** is now closed ending time 6:03 pm.

Recording link: <https://fccdl.in/TUqq7MMmTm>.

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor



PUBLIC WORKS & COMMUNITY DEVELOPMENT

407 Birch Ave SW, P. O. Box 810 Napavine, WA 98565

Phone: (360) 262-9344 Fax: (360) 262-9199

www.napavine.wa.gov

To: Mayor and City Council

From: Bryan Morris, PW/CD Director

RE: Staff Report for Council Meeting, Aug 8th, 2023

- **Planning Commission Meeting Minutes**
 - 7/31 Meeting canceled due to no new business.

- **Project Updates**
 - ARCO- Under construction

 - Scots Industries- Waiting on engineers submittal

 - TA- waiting for engineers offsite improvements design

 - AT&T Cell Tower- waiting on AT&T.

 - Roglins- waiting for engineers sidewalk deferral and the deposit to secure water connections

- **Mayme Shaddock Park**
 - Project got delayed again per engineer. The new bid date is Aug.15th.

- **Critical Areas ordinance:** waiting for ecologies approval

- **Shoreline:** Done, waiting for critical area's approval from ecology

- **Rush Road:** construction start date 1st of September

- **Jefferson Station:** working on design

- **Housing Action Plan:** Submitted to commerce

- **MISC ITEMS:** New water line being installed going down the alley by the post office.

**Napavine Police Department
Monthly Call Activity Report**

#	Type of Call
3	Abandoned/Disabled Vehicles
2	Accidents
3	Agency/Dept. Assists
	Alarms
5	Animals
	Arson
2	Assault Offenses
4	ATC (Attempt to Contact)
1	ATL (Attempt to Locate)
	Bad Checks
3	Burglary
	Child Abuse/Neglect
	Child Molestation/Rape/Comm
7	Civil/Public
	Death Investigations
	Disorderly Conduct
1	Disputes
2	Drugs/Paraphernilia Violations
3	DUI
1	Eluding
	Fire
	Firearms
2	Fireworks
	Forgery
2	Fraud/Scam/Counterfeit/Identity Theft
3	Harrassment
	Homicide
	Illegal Burn
11	Information/General
1	Juvenile
	Kidnapping/Abduction
1	Littering
	Lost/Missing/Found Persons

#	Type of Call
1	Malicious Mischief
	MIP/Furninshing Liquor Mino
3	Noise
	Overdose
2	Property/Lost/Found/Recovered
	Rescue-Minor/Major
	Robbery
1	Runaway
1	Sex Offenses
	Shoplifting
	Suicide/Threats/Attempts
	Shooting/Weapons/Explosives/Hazard
7	Suspicious Circumstances
3	Suspicious Person/Vehicle
4	Traffic - Criminal
14	Traffic - Infractions
6	Traffic - Other/Hazards/Patrol
2	Trespassing
3	Thefts/Larceny
	Thefts (Motor Vehicle)/tmwvp/recstveh
	Vandalism
1	Veicular Assault
	Vehicle Prowl
2	Violation City Ordinance/Nuisance
	Violation of Protection/Harrass Ord
4	Warrants/Wanted Person
	Welfare Checks
	911 Hang Up
	Hit & Run Accident

111

JULY MONTHLY TOTAL

679

**YEAR TO DATE TOTAL 2023
(As of the end of July)**



Voucher Report Aug 8, 2023

August 2023 1st Council Meeting

Reference	Date	Amount	Notes
Reference Number: 38421	International Brotherhood Teamsters I	\$1,011.50	
Union Dues - 14760	7/18/2023	\$53.75	
Union Dues - 14761	7/18/2023	\$31.25	
Union Dues - 14762	7/18/2023	\$40.75	
Union Dues - 14765	7/18/2023	\$34.75	
Union Dues - 14766	7/18/2023	\$35.75	
Union Dues - 14767	7/18/2023	\$37.25	
Union Dues - 14769	7/18/2023	\$36.25	
Union Dues - 14770	7/18/2023	\$43.25	
Union Dues - 14771	7/18/2023	\$35.75	
Union Dues - 14772	7/18/2023	\$37.75	
Union Dues - 14774	7/18/2023	\$50.00	
Union Dues - 14776	7/18/2023	\$35.75	
Union Dues - 14777	7/18/2023	\$19.00	
Union Dues - 14779	8/1/2023	\$31.25	
Union Dues - 14780	8/1/2023	\$40.75	
Union Dues - 14781	8/1/2023	\$67.50	
Union Dues - 14783	8/1/2023	\$34.75	
Union Dues - 14784	8/1/2023	\$35.75	
Union Dues - 14785	8/1/2023	\$37.25	
Union Dues - 14786	8/1/2023	\$80.50	
Union Dues - 14787	8/1/2023	\$36.25	
Union Dues - 14788	8/1/2023	\$43.25	
Union Dues - 14789	8/1/2023	\$35.75	
Union Dues - 14790	8/1/2023	\$37.75	
Union Dues - 14792	8/1/2023	(\$50.00)	
Union Dues - 14794	8/1/2023	\$35.75	
Union Dues - 14796	8/1/2023	\$53.75	
Reference Number: 38422	Office of Support Enforcement	\$228.00	

Reference	Date	Amount	Notes
Child Support - 14779	8/1/2023	\$228.00	
Reference Number: 38423 INV-2-31044	911 Supply Public Safety Gear & Appa 7/27/2023	\$332.14	\$332.14 Friction Baton x2
Reference Number: 38424 80134286	Badger Meter 7/29/2023	\$235.82	\$235.82 2023*July service
Reference Number: 38425 12608 12634 12673 12704 12715	Buzzard O'Rourke 7/26/2023 7/26/2023 7/26/2023 7/26/2023 7/26/2023	\$8,187.50	\$1,140.00 2023 - Council \$940.00 2023 - Pass Thru BP \$720.00 2023 - Prosecution C00006899 \$547.50 2023 - prosecution 22F001033 \$4,840.00 2023 -July Prosecution general
Reference Number: 38426 58885	C & R Electric Motor Service Inc 7/11/2023	\$351.65	\$351.65 Repair pump motor
Reference Number: 38427 48647	C.W. Nielsen Mfg Corp 7/27/2023	\$211.29	\$211.29 Sims badge
Reference Number: 38428 16555	Carroll's Printing Inc. 7/20/2023	\$170.42	\$170.42 Business Cards 3-chelles
Reference Number: 38429 AA568 002 662	CHS Northwest Inc 8/2/2023	\$1,202.38	\$1,202.38 Equipment Fuel Diesel
Reference Number: 38430 2023*Aug*RWWTTP	City of Chehalis 8/2/2023	\$14,043.00	\$14,043.00 2023*Aug Monthly Sewer Treatment Costs
Reference Number: 38431 2023*June July W/S	City of Napavine 8/2/2023	\$225.34	\$225.34 2023 June/July City Water/Sewer

Reference	Date	Amount	Notes
Reference Number: 38432	Daily Journal of Commerce	\$511.20	
3391083	7/26/2023	\$511.20	Ad for bid Mayme building
Reference Number: 38433	Flannery Publications	\$399.10	
61951	7/19/2023	\$67.60	Pass Thru ARCO PH
61953	7/19/2023	\$331.50	Ad for bid Mayme kitchen
Reference Number: 38434	General Pacific Inc	\$6,461.05	
1470484	7/25/2023	\$161.85	1 endpoint badger
1470485	7/28/2023	\$6,299.20	21 -5/8" Badger meters
Reference Number: 38435	Goods Quarry	\$183.72	
Invoice - 8/2/2023 12:29:58 PM	8/2/2023	\$183.72	Waterline in Alley
Reference Number: 38436	Jackson Civil Engineering LLC	\$18,448.41	
0016-02-13	8/2/2023	\$180.00	Project Admin coordinate w/agencies
0016-04-08	8/2/2023	\$195.00	Development Pass-Through Fees T/A
0016-10-16	8/2/2023	\$2,487.50	Development Pass-Through Fees Arco
0016-20-07	8/2/2023	\$357.50	Development Pass-Through Fees Rognlins
0016-24-07	8/2/2023	\$1,292.77	Rush Rd pre con
0016-26-03	8/3/2023	\$11,201.69	Lewis Thurston Bundle
0016-27-02	8/2/2023	\$2,603.95	Research info pump stations/DNR/Surveys
0016-28-01	8/2/2023	\$130.00	Hoffman Multi Family St plan
Reference Number: 38437	Joseph O. Enbody	\$3,705.00	
2023*July Indigent defense	8/2/2023	\$3,705.00	19.5 units for July 2023
Reference Number: 38438	LCSO-Corrections Bureau	\$3,873.00	
2023*July Jail bed	8/2/2023	\$3,873.00	2023 - July #47.75 beds days
Reference Number: 38439	LECO Supply, Inc	\$51.40	
213645	7/20/2023	\$51.40	2# chlorinated granules

Reference	Date	Amount	Notes
Reference Number: 38440	Lewis County Auditor	\$328.50	
23-7010	8/2/2023	\$328.50	Short Plat
Reference Number: 38441	Lewis County PUD	\$2,991.61	
2023*Aug	7/24/2023	\$0.00	2023 6/13-7/12
2023*Aug 104755002	7/24/2023	\$28.50	2023 6/13-7/12 E Park St
2023*Aug 104755003	7/24/2023	\$28.50	2023 6/13-7/12 Triangle lights
2023*Aug 104755004	7/24/2023	\$52.58	2023 6/13-7/12 Wa & 2nd St
2023*Aug 104755005	7/24/2023	\$52.64	2023 6/13-7/12 Ball Park Its
2023*Aug 104755006	7/24/2023	\$44.32	2023 6/13-7/12 Linhart
2023*Aug 104755007	7/24/2023	\$33.91	2023 6/13-7/12 Ped overpass
2023*Aug 104755008	7/24/2023	\$56.34	2023 6/13-7/12 pW building
2023*Aug 104755009	7/24/2023	\$47.44	2023 6/13-7/12 Concessions
2023*Aug 104755012	7/24/2023	\$41.01	2023 6/13-7/12 Birch St Signal
2023*Aug 104755014	7/24/2023	\$31.18	2023 6/13-7/12 Wa Street
2023*Aug 104755015	7/24/2023	\$37.90	2023 6/13-7/12 Camden Way
2023*Aug 104755016	7/24/2023	\$35.80	2023 6/13-7/12 Parkside Loop
2023*Aug 104755018	7/24/2023	\$860.83	2023 6/13-7/12 Various Lights
2023*Aug 104755019	7/24/2023	\$46.14	2023 6/13-7/12 Cheiri Ct Sewer
2023*Aug 104755020	7/24/2023	\$563.64	2023 6/13-7/12 Well #5
2023*Aug 104755021	7/24/2023	\$124.32	2023 6/13-7/12 Jefferson St
2023*Aug 104755022	7/24/2023	\$170.32	2023 6/13-7/12 Rush Rd Pump
2023*Aug 104755023	7/24/2023	\$57.42	2023 6/13-7/12 Well 3
2023*Aug 104755024	7/24/2023	\$121.09	2023 6/13-7/12 Well #2
2023*Aug 104755025	7/24/2023	\$172.48	2023 6/13-7/12 WA Ave pump
2023*Aug 115588001	7/24/2023	\$48.81	2023 6/13-7/12 Rathburn Lt
2023*Aug 115588002	7/24/2023	\$33.70	2023 6/13-7/12 4th & Stella
2023*Aug 124227003	7/24/2023	\$171.74	2023 6/13-7/12 City Hall
2023*Aug 128323001	7/24/2023	\$29.52	2023 6/13-7/12 Ampitheater
2023*Aug 128578003	7/24/2023	\$32.70	2023 6/13-7/12 Sommerville
2023*Aug 128578004	7/24/2023	\$37.25	2023 6/13-7/12 7th Ave
2023*Aug104755011	7/24/2023	\$31.53	2023 6/13-7/12 Stadium Way

Reference	Date	Amount	Notes
Reference Number: 38442 005515086	Mountain Mist 8/2/2023	\$4.32	\$4.32 Water Cooler Rental July
Reference Number: 38443 INV-2138	Mrs. Klean Janitorial 8/1/2023	\$634.00	\$634.00 2023 August - Clean City Hall
Reference Number: 38444 2023*Box 179 Rental	Napavine Postmaster 8/3/2023	\$286.00	\$286.00 2023*Box 179 Rental
Reference Number: 38445 MK593936	National Business Furniture 7/5/2023	\$547.05	\$547.05 Assembling court room chairs
Reference Number: 38446 2023*July interpreter	Pete Hinton 8/2/2023	\$120.00	\$120.00 2 hrs interpreter July
Reference Number: 38447 33579362 33630032	Quill Corporation 7/18/2023 7/18/2023	\$161.98	\$24.17 batteries \$137.81 4 boxes of envelopes
Reference Number: 38448 309344 309345	Service Saw Workwears 7/20/2023 7/20/2023	\$69.12	\$32.35 trimmer line spool \$36.77 mix oil
Reference Number: 38449 0030148_IN	Stop Stick, LTD 8/3/2023	\$1,289.41	\$1,289.41 9' stop sick kit/piranha/terminator
Reference Number: 38450 12534	Transient Vendor 7/20/2023	\$55.00	\$55.00 sign lettering truck
Reference Number: 38451 1575	Transient Vendor 7/18/2023	\$2,162.32	\$2,162.32 4 Glock 47 Gen 5/1 BCM Recce-16
Reference Number: 38452	Tyler Rental	\$150.88	

Reference	Date	Amount	Notes
E493016	7/31/2023	\$150.88	trencher rental alley waterline
Reference Number: 38453	US Cellular	\$1,028.59	
0592365895	7/12/2023	\$225.73	2023-6/12-7/11 US Cell Phone
0592418718	7/12/2023	\$755.57	Hotspot PW 7/12-8/11
0594025290	7/20/2023	\$47.29	2023- US Cell Phone
Reference Number: 38454	Utilities Underground Location Center	\$11.61	
3070196	7/31/2023	\$11.61	9 locates July 2023
Reference Number: 38455	Vander Stoep, Blinks, Jones & Unzelr	\$1,880.00	
2023*Aug Judge	8/1/2023	\$1,100.00	2023-July Judge
2023*July Hearing Examiner	7/26/2023	\$780.00	Bailey Variance Hearing
Reference Number: EFT*20230801	US Cellular	\$54.73	
0589915218	7/2/2023	\$54.73	2023-6/2-7/1 US Cell Phone
Reference Number: EFT*20230802	Cintas Corp	\$43.19	
5166705241	7/13/2023	\$43.19	medical first aid supplies
Reference Number: EFT*20230803	Centurylink	\$56.37	
2023*Aug 206-T21-6528 954	7/20/2023	\$56.37	2023 - Jul 20 - Aug 20 Well Telemetry 2061
Reference Number: EFT*20230804	DE Lage Landen Financial Services	\$464.00	
2023*Aug Lease Direct Copier	8/3/2023	\$464.00	2023 -Aug 0 Sharp MX3071
Reference Number: EFT*20230805	WAVE	\$121.87	
032776101-0010275	8/16/2023	\$121.87	2023- WAVE Internet PD 7/19-8/18
Reference Number: EFT*20230806	WAVE	\$91.27	
032768701-0010287	7/24/2023	\$91.27	2023- 7/23-8/22 WAVE Phone & Internet
Reference Number: EFT*20230807	WAVE	\$141.97	
104979801-0010275	7/16/2023	\$141.97	2023 7/19-8/18 WAVE Internet

Reference	Date	Amount	Notes
Reference Number: EFT*20230808	AFLAC Remittance Processing	\$543.20	
Aflac - 14760	7/18/2023	\$32.36	
Aflac - 14764	7/18/2023	\$27.17	
Aflac - 14782	8/1/2023	\$27.17	
Aflac - 14796	8/1/2023	\$32.37	
Aflac Disability - 14764	7/18/2023	\$47.84	
Aflac Disability - 14770	7/18/2023	\$95.68	
Aflac Disability - 14775	7/18/2023	\$68.54	
Aflac Disability - 14782	8/1/2023	\$47.84	
Aflac Disability - 14788	8/1/2023	\$95.68	
Aflac Disability - 14793	8/1/2023	\$68.55	
Reference Number: EFT*20230809	Dept of Retirement Systems	\$7,408.15	
Emp Rtmt - 14779	8/1/2023	\$249.18	
Emp Rtmt - 14780	8/1/2023	\$198.37	
Emp Rtmt - 14781	8/1/2023	\$175.01	
Emp Rtmt - 14782	8/1/2023	\$316.36	
Emp Rtmt - 14783	8/1/2023	\$267.30	
Emp Rtmt - 14784	8/1/2023	\$254.16	
Emp Rtmt - 14785	8/1/2023	\$268.36	
Emp Rtmt - 14786	8/1/2023	\$194.83	
Emp Rtmt - 14787	8/1/2023	\$149.37	
Emp Rtmt - 14788	8/1/2023	\$400.77	
Emp Rtmt - 14789	8/1/2023	\$272.00	
Emp Rtmt - 14790	8/1/2023	\$159.60	
Emp Rtmt - 14792	8/1/2023	\$180.32	
Emp Rtmt - 14793	8/1/2023	\$322.68	
Emp Rtmt - 14794	8/1/2023	\$253.22	
Emp Rtmt - 14796	8/1/2023	\$239.67	
Taxable Retirement - 14779	8/1/2023	\$168.78	
Taxable Retirement - 14780	8/1/2023	\$134.36	
Taxable Retirement - 14781	8/1/2023	\$281.66	
Taxable Retirement - 14782	8/1/2023	\$214.27	

Reference	Date	Amount	Notes
Taxable Retirement - 14783	8/1/2023	\$181.05	
Taxable Retirement - 14784	8/1/2023	\$172.15	
Taxable Retirement - 14785	8/1/2023	\$181.77	
Taxable Retirement - 14786	8/1/2023	\$131.96	
Taxable Retirement - 14787	8/1/2023	\$240.40	
Taxable Retirement - 14788	8/1/2023	\$271.45	
Taxable Retirement - 14789	8/1/2023	\$184.23	
Taxable Retirement - 14790	8/1/2023	\$256.86	
Taxable Retirement - 14792	8/1/2023	\$290.22	
Taxable Retirement - 14793	8/1/2023	\$240.55	
Taxable Retirement - 14794	8/1/2023	\$171.51	
Taxable Retirement - 14796	8/1/2023	\$385.73	
Reference Number: EFT*20230810	Washington Teamsters Welfare Trust	\$273.60	
Vision Insurance - 14770	7/18/2023	\$8.55	
Vision Insurance - 14771	7/18/2023	\$8.55	
Vision Insurance - 14775	7/18/2023	\$8.55	
Vision Insurance - 14776	7/18/2023	\$8.55	
Vision Insurance - 14779	8/1/2023	\$17.10	
Vision Insurance - 14780	8/1/2023	\$17.10	
Vision Insurance - 14781	8/1/2023	\$17.10	
Vision Insurance - 14782	8/1/2023	\$17.10	
Vision Insurance - 14783	8/1/2023	\$17.10	
Vision Insurance - 14784	8/1/2023	\$17.10	
Vision Insurance - 14785	8/1/2023	\$17.10	
Vision Insurance - 14786	8/1/2023	\$17.10	
Vision Insurance - 14787	8/1/2023	\$17.10	
Vision Insurance - 14788	8/1/2023	\$8.55	
Vision Insurance - 14789	8/1/2023	\$8.55	
Vision Insurance - 14790	8/1/2023	\$17.10	
Vision Insurance - 14792	8/1/2023	\$17.10	
Vision Insurance - 14793	8/1/2023	\$8.55	
Vision Insurance - 14794	8/1/2023	\$8.55	

Reference	Date	Amount	Notes
Vision Insurance - 14796	8/1/2023	\$17.10	
Reference Number: EFT*20230811	Dept of Treasury Internal Revenue Ser	\$7,334.43	
2023 July fix ss Sims	8/3/2023	(\$156.74)	
Federal Income Tax - 14779	8/1/2023	\$307.18	
Federal Income Tax - 14780	8/1/2023	\$149.15	
Federal Income Tax - 14781	8/1/2023	\$482.80	
Federal Income Tax - 14782	8/1/2023	\$372.67	
Federal Income Tax - 14783	8/1/2023	\$246.05	
Federal Income Tax - 14784	8/1/2023	\$351.85	
Federal Income Tax - 14785	8/1/2023	\$244.60	
Federal Income Tax - 14786	8/1/2023	\$201.54	
Federal Income Tax - 14787	8/1/2023	\$374.19	
Federal Income Tax - 14788	8/1/2023	\$650.21	
Federal Income Tax - 14789	8/1/2023	\$168.49	
Federal Income Tax - 14790	8/1/2023	\$400.69	
Federal Income Tax - 14791	8/1/2023	\$213.14	
Federal Income Tax - 14792	8/1/2023	\$316.82	
Federal Income Tax - 14793	8/1/2023	\$441.05	
Federal Income Tax - 14794	8/1/2023	\$143.69	
Federal Income Tax - 14796	8/1/2023	\$685.47	
Medicare - 14779 (1)	8/1/2023	\$38.48	
Medicare - 14779 (2)	8/1/2023	\$38.48	
Medicare - 14780 (1)	8/1/2023	\$30.63	
Medicare - 14780 (2)	8/1/2023	\$30.63	
Medicare - 14781 (1)	8/1/2023	\$47.88	
Medicare - 14781 (2)	8/1/2023	\$47.88	
Medicare - 14782 (1)	8/1/2023	\$48.85	
Medicare - 14782 (2)	8/1/2023	\$48.85	
Medicare - 14783 (1)	8/1/2023	\$41.28	
Medicare - 14783 (2)	8/1/2023	\$41.28	
Medicare - 14784 (1)	8/1/2023	\$39.25	
Medicare - 14784 (2)	8/1/2023	\$39.25	

Reference	Date	Amount	Notes
Medicare - 14785 (1)	8/1/2023	\$41.44	
Medicare - 14785 (2)	8/1/2023	\$41.44	
Medicare - 14786 (1)	8/1/2023	\$30.08	
Medicare - 14786 (2)	8/1/2023	\$30.08	
Medicare - 14787 (1)	8/1/2023	\$41.45	
Medicare - 14787 (2)	8/1/2023	\$41.45	
Medicare - 14788 (1)	8/1/2023	\$61.89	
Medicare - 14788 (2)	8/1/2023	\$61.89	
Medicare - 14789 (1)	8/1/2023	\$42.00	
Medicare - 14789 (2)	8/1/2023	\$42.00	
Medicare - 14790 (1)	8/1/2023	\$43.92	
Medicare - 14790 (2)	8/1/2023	\$43.92	
Medicare - 14791 (1)	8/1/2023	\$30.04	
Medicare - 14791 (2)	8/1/2023	\$30.04	
Medicare - 14792 (1)	8/1/2023	\$49.80	
Medicare - 14792 (2)	8/1/2023	\$49.80	
Medicare - 14793 (1)	8/1/2023	\$49.83	
Medicare - 14793 (2)	8/1/2023	\$49.83	
Medicare - 14794 (1)	8/1/2023	\$39.10	
Medicare - 14794 (2)	8/1/2023	\$39.10	
Medicare - 14796 (1)	8/1/2023	\$66.44	
Medicare - 14796 (2)	8/1/2023	\$66.44	
Social Security Tax - 14791 (1)	8/1/2023	\$128.43	
Social Security Tax - 14791 (2)	8/1/2023	\$128.43	
Reference Number: July 16-31, 2023	Payroll Vendor	\$36,387.36	
ACH Pay - 14779	8/1/2023	\$1,675.11	
ACH Pay - 14780	8/1/2023	\$1,624.03	
ACH Pay - 14781	8/1/2023	\$2,351.82	
ACH Pay - 14782	8/1/2023	\$2,310.86	
ACH Pay - 14783	8/1/2023	\$2,006.47	
ACH Pay - 14784	8/1/2023	\$2,066.64	
ACH Pay - 14785	8/1/2023	\$2,248.02	
ACH Pay - 14786	8/1/2023	\$1,499.72	

Reference	Date	Amount	Notes
ACH Pay - 14787	8/1/2023	\$2,050.80	
ACH Pay - 14788	8/1/2023	\$2,878.24	
ACH Pay - 14789	8/1/2023	\$1,862.84	
ACH Pay - 14790	8/1/2023	\$2,121.16	
ACH Pay - 14791	8/1/2023	\$1,649.64	
ACH Pay - 14792	8/1/2023	\$2,721.07	
ACH Pay - 14793	8/1/2023	\$2,282.65	
ACH Pay - 14794	8/1/2023	\$1,895.05	
ACH Pay - 14796	8/1/2023	\$3,143.24	
TOTAL		\$124,472.45	

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	33	78	70,312.81	38423-55
Payroll Vendors	2	2	1,239.50	38421-22
Electronic Payments	7	7	973.40	EFT*20230801-07
Electronic Payroll	4	4	15,559.38	EFT*20230808-11
ACH Direct Deposit	16	16	36,387.36	Direct Deposit
Total Vouchers	62	107	124,472.45	

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____

TREASURER: _____

COUNCILOR #1: _____

COUNCILOR #2: _____

COUNCILOR #3: _____

COUNCILOR #4: _____

COUNCILOR #5: _____

Police Department - John Brockmueller _____

Public Works/Community Development - Bryan Morris _____

Court- Lacie Dewitt _____

City Clerk - Rachele Denham: _____

DATED THIS _DAY OF _____, 2023

RESOLUTION NO. 23-08-143

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVINE,
WASHINGTON, SUPPORTING THE ESTABLISHMENT OF A BOYS AND
GIRLS CLUB WITHIN THE CITY OF NAPAVINE**

WHEREAS, Throughout 160+ year history, Boys & Girls Clubs of America has enabled young people most in need to achieve great futures as productive, caring, responsible citizens. Today, more than 5,000 Club locations serve 3.6 million young people through Club membership and community outreach. Clubs are located in cities, towns, public housing and on Native lands throughout the country, and serve military families in BGCA-affiliated Youth Centers worldwide on U.S military installations worldwide.

WHEREAS, Clubs provide a safe place, caring adult mentors, fun and friendship, and high-impact youth development programs on a daily basis during critical non-school hours. Club programs promote academic success, good character and citizenship, and healthy lifestyles. In a Harris Survey of alumni, 54 percent said the Club saved their lives; and

WHEREAS, the Boys & Girls Clubs of America mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens; and

WHEREAS, each year, Boys & Girls Clubs serve 3.6 million kids and teens. Our vision is to provide a world-class Club Experience that assures success is within reach of every young person who enters our doors with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle; and

WHEREAS, 7.7 million kids and teens are alone and unsupervised after school while nearly 25 million don't have access to after-school programs. This means that millions of our nation's youth risk being unsupervised, unguided, and unsafe. However, research shows that what happens during the out-of-school time can have a significant impact on reversing the negative trends facing youth, including dropout rates, obesity and violence. And that's what Boys & Girls Clubs are all about – providing youth with a safe, constructive, supportive environment when they are not at home or at school, where they can have fun with peers and be guided by trained youth development professionals; and

WHEREAS, the City Council of the City of Napavine, Washington, would like to be part of this outreach opportunity in helping create great futures for the next generation of our leaders by encouraging education and community involvement.

NOW, THEREFORE, BE IT RESOLVED THAT THE City Council of the City of Napavine, Washington, hereby supports the vision of establishing a Boys and Girls Club within the city.

PASSED BY MAJORITY of the City Council of the City of Napavine, Washington, this 8th day of August 2023.

Shawn O'Neill, Mayor

Attest:

Rachelle Denham, Clerk

Approved as to form:

City Attorney, James M. B. Buzzard WBA #33555

July 26, 2023

Washington State Transportation Improvement Board
SCPP Application Review Committee
P.O. Box 40901
Olympia, WA 98504-0901

RE: City of Napavine Small City Arterial Program Local Match

Dear Review Committee,

The City of Napavine is seeking funding assistance through the Washington State Transportation Improvement Board's (TIB) Small City Preservation Program (SCPP).

I am committing the City of Napavine to provide a match of **\$9,659** which is five [5] percent of the submitted Engineer's estimate of **\$193,168** for a total project cost.

Very truly yours,

Shawn O'Neill

Mayor, City of Napavine

Bid No.	Bid Item	Bid Quantity	Unit Bid Price	Bid Amount
001	SPCC Plan	1 LS	\$ 500.00	\$ 500.00
002	Mobilization, Cleanup, and Demobilization	1 LS	\$ 15,000.00	\$ 15,000.00
003	Project Temporary Traffic Control	1 LS	\$ 7,500.00	\$ 7,500.00
004	Removal of Structures and Obstructions	1 LS	\$ 10,000.00	\$ 10,000.00
005	Excavation, Embankment, and Grading, Incl. Haul	110 CY	\$ 90.00	\$ 9,900.00
006	Crushed Surfacing Top Course	190 CY	\$ 85.00	\$ 16,150.00
007	HMA Cl 3/8", PG 58H -22 (0.3 - 3 ESAL)	370 TN	\$ 220.00	\$ 81,400.00
008	Erosion/Water Pollution Control	1 LS	\$ 5,000.00	\$ 5,000.00
009	Paint Line	2,760 LF	\$ 1.30	\$ 3,588.00
010	Paint Stop Line	10 LF	\$ 13.00	\$ 130.00

\$ 149,168.00
 Engineering \$ 22,000.00
 Construction \$ 22,000.00
Total \$ 193,168.00

Chu-An Chen

 Engineer's Signature

07/26/2023

 Date



Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
Date Action Taken	
Attest:	

**City of Napavine
Action Memorandum No. 23-16**

AM 23-16 Proposed Teamster's Family Medical Coverage

Originator: Judy Godbey, Shop Steward

Agenda Date: 8/8/23

Route to:	Department Head	Signature	Date
X No Objections	Mayor		
X No Objections	Chief of Police		
X No Objections	Treasurer		

Review by Mayor Shawn O'Neill: _____,

Attachment(s): Medical Plan Comparables

Fiscal Impact: yes no

Summary statement:

The city does not currently offer a medical plan that is affordable for employees to fully cover family members and the current insurance (Regence) is having issues with some providers around the area no longer accepting them or no longer billing direct for them. I have met with the employees and it is the majority that are in favor of asking the city to increase their contribution in order to obtain better insurance coverage and to switch to a plan that includes all family members, regardless of the size, which is Teamsters. I'm asking for the city to generously cover all but \$200/month out of the premium which would be paid by the employee through payroll deduct. If passed, this would carry through to the end of 2025 until a new union contract is negotiated. This is a 100% employee participation for bargaining members and the non-bargaining members have the option to join or remain with their current insurance. The Treasurer and I are currently looking for other options for coverage on the LEOFF 1 retiree. If the city approves this action request, there would be a union vote of the members and an MOU from the union would be required for the current contract.

Staff Recommendation:

- Asking the council to approve the increase for the amount of the cap for medical insurance for all city employees effective January 2024.

PROPOSED RATE COMPARABLES

2024	<i>Employee</i>	<i>Employee</i>	<i>Family</i>
	AWC Health First 250	Kaiser	Teamsters Plan B
Medical	\$ 928.74	\$ 811.66	\$ 1,424.18
Dental	\$ 58.65	\$ 58.65	\$ 121.71
Vision	\$ 17.10	\$ 17.10	\$ 17.10
\$30K AD&D			\$ 8.60
Total	\$ 1,004.49	\$ 887.41	\$ 1,571.59

2024 Projections

AWC Health First/Kaiser rising 6.5% (4.5% last year)

Delta Dental rising 1.5% (-0- last year)

Teamsters rising 3% (5.5% last year)

Teamsters Dental rising 1% (-0- last year)



Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
Date Action Taken	
Attest:	

**City of Napavine
Action Memorandum No. 23-17**

AM 23-17 City Council to Oversee Funtime Festival

Originator: Rachelle Denham

Agenda Date: 8/8/23

Route to:	Department Head	Signature	Date
<input type="checkbox"/> No Objections	Councilor Brian Watson		
<input type="checkbox"/> No Objections	Councilor Ivan Wiediger		
<input type="checkbox"/> No Objections	Councilor Don Webster		
<input type="checkbox"/> No Objections	Councilor Heather Stewart		
<input type="checkbox"/> No Objections	Councilor Duane Crouse		

Review by Mayor Shawn O'Neill: _____,

Attachment(s): Proposal for the City of Napavine to oversee Funtime Festival

Fiscal Impact: yes no unknown

Summary statement: Councilor Don Webster would like the council to oversee the Funtime Festival and has explained in his proposal how that would look like from the city side of things. He would also like to schedule a future workshop and invite the public to attend.

Recommendation: Asking the council to accept the proposal allowing the council to oversee the Funtime Festival.

Proposal for the City of Napavine:

New Fun Time Festival: AKA (FTF)

City Council will pick these positions:

1. President.
2. Treasurer.

The 'Fun Time Festival' organization shall have / and secure 501C status to be a non-profit organization to be able to collect funds through donates and fund raising for the various activities.

The (FTF) shall organize or help organizing the following including all parades, easter egg hunts, car shows, bands/concerts and any other activities the group decides to perform.

The (FTF) shall submit to the city any parade as they will need a permit (i.e. Free of Charge if council agrees).

The (FTF) shall report to City Council every three months on the following things:

1. Insurance status.
2. Bond status.
3. Functions that are planned inside the city limits. (i.e. parades,, car shows, bands/concerts and any other activities that may require a police presents or the use of city employees 'public works').

The (FTF) shall organize all fund raisers.

The city wishes that the (FTF) will work with the Napavine Booster's Club and Napavine Youth Sports Association for fund raising and supporting our community.

The (FTF) shall have a council (the number to be at least 3 or more 'prefer 5') that can vote on what the (FTF) is going to do to raise funds or spend the funds for events put on by the (FTF).

The (FTF) President shall oversee the meeting and will have no vote unless there is a tie vote.

Then the President may then cast a vote to break a tie.

"ANY CITIZEN OF THE CITY OF NAPAIVINE WILL BE ABLE TO PARTICIPATE IN THE FUN TIME FESTIVAL MEETINGS".

All citizens and other organizations within the city may attend meetings and must be heard if they wish to speak. (We need volunteers and all ideas are worth hearing).

The (FTF) shall no longer have a Princess Napawinah. A new name shall be picked from a vote of citizens. Examples of possible names: Hilltop Princess, Hometown Princess, Fun Time Princess, Tiger or Tigress Princess.

Age limit for the (FTF) Princess shall be 14 to 17 years of age.

The (FTF) will no longer use or invoke the usage of 'Native American Names and or Themes within the city of Napavine or when representing the city of Napavine at other Functions.

The city of Napavine shall allow the use of the city's meeting hall for the use of the (FTF) committee to hold meetings. Providing the (FTF) organization use the proper channel to schedule their meetings.

The (FTF) Treasurer will oversee the funds of the organization (placed in a bank account) but shall need the President's signature with the Treasurer's to remove funds from the bank for any reason.

A two person signing shall help control the use of funds.

In the event of only one person being available to sign a check, a Secretary if choosen may then also be able to sign their signature or a Vice President if one is choosen shall also be able to sign the checks.

The (FTF) needs to work with the Napavine school to include the students and children to be involved in the community. (We must bring back community health).

.....
.....

City shall authorize permits for venders for the (FTF). A portion of the agreed upon cost of a vender's stall shall be divided between a portion for the city and the rest to be given to the (FTF) fund.

Any permits needed to operate during the (FTF) shall be paid and obtain their permits at City Hall.