



# CITY COUNCIL MEETING AGENDA

Tuesday – June 11, 2024 – 6:00 PM

Shawn O'Neill,  
Mayor  
[soneill@cityofnapavine.com](mailto:soneill@cityofnapavine.com)

Brian Watson,  
Council Position No.1  
[bwatson@cityofnapavine.com](mailto:bwatson@cityofnapavine.com)

Ivan Wiediger,  
Council Position No.2  
[iwiediger@cityofnapavine.com](mailto:iwiediger@cityofnapavine.com)

Don Webster,  
Council Position No.3  
[dwebster@cityofnapavine.com](mailto:dwebster@cityofnapavine.com)

Heather Stewart,  
Council Position No.4  
[hstewart@cityofnapavine.com](mailto:hstewart@cityofnapavine.com)

Duane Crouse,  
Council Position No.5  
[dcrouse@cityofnapavine.com](mailto:dcrouse@cityofnapavine.com)

#### Staff Members

Rachelle Denham,  
City Clerk

Michelle Whitten,  
City Treasurer

Bryan Morris,  
PW Director  
Community Development

John Brockmueller,  
Chief of Police

Allen Unzelman  
Honorable Judge-Municipal Court

Jim Buzzard,  
Legal Counsel

**City of Napavine**  
407 Birch Ave SW  
P O Box 810  
Napavine, WA 98565  
360-262-3547

**City Website**  
[www.cityofnapavine.com](http://www.cityofnapavine.com)

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA – AS PRESENTED
- VI. APPROVAL OF MEETING MINUTES
  - 1) Regular Council Meeting – May 28, 2024
  - 2) Public Hearing Meeting: WAC 246-290-830 (4)(a) Water Use Efficiency Goal Setting – May 28, 2024
- VII. STAFF & COUNCIL REPORT
- VIII. PRESENTATION: COMP PLAN UPDATE – JACKSON CIVIL ENGINEERING
- IX. CITIZEN COMMENTS – NON-AGENDA ITEMS
- X. OLD BUSINESS
  - 1) Agreements: Public Defender for City of Napavine Municipal Court- Joe Enbody & Jacob Clark – A. Unzelman / R. Denham
- XI. NEW BUSINESS
  - 1) Vouchers – M. Whitten
  - 2) RCO Grant Resolution\Authorization for Skate Park – B. Morris
  - 3) Resolution 24-06-149 Surplus Kohler Napa Generator – B. Morris
- XII. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

#### Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

May 28, 2024, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**CALL TO ORDER:**

Mayor, Shawn O’Neill called the regular city council meeting to order at 6:02 pm directly after a Public Hearing on WAC 246-290-830 (4)(a) Water Use Efficiency Goal Setting.

**INVOCATION:**

The invocation was led by Bryan Morris.

**PLEDGE OF ALLEGIANCE:**

Mayor, Shawn O’Neill led the flag salute.

**ROLL CALL:**

**Council members present:** Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4.

**City staff members present:** City Clerk - Rachele Denham, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris. \*Treasurer, Michelle Whitten and Legal Counsel, Jim Buzzard not present.

<b>MOVED:</b>	Ivan Wiediger	Motion: Excuse Duane Crouse Mayor Pro Tem
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**CONSENT/APPROVAL OF AGENDA**

<b>MOVED:</b>	Brian Watson	Motion: Approval of Agenda- As Presented.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**APPROVAL OF MEETING MINUTES**

<b>MOVED:</b>	Brian Watson	Motion: Approval of Meeting Minutes - Regular Council Meeting May 14, 2024.
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

<b>MOVED:</b>	Don Webster	Motion: Approval of Meeting Minutes – Public Hearing: ORD 660 Adopting Land Use Regulations & Controls.... May 14, 2024.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:**

**John Brockmueller – Chief of Police**

- Greetings to the council, report in writing, Attended WSPAC training last week in Spokane and operations normal.

**Bryan Morris - PW/CD Director**

- Report in writing. Bryan asked the council to keep their eyes out for a White, 4-door Dodge or Chevy pickup due to a replacement for public works. We made it to the second level for the Skate Park which will include a pump track. Put in for \$400k for Jefferson Station if anyone is interested in attending the Economic Alliance meeting next week let Bryan know.

**Rachelle Denham – Clerk**

- No report.

**Heather Stewart – Councilor 4**

- No report.

**Donald Webster – Councilor 3**

- Attended the Memorial Day celebration at the cemetery, it was nice.

**Ivan Wiediger – Councilor 2**

- Echoed what Counselor Webster stated.

**Brian Watson – Councilor 1**

- No report.

**Shawn O’Neill – Mayor**

- Attended the State track meet last week and the Napavine girls track team earned the Academic Award for the entire state. He also attended the BOCC Business meeting to share the accomplishment of the Mayme Shaddock Park Jim Haslett Kitchen project.

**Planning Commission – Deborah Graham**

- Have been discussing the sewer system and well 3.

**CITIZEN COMMENTS – NON-AGENDA ITEMS:** *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- Jerry Nixon, APEX Concrete: Had a question for Bryan regarding Ripple Creek. Is it replacing the culverts for fish bearing streams? Bryan responded and Jerry asked about culverts on private land and if the landowner would be responsible. Bryan did not have the answer and will have to find out.

**OLD BUSINESS**

**AGREEMENTS: PUBLIC DEFENDER FOR CITY OF NAPAVINE MUNICIPAL COURT-JOE ENBODY & JACOB CLARK – R. DENHAM**

<b>MOVED:</b>	Don Webster	Motion: Contracts be set over to the June 11 <sup>th</sup> council meeting.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: Counselor Stewart asked a question about the billing of this agreement and revisions of it going back and forth and how much that is going to cost. Mayor O’Neill stated that this is being monitored.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**NEW BUSINESS**

**VOUCHERS- M. WHITTEN**

Accounts Payable	110	31	141,275.95	39038-39068
Payroll Vendors	1	1	203	39037
Electronic Payments	4	4	8,678.16	EFT*20240521/23-25
Electronic Payroll	1	1	7,370.34	EFT*20240522
ACH Direct Deposit	17	17	36,311.65	Direct Deposit 5/20/2024
<b>Total Vouchers</b>	<b>133</b>	<b>54</b>	<b>\$193,839.10</b>	

<b>MOVED:</b>	Don Webster	Motion: Approval of the Vouchers dated May 2024 Second Council Meeting.
<b>SECONDED:</b>	Brian Watson	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**WATER USE EFFICIENCY GOALS – R. DENHAM & B. MORRIS**

<b>MOVED:</b>	Ivan Wiediger	Motion: Approve water efficiency goals presented.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**Advertising for RFQ: Consultant for Water Well Evaluations – B. Morris**

<b>MOVED:</b>	Don Webster	Motion: Approve to spend money advertising for engineering RFQ for water well evaluations.
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: Counselor Watson asked if the testing was inaccurate why would you not just turn the well back on. Director Morris doesn't want to lose out on the opportunity to improve capacity and funding. Counselor Stewart stated that we would not move forward unless we had a grant.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**Ripple Creek Passage Culvert Project Funding – B. Morris**

<b>MOVED:</b>	Don Webster	Motion: Approve the Ripple Creek Passage Culvert Project Funding.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: Counselor Stewart asked how this affects the current budget. Director Morris stated the \$40k will come from his Planning budget. Moving forward there will be a restricted fund specific for Ripple Creek.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**AM 24-05: Amphitheater Deposit Waiver - Lions Club RC Car Event (Funtime Festival) – D. Webster**

<b>MOVED:</b>	Don Webster	Motion: Approve AM 24-05
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: Director Morris asked if it would be okay to use scrap from the bone yard at Scout Camp for the RC track. Rachele and Bryan will work together on the track items and work with Lions Club. Counselor Stewart asked if there is a charge for this event and the answer is no.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**Mayme Shaddock Park - Jim Haslett Kitchen Celebration to be held on June 27<sup>th</sup> at 11am – R. Denham**

<b>MOVED:</b>	Ivan Wiediger	Motion: Accept Date & Time of event for the Jim Haslett Kitchen Reopening.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: Rachele shared details of the event an</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**ADJOURNMENT:**

<b>MOVED:</b>	Don Webster	Motion: To Adjourn – Close of Meeting
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: Meeting Adjourned at 6:37p.m.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fccdl.in/oHzf9MGfe1) or at the link <https://fccdl.in/oHzf9MGfe1> .*

**Respectfully submitted,**

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Rachele Denham, City Clerk

Shawn O’Neill, Mayor

Councilor



NAPAVINE CITY COUNCIL MINUTES  
PUBLIC HEARING – **WAC 246-290-830 (4)(a) Water Use Efficiency Goal Setting**  
May 28, 2024, 6:00 P.M.  
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

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**CALL TO ORDER:**

Mayor Shawn O’Neill called the public hearing on **WAC 246-290-830 (4)(a) Water Use Efficiency Goal Setting** to order at 6:00 pm.

**INTRODUCTION:**

Mayor Shawn O’Neill introduced himself as presiding over the public hearing.

**PURPOSE OF HEARING:**

To invite testimony from the community members and the public, regarding, **WAC 246-290-830 (4)(a) Water Use Efficiency Goal Setting** before the Council. The Council will hear testimony from persons present who wish to speak for, against or neither for or against **WAC 246-290-830 (4)(a) Water Use Efficiency Goal Setting** any questions, please direct them to the mayor and he will direct staff and our Council members who may have the answers to address the question. Mayor would like to keep the discussion to a minimum.

**PROCEDURE:**

Those wishing to testify are asked to speak clearly and tell the Council

- Your Name
- Your Address
- Who you represent

**Opened Public Hearing:**

Mayor, Shawn O’Neill opened the public hearing and welcomed anyone wishing to speak to approach the podium.

**Comments:**

No community members or general public testified to the Council.

**Closing of Public Hearing:**

Mayor Pro Tem, Duane Crouse announced, all testimony having been taken, the public hearing on **WAC 246-290-830 (4)(a) Water Use Efficiency Goal Setting** is now closed ending time 6:02 pm.

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Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor

# Napavine Comprehensive Plan Update



**Presented By:**

**Jackson Civil**

**JACKSONCIVIL**

# Comprehensive Plan - Recap

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- ❖ **20-Year Community Vision**
- ❖ **Provides Guidance for Managing Growth**
- ❖ **Required to be Eligible for State Funding such as Infrastructure**
- ❖ **Sets out Community Goals**
- ❖ **Establishes Policies and Strategies for Achieving the Goals**
- ❖ **Align Local Regulations with State Requirements**



# Comprehensive Plan Update - Recap

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## Comprehensive Plan

Land Use  
Housing  
Capital Facilities  
Utilities  
Transportation  
Shoreline  
Essential Public Facilities  
Tribal Planning  
Climate Change & Resiliency  
Economic Development  
Parks & Recreation  
Optional Elements  
Consistency  
Public Participation

## Development Regulations

Critical Areas  
Zoning Code  
Shoreline Master Plan  
Resource Lands  
Essential Public Facilities  
Subdivision Code  
Stormwater  
Organic Materials Management  
Impact Fees  
Concurrency & TDM  
Tribal Participation  
Regulations for Optional Elements  
Project Review Procedures  
Plan & Regulation Amendments

# Legislative Requirements – Plus the 8 Bills Passed in 2024

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## **HB 1220: Emergency and affordable housing**

HB 1241: Changes the Periodic update and SMP cycles from 8 to 10 years. Requires a 5-year implementation progress report and an annual work program for select jurisdictions

HB 1717: Tribal participation in planning

HB 2001: Expands the ability to build tiny houses

SB 5042: Changes the initial effective date of certain actions under the GMA and addresses premature vesting

SB 5118: Supports successful reentry for juveniles, amending the definition of “essential public facilities”

SB 5235: Increasing housing unit inventory by removing arbitrary limits on housing

SB 5275: Enhances opportunity in LAMIRDs

SB 5368: Encourages rural economic development

SB 5593: Allows a county to make revisions to a UGA boundary to accommodate patterns of development

SB 5818: Promotes housing construction in cities through amendments to and limiting appeals under SEPA and GMA

## **HB 1110: Middle housing**

HB 1337: ADUs

HB 1293: Project and design review standards

HB 1042: Building conversion and density

## **HB 1181: Climate change and environmental justice**

HB 1170: Ecology’s climate resilience strategy

SB 5412: SEPA categorical exemptions for housing

SB 1758: SMA fish hatchery permitting

SB 5104: Baseline survey of Puget Sound shorelines

HB 1216: Clean energy project siting

# Public Participation

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- ❖ Provide interested parties with timely information, an understanding of the process, and multiple opportunities to review and comment on proposed amendments
- ❖ Actively solicit information from citizens, property owners, specialty districts and stakeholders about their concerns, questions, and priorities for the Comprehensive Plan update.

Website

News Media

Survey

Open House

Stakeholder Group

Notice to Mail List

Comments via Letter or Email

Public Hearings

# Work Completed

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- ❖ **Public Participation Plan**
- ❖ **Work Plan**
- ❖ **Comp Plan, Development Code, & Critical Areas Checklists**
- ❖ **Growth Capacity Analyses**
- ❖ **Stakeholder Committee (On-Going)**
- ❖ **Capital Facility Plan Evaluations (In-Progress)**
- ❖ **Commerce Status Reports (In-Progress)**

# Timeline

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Planning Commission – May 2024

Stakeholder Committee – May 2024

City Council Initial Draft Materials – June 2024

Stakeholder Committee – September 2024

Planning Commission Update – September 2024

City Council Update – October 2024

Stakeholder Committee – January 2025

Planning Commission Hearing – February 2025

City Council Hearing for Draft – March 2025

Department of Commerce Review – April-May 2025

Public hearing for Ordinance adoption – June 2025

# Allocation & Capacity 2023-2045

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❖ **Population Growth 1,009**

❖ **Added Housing Units 477**

❖ **Added Jobs 558**

❖ **Ability to Adjust Urban Growth Area:**

- ✓ **Current inventory of buildable land.**
- ✓ **Ability to adjust current zoning**
- ✓ **Identify truly developable areas that minimize burden of transportation and utilities.**

# Housing Need vs Capacity – Subject to Change

Income Level	Income Bracket	Zones Serving Income Levels	Projected Housing Need	Allocated Units	Surplus/ (Deficit)
0-30% AMI	\$0 - \$20,174	R3, R3 - UGA	117	121	4
30-50% AMI	\$20,174 - \$33,624	R3, R3 - UGA	90	121	31
50-80% AMI	\$33,624 - \$53,798	R3, R3 - UGA	75	121	46
80-100% AMI	\$53,798 - \$67,247	R2, R3, R2 - UGA, R3 - UGA	28	322	294
100-120% AMI	\$67,247 - \$80,696	R2, R3, R2 - UGA, R3 - UGA	32	322	290
>120% AMI*	\$80,696+	R2, R2 - UGA	135	403	268
<b>Total</b>			<b>477</b>	<b>1,409</b>	<b>932</b>

\*HB 1220 does not require jurisdictions to demonstrate policy changes to meet sufficient capacity for upper incomes

# Questions

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Any Questions?





AGREEMENT AND CONDITIONS RELATING TO APPOINTMENT OF PUBLIC DEFENDER  
FOR CITY OF NAPA VINE.

In mutual consideration of the following terms and conditions the  
Parties agree to the following:

1. PARTIES

Parties to this Agreement shall be the City of Napavine Court,  
hereinafter referred to as "The City" and the undersigned attorney  
hereinafter referred to as the "Public Defender".

2. PRELIMINARY ARTICLE

2.1 The Public Defender shall be a qualified attorney admitted to  
the practice of law in the State of Washington and shall be  
bound to act in accordance with the Rules of Conduct  
established by the Washington State Bar Association as  
adopted by the Supreme Court of the State of Washington.

2.2 The Public Defender shall have demonstrated experience in  
representing parties in criminal matters at a level  
acceptable to the Court.

2.3 The City requires that the Public Defender act in an  
independent and professional manner consistent with the best  
legal interests of the client said attorney will serve. To  
that end, the City agrees not to make any judgment concerning  
the qualifications or performance by a Public Defendant which  
Is based upon a difference of legal interpretation between a  
Public Defender and the City.

2.4 The Public Defender shall maintain malpractice insurance  
during the entire period of the contract and shall provide  
proof of such insurance to the City.

3. TERMS OF APPOINTMENT

3.1 The term of performance of this Agreement will be for a period  
From June 1, 2024 until the close of business on the 31<sup>st</sup> day  
of December 2025. The Public Defender shall continue to  
represent to final disposition all clients appointed within  
the period of this Agreement.

3.2 The Public Defender shall have the right to termination  
without cause. In case of such termination of appointment,  
the Public Defender shall provide thirty (30) days written  
notice of termination prior to the effective date of any  
voluntary termination and the affected Public Defender shall  
exercise all reasonable efforts to complete all cases  
currently in process.

4. FEE FOR SERVICES

Legal Services to be performed will be compensated by unit. A unit shall be defined as any of the following;

- 4.1 Representing and advising a criminal defendant accused of either a misdemeanor or gross misdemeanor offense through all stages including pre-trial release, pre-trial hearings, suppression hearings, trial confirmation hearings, change of plea and sentencing. Cases involving a single incident and offense date will be treated as one unit regardless of the number of charges or citations filed.
- 4.2 Representation of criminal defendants for a jury trial will be counted as an additional five units per day in trial. Jury trials begin upon empaneling a jury.
- 4.3 A bench trial shall be counted as an additional two units. Bench trial begin upon opening statement.
- 4.4 A filed motion shall be counted as an additional one unit and an additional 1.5 units for a hearing on such motion.
- 4.5 Representing a defendant on a probation violation hearing will be counted as .75 units per case number
- 4.6 Post-trial motions and post-sentencing hearings will not be compensated additionally, nor is the Public Defender appointed for such hearings.
- 4.7 The Public Defender shall be reimbursed for expert witness fees and other out of pocket expenses when approved by the Court in advance.
- 4.8 The Public Defender may request additional units on a case when circumstances warrant additional payment as determined by the presiding Judge.
- 4.9 The Public Defender's representation terminates upon entry of a Judgment and Sentence or Withdrawal Order.
- 4.10 If a Defendant has failed to appear in Court as ordered and at least six (6) months have elapsed there from without the Defendant having personally appeared in Court, the Public Defender representation shall continue, and the case shall be treated as new appointment.
- 4.11 Public Defender shall appear at arraignment calendar to assist unrepresented defendants. Appearing at an arraignment calendar will be 1.5 units.
- 4.12 Any charge of DUI, Physical Control, Assault Fourth Degree, or any violation of a protection order, no contact order or antiharassment order will be an additional 1.0 units. Any other charges that allege domestic violence will be an additional .5 units.
- 4.13 Any case requiring the services of an interpreter shall be an additional unit.

5. RATE OF COMPENSATION

5.1 The City shall pay the Public Defender the sum of \$300 for each unit for 2024.

5.2 The Public Defender shall provide to the City a Statement of Services Completed describing the number of units completed.

5.3 The City shall issue payment monthly for all services provided by the Public Defender, payment shall be made directly to the Public Defender.

5.4 The Public Defender shall bill the City for services at the conclusion of the case. If a defendant fails to appear at a court hearing and a warrant is issued, the Public Defender shall bill for services. If the defendant appears in court within six months after the warrant is authorized to issue, the Public Defender shall not rebill for the same services.

6. SERVICES PROVIDED

6.1 Representation of qualified indigents at all stages of proceedings after appointment until withdrawal.

6.2 Work cooperatively with the City in scheduling of Court activities and appearances to enhance the efficiency of the Court and provide timely legal representation to the client.

6.3 Where a conflict of interest exists in a case assigned to the Public Defender, the City shall be responsible for arranging qualified substitute counsel and compensation to that attorney in accordance with RPC 1.8(m).

6.4 The Public Defender shall be allowed to associate and/or substitute counsel at Public Defender's discretion so long as associated counsel meets criteria of section 2.1 through 2.4.

7. WITHDRAWAL BY PUBLIC DEFENDER

7.1 At any time after a verdict of acquittal or a judgment and sentence is entered; or

7.2 Dismissal of the case; or

7.3 Entry of a final ruling on a probation case; or

7.4 Any other reason approved by the Court.

8. APPEALS

8.1 The City shall appoint a Public Defender to handle appeals from the Judgment of the Court. Appellate representation may be assigned to a different Public Defender than trial counsel. Trial counsel may request appointment of the appeal unless the Defendant believes a conflict exists.

8.2 Legal Services on an appeal to Superior Court shall be paid at \$100.0 per hour up to a maximum of three thousand dollars

(\$3,000) exclusive of costs, unless a greater amount is provided by the Court. Verified hourly billings shall be presented upon completion prior to payment being made.

9. AMENDING THE AGREEMENT

- 9.1 This agreement may be amended by the parties without further additional consideration being exchanged during the term of performance if there is an agreement by both parties. The term of performance of this Agreement may be extended by mutual agreement of the parties.
- 9.2 Should this agreement be executed after the actual beginning of the term of performance by the Public Defender, the effective date of this Agreement shall be considered to be the date performance by the undersigned Public Defenders actually began and not the date of the execution of this Agreement.

THE UNDERSIGNED MEMBER OF THE WASHINGTON STATE BAR ASSOCIATION DO HEREBY ACCEPT AN APPOINTMENT AS A PUBLIC DEFENDER OF INDIGENTS ACCUSED IN THE CITY OF MORTON UNDER THE TERMS AND CONDITIONS AS SET FORTH ABOVE.

THIS APPOINTMENT SHALL BE EFFECTIVE STARTING JUNE 1, 2024 AND CONTINUE UNTIL CANCELLED BY AN AFFIRMATIVE ACT OF EITHER PARTY AS DESCRIBED IN SAID AGREEMENT, OR UNTIL DECEMBER 31, 2025 WHICHEVER SHALL OCCUR FIRST.

CITY OF NAPAVALINE

Approved as to form:

By:

\_\_\_\_\_  
SHAWN O'NEILL, MAYOR

\_\_\_\_\_  
JAMES M.B. BUZZARD, WSBA # 33555  
CITY ATTORNEY

ATTEST:

PUBLIC DEFENDER

\_\_\_\_\_  
RACHELLE DENHAM, CITY CLERK

\_\_\_\_\_  
JOSEPH O. ENBODY, WSBA #21445

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acceptable to the Court.

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legal interests of the client said attorney will serve. To  
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the qualifications or performance by a Public Defendant which  
Is based upon a difference of legal interpretation between a  
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- 4.10 If a Defendant has failed to appear in Court as ordered and at least six (6) months have elapsed there from without the Defendant having personally appeared in Court, the Public Defender representation shall continue, and the case shall be treated as new appointment.
- 4.11 Public Defender shall appear at arraignment calendar to assist unrepresented defendants. Appearing at an arraignment calendar will be 1.5 units.
- 4.12 Any charge of DUI, Physical Control, Assault Fourth Degree, or any violation of a protection order, no contact order or antiharassment order will be an additional 1.0 units. Any other charges that allege domestic violence will be an additional .5 units.
- 4.13 Any case requiring the services of an interpreter shall be an additional unit.

5. RATE OF COMPENSATION

5.1 The City shall pay the Public Defender the sum of \$300 for each unit for 2024.

5.2 The Public Defender shall provide to the City a Statement of Services Completed describing the number of units completed.

5.3 The City shall issue payment monthly for all services provided by the Public Defender, payment shall be made directly to the Public Defender.

5.4 The Public Defender shall bill the City for services at the conclusion of the case. If a defendant fails to appear at a court hearing and a warrant is issued, the Public Defender shall bill for services. If the defendant appears in court within six months after the warrant is authorized to issue, the Public Defender shall not rebill for the same services.

6. SERVICES PROVIDED

6.1 Representation of qualified indigents at all stages of proceedings after appointment until withdrawal.

6.2 Work cooperatively with the City in scheduling of Court activities and appearances to enhance the efficiency of the Court and provide timely legal representation to the client.

6.3 Where a conflict of interest exists in a case assigned to the Public Defender, the City shall be responsible for arranging qualified substitute counsel and compensation to that attorney in accordance with RPC 1.8(m).

6.4 The Public Defender shall be allowed to associate and/or substitute counsel at Public Defender's discretion so long as associated counsel meets criteria of section 2.1 through 2.4.

7. WITHDRAWAL BY PUBLIC DEFENDER

7.1 At any time after a verdict of acquittal or a judgment and sentence is entered; or

7.2 Dismissal of the case; or

7.3 Entry of a final ruling on a probation case; or

7.4 Any other reason approved by the Court.

8. APPEALS

8.1 The City shall appoint a Public Defender to handle appeals from the Judgment of the Court. Appellate representation may be assigned to a different Public Defender than trial counsel. Trial counsel may request appointment of the appeal unless the Defendant believes a conflict exists.

8.2 Legal Services on an appeal to Superior Court shall be paid at \$100.0 per hour up to a maximum of three thousand dollars

(\$3,000) exclusive of costs, unless a greater amount is provided by the Court. Verified hourly billings shall be presented upon completion prior to payment being made.

9. AMENDING THE AGREEMENT

9.1 This agreement may be amended by the parties without further additional consideration being exchanged during the term of performance if there is an agreement by both parties. The term of performance of this Agreement may be extended by mutual agreement of the parties.

9.2 Should this agreement be executed after the actual beginning of the term of performance by the Public Defender, the effective date of this Agreement shall be considered to be the date performance by the undersigned Public Defenders actually began and not the date of the execution of this Agreement.

THE UNDERSIGNED MEMBER OF THE WASHINGTON STATE BAR ASSOCIATION DO HEREBY ACCEPT AN APPOINTMENT AS A PUBLIC DEFENDER OF INDIGENTS ACCUSED IN THE CITY OF MORTON UNDER THE TERMS AND CONDITIONS AS SET FORTH ABOVE.

THIS APPOINTMENT SHALL BE EFFECTIVE STARTING JUNE 1, 2024 AND CONTINUE UNTIL CANCELLED BY AN AFFIRMATIVE ACT OF EITHER PARTY AS DESCRIBED IN SAID AGREEMENT, OR UNTIL DECEMBER 31, 2025 WHICHEVER SHALL OCCUR FIRST.

CITY OF NAPAVALINE

Approved as to form:

By:

\_\_\_\_\_  
SHAWN O'NEILL, MAYOR

\_\_\_\_\_  
JAMES M.B. BUZZARD, WSBA # 33555  
CITY ATTORNEY

ATTEST:

PUBLIC DEFENDER

\_\_\_\_\_  
RACHELLE DENHAM, CITY CLERK

\_\_\_\_\_  
JACOB R. CLARK, WSBA # 38768





# VOUCHER REPORT

June 2024 First Council Meeting

Reference	Date	Amount	Notes
<b>Reference Number: 39070</b>	<b>International Brotherhood Teamsters Local 252</b>	<b>\$1,010.00</b>	
Union Dues - 15162	5/16/2024	\$53.75	
Union Dues - 15163	5/16/2024	\$31.25	
Union Dues - 15164	5/16/2024	\$28.25	
Union Dues - 15165	5/16/2024	\$43.25	
Union Dues - 15167	5/16/2024	\$34.75	
Union Dues - 15168	5/16/2024	\$35.75	
Union Dues - 15170	5/16/2024	\$27.75	
Union Dues - 15171	5/16/2024	\$36.25	
Union Dues - 15172	5/16/2024	\$43.25	
Union Dues - 15173	5/16/2024	\$35.75	
Union Dues - 15174	5/16/2024	\$37.75	
Union Dues - 15175	5/16/2024	\$42.25	
Union Dues - 15176	5/16/2024	\$31.75	
Union Dues - 15178	5/16/2024	\$35.75	
Union Dues - 15180	6/3/2024	\$35.75	
Union Dues - 15181	6/3/2024	\$53.75	
Union Dues - 15182	6/3/2024	\$43.25	
Union Dues - 15183	6/3/2024	\$37.75	
Union Dues - 15186	6/3/2024	\$36.25	
Union Dues - 15188	6/3/2024	\$17.25	
Union Dues - 15190	6/3/2024	\$27.75	
Union Dues - 15191	6/3/2024	\$31.25	
Union Dues - 15192	6/3/2024	\$35.75	
Union Dues - 15193	6/3/2024	\$34.75	
Union Dues - 15194	6/3/2024	\$31.75	
Union Dues - 15195	6/3/2024	\$35.75	
Union Dues - 15196	6/3/2024	\$43.25	

## June 2024 First Council Meeting

Reference	Date	Amount	Notes
Union Dues - 15197	6/3/2024	\$28.25	
<b>Reference Number: 39071</b>	<b>Office of Support</b>	<b>\$203.00</b>	
Child Support - 15191	6/3/2024	\$203.00	
<b>Reference Number: 39072</b>	<b>Gladstone Mitsubishi</b>	<b>\$29,286.13</b>	
T328910	6/3/2024	\$29,286.13	
<b>Reference Number: 39073</b>	<b>911 Supply Public Safety</b>	<b>\$318.62</b>	
INV-2-38602	5/30/2024	\$318.62	Forensic test kits U & K
<b>Reference Number: 39074</b>	<b>Aldersons Awards West</b>	<b>\$76.01</b>	
7079	5/31/2024	\$76.01	Dawes vest
<b>Reference Number: 39075</b>	<b>Badger Meter</b>	<b>\$646.08</b>	
80160707	5/29/2024	\$646.08	2024 April/May
<b>Reference Number: 39076</b>	<b>Capital Business Machines</b>	<b>\$459.69</b>	
INV211134	6/6/2024	\$287.97	2024 MAY COPIES
Inv21135	6/6/2024	\$171.72	2024 MAY COPIES PD/COURT
<b>Reference Number: 39077</b>	<b>City of Chehalis</b>	<b>\$104,016.88</b>	
2024 June WWTP Loan	5/1/2024	\$104,016.88	2024 June WWTP Loan
<b>Reference Number: 39078</b>	<b>Daily Journal of Commerce</b>	<b>\$469.20</b>	
3399722	6/5/2024	\$469.20	2nd Ave Overlay
<b>Reference Number: 39079</b>	<b>Evergreen Rural Water of</b>	<b>\$450.00</b>	
E1615	6/3/2024	\$450.00	CAGLE/ONEILL CROSS CONNECTION
<b>Reference Number: 39080</b>	<b>Kim Alexander</b>	<b>\$237.50</b>	
2024*MAY CIVIL SERVICE	5/21/2024	\$237.50	2024*MAY CIVIL SERVICE

Reference	Date	Amount	Notes
<b>Reference Number: 39081</b>	<b>Lacie Dewitt</b>	<b>\$25.33</b>	
2024*MAY MILEAGE COURT	6/6/2024	\$25.33	2024*MAY MILEAGE COURT
<b>Reference Number: 39082</b>	<b>LCSO-Corrections Bureau</b>	<b>\$2,168.21</b>	
2024*MAY JAIL	6/5/2024	\$2,168.21	2024 MAY 23# of beds days
<b>Reference Number: 39083</b>	<b>Lewis County PUD</b>	<b>\$4,770.16</b>	
104755002*2024 Jun	5/23/2024	\$30.54	04/16-05/16 E Park St
104755003*2024 Jun	5/23/2024	\$30.54	04/16-05/16 305 2nd Ave NE "Triangle"
104755004*2024 Jun	5/23/2024	\$54.46	04/16-05/16 Wa. & 2nd St Traffic Signal
104755005*2024 Jun	5/23/2024	\$41.79	04/22-05/16 Ball Park Lights/207 W
104755006*2024 Jun	5/23/2024	\$52.36	04/16-05/16 Linhart Ave Lights
104755007*2024 Jun	5/23/2024	\$36.61	04/16-05/16 Pedestrian Overpass/2nd
104755008*2024 Jun	5/23/2024	\$61.48	04/16-05/16 113 2ND Ave SE
104755009*2024 Jun	5/23/2024	\$66.39	04/16-05/16 207 Wash St Park
104755010*2024 Jun	5/31/2024	\$37.95	04/18-05/24 191 Hamilton RD
104755011*2024 Jun	5/23/2024	\$35.02	04/16-05/16 Stadium Heights St Lights
104755012*2024 Jun	5/23/2024	\$43.61	04/16-05/16 Brich Ave SW Traffic Signal
104755014* 2024 Jun	5/23/2024	\$32.33	04/16-05/16 WA Street Lighting
104755015*2024 Jun	5/23/2024	\$40.15	04/16-05/16 Camden Way ST Lights
104755016*2024 Jun	5/23/2024	\$37.92	04/16-05/16 Parkside Loop ST Lights
104755017*2024 Jun	5/23/2024	\$107.82	04/16-05/16 3rd Ave NW/Pump Station
104755018*2024 Jun	5/23/2024	\$860.83	04/24-05/23 Various Street Lights
104755019*2024 Jun	5/23/2024	\$41.59	04/16-05/16 Chieri CT Sewer Station
104755020*2024 Jun	5/23/2024	\$837.93	04/16-05/16 Birch - Well #5/Birch Ave
104755021*2024 Jun	5/23/2024	\$197.01	04/16-05/16 Jefferson St E Pump Station
104755022*2024 Jun	5/23/2024	\$252.53	04/16-05/16 Rush Rd. Pump-1168 Rush
104755023*2024 Jun	5/23/2024	\$62.99	04/16-05/16 Rowell St - Well #3
104755024*2024 Jun	5/23/2024	\$434.76	04/16-05/16 Front ST - Well #2
104755025*2024 Jun	5/23/2024	\$246.15	04/16-05/16 207 W Washington - Pump
104755026*2024 Jun	5/31/2024	\$44.59	04/18-05/24 Koontz Rd

## June 2024 First Council Meeting

Reference	Date	Amount	Notes
115588001*2024 Jun	5/23/2024	\$52.80	04/16-05/16 Rathburn ST
115588002*2024 Jun	5/23/2024	\$39.07	04/16-05/16 4th & Stella ST *250 W St.
124227002*2024 Jun	5/31/2024	\$479.21	04/18-05/23 1206 Rush RD - Well
124227003*2024 Jun	5/23/2024	\$264.75	04/16-05/16 City Hall - 407 Birch Ave SW
128323001*2024 Jun	5/23/2024	\$35.62	04/08-05/13 207 W Washington -
128578001*2024 Jun	5/31/2024	\$44.82	04/18-05/24 Rush RD Lights
128578002*2024 Jun	5/31/2024	\$39.10	04/18-05/24 Rush RD Lights/ 173
128578003*2024 Jun	5/23/2024	\$34.23	04/16-05/16 Sommerville RD Light
128578004*2024 Jun	5/23/2024	\$38.56	04/16-05/16 7th Ave Security Lighting
128578005*2024 Jun	5/23/2024	\$54.65	04/08-05/16 555 2nd Ave NE Park
<b>Reference Number: 39084</b>	<b>Lewis County Treasurer</b>	<b>\$65.61</b>	
2024*APRIL CV	5/7/2024	\$65.61	2024 -APRIL Court Remittance
<b>Reference Number: 39085</b>	<b>Lincoln Creek Lumber</b>	<b>\$60.55</b>	
155270A	5/22/2024	\$60.55	MAYME PARK-CHANNEL TRIM
<b>Reference Number: 39086</b>	<b>Midco Diving &amp; Marine</b>	<b>\$9,858.82</b>	
5556	5/4/2024	\$9,858.82	WELL RESERVOIR CLEANING X 3
<b>Reference Number: 39087</b>	<b>Mountain Mist</b>	<b>\$20.44</b>	
006021103	5/28/2024	\$20.44	2-5 gal water jugs
<b>Reference Number: 39088</b>	<b>Mrs. Klean Janitorial</b>	<b>\$634.00</b>	
INV-2344	6/5/2024	\$634.00	2024 - JUNE Clean City Hall
<b>Reference Number: 39089</b>	<b>Napavine Postmaster</b>	<b>\$352.00</b>	
24-25 PO BOX 810	6/5/2024	\$352.00	24-25 PO BOX 810
<b>Reference Number: 39090</b>	<b>NorPac Auto Maintenance</b>	<b>\$409.21</b>	
2989	5/24/2024	\$409.21	COUPLER SLEEVE

## June 2024 First Council Meeting

Reference	Date	Amount	Notes
<b>Reference Number: 39091</b>	<b>Pete Hinton</b>	<b>\$65.00</b>	
2024*MAY INTERPRETER	6/5/2024	\$65.00	2024*MAY INTERPRETER
<b>Reference Number: 39092</b>	<b>Providence Hospital/cent</b>	<b>\$16.00</b>	
2024*APRIL BLOOD DRAW	5/5/2024	\$16.00	ROBINSON/WARDLE BLOOD DRAW
<b>Reference Number: 39093</b>	<b>Quill Corporation</b>	<b>\$336.08</b>	
177615982	5/20/2024	\$169.12	PAPER/TAPE
177689055	5/23/2024	\$166.96	PAPER/PENS/BINDER CLIPS PD
<b>Reference Number: 39094</b>	<b>Sarah Berry c/o Duane</b>	<b>\$147.00</b>	
2024 June LEOFF 1 MEDICAL	6/5/2024	\$147.00	2024 June LEOFF 1 MEDICAL
<b>Reference Number: 39095</b>	<b>Sweeny's Ace Hardware</b>	<b>\$358.52</b>	
929688	5/6/2024	\$8.62	Bait Ant Raid 4PK
929896	5/8/2024	\$18.09	Tube Strap, Pipe Joint, Nipple Galv, Teflon
929906	5/8/2024	\$9.19	Tube Strap, Tork Drive Bit, Double Ended
930546	5/13/2024	\$8.63	Wasp & Hornet Killer 20oz
930659	5/14/2024	\$40.98	Antifrz/colant concnt 1g, 50/50
930709	5/15/2024	\$5.38	Spray Bottle BLU/Gry 32oz
930862	5/16/2024	\$19.41	Diab Recip Carb 9" 10T
930917	5/17/2024	\$12.94	Kitchen Bag FAB 13G 40PK
930933	5/17/2024	\$14.86	Key schlage SC4-ACE 11010SC4-ACE
931294	5/20/2024	\$41.73	Channel Trim 3/4"-4" ALUM, Misc.
931468	5/21/2024	\$19.41	Tape Measure Compact 25'
931471	5/21/2024	\$8.59	Lag Screw Star 5/16x6"
931475	5/21/2024	\$24.81	Polychade SAT CLA BL 1QT
931530	5/22/2024	\$3.24	MIS Fasteners
931551	5/22/2024	\$1.46	MIS Fasteners
931630	5/23/2024	\$8.19	STUD Pine Brown 2X4X8'
931644	5/23/2024	\$9.13	3/8x6 STAR DR LAG/Mis Fasteners
931723	5/24/2024	\$4.31	Tacks Blued #14 2 oz 122597-N

June 2024 First Council Meeting

Reference	Date	Amount	Notes
931734	5/24/2024	\$8.19	Hitch Pin&Clio STL BK/SV
931748	5/24/2024	\$14.86	Metal Cutoff DSC 4 5' TK
931756	5/24/2024	\$14.02	Gorilla Mountg Tape BLK
932003	5/28/2024	\$26.95	Clorox Wipes Lemon 75PK/Contractor
932136	5/29/2024	\$19.41	Tube Sealant 16 OZ
932181	5/30/2024	\$17.25	Anchor Shackle 3/4"
CORRECTION	6/6/2024	(\$1.13)	
<b>Reference Number: 39096</b>	<b>US Cellular</b>	<b>\$1,155.19</b>	
0653884617	5/12/2024	\$280.75	5/12-6/11 PW CELL PHONES
0653894187A	5/12/2024	\$826.51	MIFI 5/1-6/1
0655463910	5/12/2024	\$47.93	5/20-6/19 TREASURER CELL
<b>Reference Number: 39097</b>	<b>Vander Stoep, Blinks,</b>	<b>\$1,100.00</b>	
2024 JUNE JUDGE	6/3/2024	\$1,100.00	2024-JUNE JUDGE
<b>Reference Number: 39098</b>	<b>WA Dept of Transportation</b>	<b>\$4,038.31</b>	
RE *FB91458011241	5/31/2024	\$3,244.39	2024 MAY FUEL
RE-313-ATB40514056	5/14/2024	\$793.92	SIGNAL MAINT
<b>Reference Number: 39099</b>	<b>Washington State Patrol</b>	<b>\$66.25</b>	
I2406565	6/3/2024	\$66.25	CPL Background Checks
<b>Reference Number: 39100</b>	<b>Zebra Computers</b>	<b>\$72.77</b>	
23357	5/28/2024	\$72.77	UPDATE JUDY SOFTWARE
<b>Reference Number: EFT*20240601</b>	<b>Dept of Retirement</b>	<b>\$7,965.56</b>	
Emp Rtmt - 15162	5/16/2024	\$257.29	
Emp Rtmt - 15163	5/16/2024	\$300.92	
Emp Rtmt - 15164	5/16/2024	\$237.36	
Emp Rtmt - 15165	5/16/2024	\$194.48	
Emp Rtmt - 15166	5/16/2024	\$340.34	

## June 2024 First Council Meeting

Reference	Date	Amount	Notes
Emp Rtmt - 15167	5/16/2024	\$357.43	
Emp Rtmt - 15168	5/16/2024	\$273.76	
Emp Rtmt - 15170	5/16/2024	\$219.08	
Emp Rtmt - 15171	5/16/2024	\$193.57	
Emp Rtmt - 15172	5/16/2024	\$431.20	
Emp Rtmt - 15173	5/16/2024	\$277.58	
Emp Rtmt - 15174	5/16/2024	\$161.43	
Emp Rtmt - 15175	5/16/2024	\$213.41	
Emp Rtmt - 15176	5/16/2024	\$142.19	
Emp Rtmt - 15177	5/16/2024	\$347.14	
Emp Rtmt - 15178	5/16/2024	\$272.81	
Emp Rtmt - 15179	5/16/2024	\$10.64	
Taxable Retirement - 15162	5/16/2024	\$412.53	
Taxable Retirement - 15163	5/16/2024	\$200.83	
Taxable Retirement - 15164	5/16/2024	\$158.41	
Taxable Retirement - 15165	5/16/2024	\$311.82	
Taxable Retirement - 15166	5/16/2024	\$227.13	
Taxable Retirement - 15167	5/16/2024	\$238.54	
Taxable Retirement - 15168	5/16/2024	\$182.70	
Taxable Retirement - 15170	5/16/2024	\$146.20	
Taxable Retirement - 15171	5/16/2024	\$310.36	
Taxable Retirement - 15172	5/16/2024	\$287.77	
Taxable Retirement - 15173	5/16/2024	\$185.25	
Taxable Retirement - 15174	5/16/2024	\$258.83	
Taxable Retirement - 15175	5/16/2024	\$142.42	
Taxable Retirement - 15176	5/16/2024	\$227.99	
Taxable Retirement - 15177	5/16/2024	\$254.98	
Taxable Retirement - 15178	5/16/2024	\$182.07	
Taxable Retirement - 15179	5/16/2024	\$7.10	
<b>Reference Number: EFT*20240602</b>	<b>AFLAC Remittance</b>	<b>\$543.20</b>	
Aflac - 15162	5/16/2024	\$32.36	

Reference	Date	Amount	Notes
Aflac - 15166	5/16/2024	\$27.17	
Aflac - 15181	6/3/2024	\$32.37	
Aflac - 15187	6/3/2024	\$27.17	
Aflac Disability - 15166	5/16/2024	\$47.84	
Aflac Disability - 15172	5/16/2024	\$95.68	
Aflac Disability - 15177	5/16/2024	\$68.54	
Aflac Disability - 15187	6/3/2024	\$47.84	
Aflac Disability - 15189	6/3/2024	\$68.55	
Aflac Disability - 15196	6/3/2024	\$95.68	
<b>Reference Number: EFT*20240603</b>	<b>Washington Teamsters</b>	<b>\$23,804.20</b>	
Medical /Dental/Vision - 15180	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15181	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15182	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15183	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15185	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15186	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15187	6/3/2024	\$17.10	
Medical /Dental/Vision - 15188	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15189	6/3/2024	\$17.10	
Medical /Dental/Vision - 15190	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15191	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15192	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15193	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15194	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15195	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15196	6/3/2024	\$1,398.00	
Medical /Dental/Vision - 15197	6/3/2024	\$1,398.00	
Medical Dental Vision - 15162	5/16/2024	\$100.00	
Medical Dental Vision - 15163	5/16/2024	\$100.00	
Medical Dental Vision - 15164	5/16/2024	\$100.00	
Medical Dental Vision - 15165	5/16/2024	\$100.00	



## June 2024 First Council Meeting

Reference	Date	Amount	Notes
Medical Dental Vision - 15167	5/16/2024	\$100.00	
Medical Dental Vision - 15168	5/16/2024	\$100.00	
Medical Dental Vision - 15170	5/16/2024	\$100.00	
Medical Dental Vision - 15171	5/16/2024	\$100.00	
Medical Dental Vision - 15172	5/16/2024	\$100.00	
Medical Dental Vision - 15173	5/16/2024	\$100.00	
Medical Dental Vision - 15174	5/16/2024	\$100.00	
Medical Dental Vision - 15176	5/16/2024	\$100.00	
Medical Dental Vision - 15178	5/16/2024	\$100.00	
Medical Dental Vision - 15179	5/16/2024	\$100.00	
Medical Dental Vision - 15180	6/3/2024	\$100.00	
Medical Dental Vision - 15181	6/3/2024	\$100.00	
Medical Dental Vision - 15182	6/3/2024	\$100.00	
Medical Dental Vision - 15183	6/3/2024	\$100.00	
Medical Dental Vision - 15185	6/3/2024	\$100.00	
Medical Dental Vision - 15186	6/3/2024	\$100.00	
Medical Dental Vision - 15190	6/3/2024	\$100.00	
Medical Dental Vision - 15191	6/3/2024	\$100.00	
Medical Dental Vision - 15192	6/3/2024	\$100.00	
Medical Dental Vision - 15193	6/3/2024	\$100.00	
Medical Dental Vision - 15194	6/3/2024	\$100.00	
Medical Dental Vision - 15195	6/3/2024	\$100.00	
Medical Dental Vision - 15196	6/3/2024	\$100.00	
Medical Dental Vision - 15197	6/3/2024	\$100.00	
<b>Reference Number: EFT*20240604</b>	<b>Vimly Benefit Solutions, Inc</b>	<b>\$1,991.70</b>	
Medical/Dental - 15187	6/3/2024	\$970.10	
Medical/Dental - 15189	6/3/2024	\$1,021.60	
<b>Reference Number: EFT*20240605</b>	<b>Nationwide Retirement</b>	<b>\$8,035.58</b>	
Deferred Comp - 15162	5/16/2024	\$150.00	
Deferred Comp - 15163	5/16/2024	\$150.00	

## June 2024 First Council Meeting

Reference	Date	Amount	Notes
Deferred Comp - 15164	5/16/2024	\$150.00	
Deferred Comp - 15166	5/16/2024	\$300.00	
Deferred Comp - 15167	5/16/2024	\$407.74	
Deferred Comp - 15170	5/16/2024	\$100.00	
Deferred Comp - 15171	5/16/2024	\$100.00	
Deferred Comp - 15172	5/16/2024	\$150.00	
Deferred Comp - 15173	5/16/2024	\$300.00	
Deferred Comp - 15174	5/16/2024	\$100.00	
Deferred Comp - 15175	5/16/2024	\$75.00	
Deferred Comp - 15176	5/16/2024	\$25.00	
Deferred Comp - 15177	5/16/2024	\$300.00	
Deferred Comp - 15178	5/16/2024	\$150.00	
Deferred Comp - 15180	6/3/2024	\$300.00	
Deferred Comp - 15181	6/3/2024	\$150.00	
Deferred Comp - 15183	6/3/2024	\$100.00	
Deferred Comp - 15186	6/3/2024	\$100.00	
Deferred Comp - 15187	6/3/2024	\$300.00	
Deferred Comp - 15188	6/3/2024	\$75.00	
Deferred Comp - 15189	6/3/2024	\$300.00	
Deferred Comp - 15190	6/3/2024	\$100.00	
Deferred Comp - 15191	6/3/2024	\$150.00	
Deferred Comp - 15192	6/3/2024	\$150.00	
Deferred Comp - 15193	6/3/2024	\$407.74	
Deferred Comp - 15194	6/3/2024	\$25.00	
Deferred Comp - 15196	6/3/2024	\$150.00	
Deferred Comp - 15197	6/3/2024	\$150.00	
Deferred Comp Match - 15180	6/3/2024	\$300.00	
Deferred Comp Match - 15181	6/3/2024	\$150.00	
Deferred Comp Match - 15183	6/3/2024	\$100.00	
Deferred Comp Match - 15186	6/3/2024	\$100.00	
Deferred Comp Match - 15187	6/3/2024	\$710.80	
Deferred Comp Match - 15188	6/3/2024	\$75.00	

Reference	Date	Amount	Notes
Deferred Comp Match - 15189	6/3/2024	\$659.30	
Deferred Comp Match - 15190	6/3/2024	\$100.00	
Deferred Comp Match - 15191	6/3/2024	\$150.00	
Deferred Comp Match - 15192	6/3/2024	\$150.00	
Deferred Comp Match - 15193	6/3/2024	\$300.00	
Deferred Comp Match - 15194	6/3/2024	\$25.00	
Deferred Comp Match - 15196	6/3/2024	\$150.00	
Deferred Comp Match - 15197	6/3/2024	\$150.00	
<b>Reference Number: EFT*20240606</b>	<b>Dept of Treasury Internal</b>	<b>\$7,725.08</b>	
Federal Income Tax - 15180	6/3/2024	\$223.32	
Federal Income Tax - 15181	6/3/2024	\$740.62	
Federal Income Tax - 15182	6/3/2024	\$570.79	
Federal Income Tax - 15183	6/3/2024	\$369.55	
Federal Income Tax - 15184	6/3/2024	\$0.00	
Federal Income Tax - 15185	6/3/2024	\$0.00	
Federal Income Tax - 15186	6/3/2024	\$510.16	
Federal Income Tax - 15187	6/3/2024	\$388.46	
Federal Income Tax - 15188	6/3/2024	\$220.06	
Federal Income Tax - 15189	6/3/2024	\$474.22	
Federal Income Tax - 15190	6/3/2024	\$212.20	
Federal Income Tax - 15191	6/3/2024	\$309.23	
Federal Income Tax - 15192	6/3/2024	\$169.74	
Federal Income Tax - 15193	6/3/2024	\$389.21	
Federal Income Tax - 15194	6/3/2024	\$205.67	
Federal Income Tax - 15195	6/3/2024	\$348.83	
Federal Income Tax - 15196	6/3/2024	\$718.28	
Federal Income Tax - 15197	6/3/2024	\$168.06	
Medicare - 15180	6/3/2024	\$47.56	
Medicare - 15180 (2)	6/3/2024	\$47.56	
Medicare - 15181	6/3/2024	\$72.58	
Medicare - 15181 (2)	6/3/2024	\$72.58	

## June 2024 First Council Meeting

Reference	Date	Amount	Notes
Medicare - 15182	6/3/2024	\$56.28	
Medicare - 15182 (2)	6/3/2024	\$56.28	
Medicare - 15183	6/3/2024	\$44.47	
Medicare - 15183 (2)	6/3/2024	\$44.47	
Medicare - 15184	6/3/2024	\$14.50	
Medicare - 15184 (2)	6/3/2024	\$14.50	
Medicare - 15185	6/3/2024	\$1.62	
Medicare - 15185 (2)	6/3/2024	\$1.62	
Medicare - 15186	6/3/2024	\$53.74	
Medicare - 15186 (2)	6/3/2024	\$53.74	
Medicare - 15187	6/3/2024	\$51.78	
Medicare - 15187 (2)	6/3/2024	\$51.78	
Medicare - 15188	6/3/2024	\$32.47	
Medicare - 15188 (2)	6/3/2024	\$32.47	
Medicare - 15189	6/3/2024	\$52.82	
Medicare - 15189 (2)	6/3/2024	\$52.82	
Medicare - 15190	6/3/2024	\$33.33	
Medicare - 15190 (2)	6/3/2024	\$33.33	
Medicare - 15191	6/3/2024	\$41.22	
Medicare - 15191 (2)	6/3/2024	\$41.22	
Medicare - 15192	6/3/2024	\$41.51	
Medicare - 15192 (2)	6/3/2024	\$41.51	
Medicare - 15193	6/3/2024	\$62.69	
Medicare - 15193 (2)	6/3/2024	\$62.69	
Medicare - 15194	6/3/2024	\$38.85	
Medicare - 15194 (2)	6/3/2024	\$38.85	
Medicare - 15195	6/3/2024	\$41.65	
Medicare - 15195 (2)	6/3/2024	\$41.65	
Medicare - 15196	6/3/2024	\$68.16	
Medicare - 15196 (2)	6/3/2024	\$68.16	
Medicare - 15197	6/3/2024	\$36.11	
Medicare - 15197 (2)	6/3/2024	\$36.11	

Reference	Date	Amount	Notes
Social Security Tax - 15184	6/3/2024	\$62.00	
Social Security Tax - 15184 (2)	6/3/2024	\$62.00	
<b>Reference Number: EFT*20240607</b>	<b>Dept of Retirement</b>	<b>\$8,138.82</b>	
Emp Rtmt - 15180	6/3/2024	\$312.60	
Emp Rtmt - 15181	6/3/2024	\$265.49	
Emp Rtmt - 15182	6/3/2024	\$202.51	
Emp Rtmt - 15183	6/3/2024	\$161.43	
Emp Rtmt - 15185	6/3/2024	\$10.64	
Emp Rtmt - 15186	6/3/2024	\$194.96	
Emp Rtmt - 15187	6/3/2024	\$340.34	
Emp Rtmt - 15188	6/3/2024	\$213.41	
Emp Rtmt - 15189	6/3/2024	\$347.14	
Emp Rtmt - 15190	6/3/2024	\$219.08	
Emp Rtmt - 15191	6/3/2024	\$270.91	
Emp Rtmt - 15192	6/3/2024	\$272.81	
Emp Rtmt - 15193	6/3/2024	\$412.02	
Emp Rtmt - 15194	6/3/2024	\$142.19	
Emp Rtmt - 15195	6/3/2024	\$273.76	
Emp Rtmt - 15196	6/3/2024	\$448.00	
Emp Rtmt - 15197	6/3/2024	\$237.36	
Taxable Retirement - 15180	6/3/2024	\$208.62	
Taxable Retirement - 15181	6/3/2024	\$425.68	
Taxable Retirement - 15182	6/3/2024	\$324.70	
Taxable Retirement - 15183	6/3/2024	\$258.83	
Taxable Retirement - 15185	6/3/2024	\$7.10	
Taxable Retirement - 15186	6/3/2024	\$312.60	
Taxable Retirement - 15187	6/3/2024	\$227.13	
Taxable Retirement - 15188	6/3/2024	\$142.42	
Taxable Retirement - 15189	6/3/2024	\$254.98	
Taxable Retirement - 15190	6/3/2024	\$146.20	
Taxable Retirement - 15191	6/3/2024	\$180.79	

## June 2024 First Council Meeting

Reference	Date	Amount	Notes
Taxable Retirement - 15192	6/3/2024	\$182.07	
Taxable Retirement - 15193	6/3/2024	\$274.97	
Taxable Retirement - 15194	6/3/2024	\$227.99	
Taxable Retirement - 15195	6/3/2024	\$182.70	
Taxable Retirement - 15196	6/3/2024	\$298.98	
Taxable Retirement - 15197	6/3/2024	\$158.41	
<b>Reference Number: EFT*20240608</b> 55303	<b>Department of Health</b> 3/13/2024	<b>\$816.00</b>	\$816.00 2024 Sanitary Survey
<b>Reference Number: EFT*20240609</b> NV0000102 PEREZ NV0000103 KOLCUN	<b>Dept of Licensing Firearms</b> 5/23/2024 5/23/2024	<b>\$36.00</b>	\$18.00 NV0000102 PEREZ \$18.00 NV0000103 KOLCUN
<b>Reference Number: EFT*20240610</b> NV0000104 RANDALL	<b>Dept of Licensing Firearms</b> 5/26/2024	<b>\$18.00</b>	\$18.00 NV0000104 RANDALL
<b>Reference Number: EFT*20240611</b> NV0000105 CROUSE	<b>Dept of Licensing Firearms</b> 5/30/2024	<b>\$18.00</b>	\$18.00 NV0000105 CROUSE
<b>Reference Number: EFT*20240612</b> 3636_2024_5	<b>Invoice Cloud Inc</b> 5/31/2024	<b>\$160.00</b>	\$160.00 2024 MAY Biller access
<b>Reference Number: EFT*20240613</b> 0651509326	<b>US Cellular</b> 5/2/2024	<b>\$55.65</b>	\$55.65 2024 5/2-6/1 MAYOR CELL
<b>Reference Number: EFT*20240614</b> 206-T21 2024 JUNE	<b>Centurylink</b> 5/21/2024	<b>\$56.37</b>	\$56.37 2024- MAY 21-JUNE 20 Well Telemetry
<b>Reference Number: EFT*20240615</b> 104979801-0010831	<b>WAVE</b> 5/20/2024	<b>\$247.17</b>	\$247.17 2024 WAVE Internet 6/19-6/18

## June 2024 First Council Meeting

Reference	Date	Amount	Notes
<b>Reference Number: EFT*20240616</b>	<b>WAVE</b>	<b>\$94.47</b>	
032768701-0010842	5/26/2024	\$94.47	2024- WAVE Phone & Internet PW 5/23-2/24
<b>Reference Number: EFT*20240617</b>	<b>WAVE</b>	<b>\$227.07</b>	
032776101-0010831	5/20/2024	\$227.07	
<b>Reference Number: May 16-31, 2024</b>	<b>Payroll Vendor</b>	<b>\$38,148.38</b>	
ACH Pay - 15180	6/3/2024	\$2,303.85	
ACH Pay - 15181	6/3/2024	\$3,363.02	
ACH Pay - 15182	6/3/2024	\$2,703.48	
ACH Pay - 15183	6/3/2024	\$2,089.59	
ACH Pay - 15184	6/3/2024	\$911.74	
ACH Pay - 15185	6/3/2024	\$1.68	
ACH Pay - 15186	6/3/2024	\$2,508.30	
ACH Pay - 15187	6/3/2024	\$2,479.07	
ACH Pay - 15188	6/3/2024	\$1,698.22	
ACH Pay - 15189	6/3/2024	\$2,466.34	
ACH Pay - 15190	6/3/2024	\$1,644.19	
ACH Pay - 15191	6/3/2024	\$1,763.69	
ACH Pay - 15192	6/3/2024	\$2,142.44	
ACH Pay - 15193	6/3/2024	\$2,996.40	
ACH Pay - 15194	6/3/2024	\$2,000.72	
ACH Pay - 15195	6/3/2024	\$2,119.75	
ACH Pay - 15196	6/3/2024	\$3,143.56	
ACH Pay - 15197	6/3/2024	\$1,812.34	
	<b>TOTAL</b>	<b>\$260,973.81</b>	

Reference	Date	Amount	Notes
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**The following voucher/warrants/electronic payments are approved for payment:**

Accounts Payable	98	28	161,679.56 39072-39100
Electronic Payments	10	10	1,728.73 eft*20240608-17
Payroll Vendors	2	2	1,213.00 3970-71
Electronic Payroll	7	7	58,204.14 EFT*20240601-07
ACH Direct Deposit	18	18	38,148.38 Direct deposit 6/5/2024
<b>Total Vouchers</b>	<b>135</b>	<b>65</b>	<b>260973.81</b>
<b>Void Check 39069</b>			<b>-</b>
			<b>260,973.81</b>

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: \_\_\_\_\_

TREASURER: \_\_\_\_\_

COUNCILOR #1: \_\_\_\_\_

COUNCILOR #2: \_\_\_\_\_

COUNCILOR #3: \_\_\_\_\_

COUNCILOR #4: \_\_\_\_\_

COUNCILOR #5: \_\_\_\_\_

Police Department - John Brockmueller \_\_\_\_\_

Public Works/Community Development - Bryan Morris \_\_\_\_\_

Court- Lacie Dewitt \_\_\_\_\_

City Clerk - Rachelle Denham: \_\_\_\_\_

DATED THIS \_DAY OF \_\_\_\_\_,2024





## Applicant Resolution/Authorization

Organization Name (sponsor) \_\_\_\_\_

Resolution No. or Document Name \_\_\_\_\_

Project(s) Number(s), and Name(s) \_\_\_\_\_

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	
Project contact (day-to-day administering of the grant and communicating with the RCO)	
RCO Grant Agreement (Agreement)	
Agreement amendments	
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. **[for Acquisition Projects Only]** Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. **[for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property]** Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. **[for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property]** Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. **[Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant]** Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

On File at: \_\_\_\_\_

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:  
(Local Governments and Nonprofit Organizations Only):

Location: \_\_\_\_\_ Date: \_\_\_\_\_

Washington State Attorney General's Office

Approved as to form Bruce Tallen 2/13/2020  
Assistant Attorney General Date

**You may reproduce the above language in your own format; however, text may not change.**

**RESOLUTION NO. 24-06-149**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, DECLARING CERTAIN PROPERTY TO BE SURPLUS TO THE NEEDS OF THE CITY AND DIRECTING DISPOSAL OF SUCH PROPERTY**

**WHEREAS**, the city of Napavine, Washington, is authorized pursuant to RCW 35A.79.010, to dispose of property owned by the city by sale; and

**WHEREAS**, the City Council of the City of Napavine, Washington, considers the below described items of personal property owned by the city to be surplus to the city's needs; and

**WHEREAS**, the City Council of the City of Napavine, Washington, considers the sale of the below described items of personal property to be in the best interest of the citizens and patrons of the city,

**NOW, THEREFORE, BE IT RESOLVED THAT THE** City Council of the City of Napavine, Washington, does declare the following described items of personal property, surplus to the needs of the city:

- Kohler Napa Generator (decommissioned); estimated value \$3,500.00.

**IT IS FURTHER RESOLVED** that by this resolution the above items may be disposed of in a commercially reasonable way to wit; auction, public sale, sealed bid, transfer or sale to a Governmental Agency.

**IT IS FURTHER RESOLVED** that Michelle Whitten, Treasurer, is designated as the city's designee to determine the method of sale to be utilized by the city.

**PASSED BY MAJORITY** of the City Council of the City of Napavine, Washington, this 11th day of June 2024.

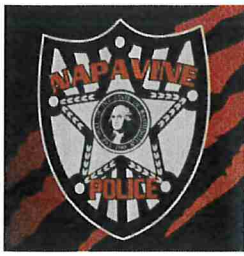
\_\_\_\_\_  
Shawn O'Neill, Mayor

Attest:

\_\_\_\_\_  
Rachelle Denham, Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney, James M. B. Buzzard WBA #33555



# *NAPAVINE POLICE DEPARTMENT*

## COUNCIL 6/11/2024 STAFF REPORT

- The Special Olympics Law Enforcement Torch Run was held on May 31<sup>st</sup> which began here at Napavine Police Department & City Hall with many other agencies and the Olympic runners. We enjoyed the employees that joined us that morning within the city to support this event. Thank you!

Sincerely yours,

John Brockmueller  
Chief of Police



[jbrockmueller@cityofnapavine.com](mailto:jbrockmueller@cityofnapavine.com)  
[jgodbey@cityofnapavine.com](mailto:jgodbey@cityofnapavine.com)

PO Box 179 / 407 SW Birch Ave  
Napavine, WA 98565  
PH 360-262-9888 / FX 360-262-9885

**Napavine Police Department  
Monthly Call Activity Report**

#	Type of Call
	Abandoned/Disabled Vehicles
	Accidents
5	Agency/Dept. Assists
	Alarms
2	Animals
	Arson
1	Assault Offenses
8	ATC (Attempt to Contact)
	ATL (Attempt to Locate)
	Bad Checks
	Burglary
	Child Abuse/Neglect
	Child Molestation/Rape/Comm
12	Civil/Public
2	Death Investigations
	Disorderly Conduct
4	Disputes
4	Drugs/Paraphernalia Violations
2	DUI
1	Eluding
	Fire Call
	Firearms
	Fireworks
	Forgery
	Fraud/Scam/Counterfeit/Identity Theft
3	Harrassment
	Homicide
1	Illegal Burn
15	Information/General
	Juvenile
	Kidnapping/Abduction
	Littering
	Lost/Missing/Found Persons

#	Type of Call
1	Malicious Mischief
	MIP/Furninshing Liquor Mino
1	Noise
	Overdose
5	Property/Lost/Found/Recovered
	Rescue-Minor/Major
	Robbery
	Runaway
	Sex Offenses/Pornography
	Shoplifting
	Suicide/Threats/Attempts
	Shooting/Weapons/Explosives/Hazard
3	Suspicious Circumstances
3	Suspicious Person/Vehicle
4	Traffic - Criminal
14	Traffic - Infractions
5	Traffic - Other/Hazards/Patrol
2	Trespassing
2	Thefts/Larceny
1	Thefts (Motor Vehicle)/tmvwp/recstveh
	Vandalism
	Vehicular Assault
1	Vehicle Prowl
	Violation City Ordinance/Nuisance
	Violation of Protection/Harrass Ord
2	Warrants/Wanted Person
	Welfare Checks
1	911 Hang Up
3	Hit & Run Accident
2	Security Check- Business/Residential
	Community Event
1	Unlawful Imprisonment

111

**MAY MONTHLY TOTAL**

512

**YEAR TO DATE 2024**

(As of the end of May 2024)

**To:** Mayor and City Council  
**From:** Bryan Morris, PW/CD Director  
**RE:** Staff Report for Council Meeting, June 11, 2024

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- **Planning Commission Meeting Minutes**
  - Signed minutes from May 20, 2024.
- **Project Updates**
  - Scots Industries – Started Construction. Grading at the building site and filling the adjacent site behind Rush Road Station.
  - TA – Under Construction. Waiting on WSDOT for final off-site (interchange) approval. Tribal artifacts were found on site. Area of tribal artifacts is flagged until DAHP permit can be processed.
  - AT&T Cell Tower – Have been contacted by a company that has permission from AT&T to take over this project.
  - Woodard Road Housing Development – Waiting for engineer submittal.
  - Jefferson Station – The city has been working on funding options for the construction of the lift station. The lift station must be complete before the addition of the Woodard Road Homes.
- **Mayme Shaddock Park**
  - Project is complete, grand opening is scheduled for June 27<sup>th</sup> at 11am.
- **Rush Road STIP**
  - Received 4 RFQ's for engineers. Per WSDOT Local Agency Guidelines the City is required to set up interviews for the submitted RFQ's. Working to get those coordinated.
- **2<sup>nd</sup> Ave SE Overlay Project**
  - Bids opened on 06/07/24. Contract in the works.
- **Skate Park Grant**
  - Working on submitting application by the June 27, 2024, deadline.
- **Comp Plan Update 2025**
  - Consultant is on schedule. Land Capacity Analysis rough draft completed and provided to the county. Presentation made to planning commission on 5/6/2024. The first stakeholders meeting was 5/23/2024.
- **Well 3**
  - The City of Napavine will be seeking a pre-construction grant.



NAPAVINE PLANNING COMMISSION MINUTES  
May 20, 2024 6:00 P.M.  
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

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**PLEDGE OF ALLEGIANCE:**

**INVOCATION:** Invocation was led by Director Morris.

**CALL TO ORDER:**

Commissioner Graham opened the regular Planning Commission meeting to order at 6:00 PM

**ROLL CALL:**

Planning Commission present: Commissioner Hollinger, Commissioner Graham, and Commissioner Morris.  
Commissioner Hollinger motioned to excuse Commissioner Collins and Commissioner Haberstroh, seconded by Commissioner Morris. Vote on Motion 2 aye, 0 nay.

**APPROVAL OF AGENDA – As presented:**

Commissioner Morris motioned to approve the agenda as presented, seconded by Commissioner Hollinger. Vote on motion 2 aye, 0 nay.

**APPROVAL OF MINUTES:**

Commissioner Hollinger motioned to approve minutes from the Planning Commission Meeting on May 6, 2024, seconded by Commissioner Morris. Vote on motion 2 aye and 0 nay.

**OLD BUSINESS:**

1. NMC 13.08.010 – 13.08.140 Sewer System

Executive Assistant Katie Williams provided Commissioner Graham with a brief explanation of the conversation that took place at the prior meeting. Katie Williams also provided WAC 246-272A-0025 that outlines the connection to public sewer system that includes the 200 ft. requirement, but technically it is up to the Lewis County Health department.

Discussion continued, Director Morris is going to check with Lewis County, and Executive Assistant Katie Williams is going to pull a few codes from different cities to bring to the next meeting.

Commissioner Morris motioned to table NMC 13.08.040 – 13.08.140 Sewer System, requested that Katie provide a few examples of other city codes, and Bryan will speak with the county, seconded by Commissioner Hollinger. Vote on motion 2 aye, 0 nay.

**NEW BUSINESS:**

1. Mobile Food Vendors

Executive Assistant Katie Williams spoke regarding the 3 examples of mobile food trucks codes that were presented. She stated that Ocean Shores code is from 2022 but is missing a couple important items that Marysville has in its code. Commissioner Hollinger and Commissioner Morris agreed. Commissioner Hollinger will highlight areas of the Marysville code that they would like to be merged with Ocean Shores and get back to Katie for the next meeting to present.

Commissioner Morris motioned to table until next meeting, that gives Commissioner Hollinger enough time to merge Marysville and Ocean Shores codes together, seconded by Commissioner Hollinger. Vote on motion 2 aye, 0 nay.

**CONSIDERATION:**

Director Morris spoke on Well 3 PFAS issues, received notice from a webinar testing facility that is claiming that there may be issues with cross contamination with false positives on the PFAS testing because of the shelf



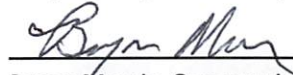
life/handling issues. Is thinking about moving the rights of Well 3 over to the city hall location. Will provide an update when we find out more information.

**ADJOURNMENT** 6:40 pm

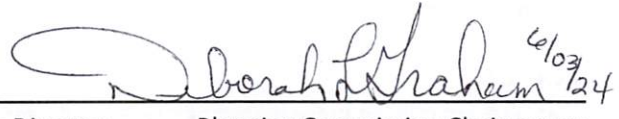
**Commissioner Morris** motioned to adjourn, seconded by **Commissioner Hollinger**. Vote 2 aye, 0 nay.

*These minutes are not verbatim. If so desired, a recording of this meeting is available online at <https://fccdl.in/rBOX1Wh3u8>.*

Respectfully submitted,



Bryan Morris, Community Development/Public Works Director



Planning Commission Chairperson