



CITY COUNCIL MEETING AGENDA

Tuesday – February 11, 2025 – 6:00 PM

Shawn O'Neill,
Mayor
soneill@cityofnapavine.com

Brian Watson,
Council Position No.1
bwatson@cityofnapavine.com

Ivan Wiediger,
Council Position No.2
iwiediger@cityofnapavine.com

Don Webster,
Council Position No.3
dwebster@cityofnapavine.com

Heather Stewart,
Council Position No.4
hstewart@cityofnapavine.com

Duane Crouse,
Council Position No.5
dcrouse@cityofnapavine.com

Staff Members

Rachelle Denham,
City Clerk

Michelle Whitten,
City Treasurer

Bryan Morris,
PW Director
Community Development

John Brockmueller,
Chief of Police

Allen Unzelman
Honorable Judge-Municipal Court

Jim Buzzard,
Legal Counsel

City of Napavine

407 Birch Ave SW
P O Box 810
Napavine, WA 98565
360-262-3547

City Website

www.cityofnapavine.com

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. APPROVAL OF AGENDA – AS PRESENTED

VI. APPROVAL OF MEETING MINUTES – January 28, 2025

1) Regular Council Meeting

VII. STAFF & COUNCIL REPORT

VIII. CITIZEN COMMENTS – NON-AGENDA ITEMS

IX. NEW BUSINESS

1) Vouchers – M. Whitten

2) Resolution 25-02-157: Surplus 2000 Sterling/Elgin Street Sweeper – B. Morris

X. ADJOURNMENT – CLOSE OF MEETING

Council Meeting is held in person and via Teleconference.

Teleconference Information

Dial-in number (US): (720) 740-9753

Access code: 8460198

To join the online meeting: <https://join.freeconferencecall.com/rdenham8>



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 January 28, 2025, 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, Duane Crouse, Mayor Pro Tem.

City staff members present: City Clerk - Rachele Denham, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris. Not Present: Treasurer - Michelle Whitten, and Legal Counsel- Jim Buzzard.

MOVED:	Don Webster	Motion: Excuse Michelle Whitten.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Ivan Wiediger	Motion: Approval of Agenda- As Presented.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of the regular council meeting minutes for January 14, 2025.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, operations are normal.

Bryan Morris - PW/CD Director

- Report is in writing.

Rachele Denham – City Clerk

- Operations are normal.

Planning Commission – Amy Morris

- Just finished working on the Green House section of the Comp Plan update.

Shawn O’Neill – Mayor

- One thing that is being worked on is providing updates regarding the projects that are going on with the city. Shawn feels it’s important to provide this information to the council.

Sandra White - LCFD 5

- On February 8th at 10am there will be an Open House at the fire department to discuss and inform the community of why our local firefighters do mobilizations and share their experiences of the California fires.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- **Tim Schmidt-203 Stadium Way:** Tim expressed how one should praise in public and chastise in private. A few months ago, The Chronicle had a post about the development that is coming to Napavine. He gave kudos to the mayor for how he handled and responded to a post on the Napavine Community Happenings page regarding the negative responses about the city. The response he gets from the city is always good. His main concern is safety. He also gave kudos to the police department as he witnessed a car driving the wrong way on a one-way street a few weeks ago. He would like to see road improvements be made whether through the city or grant funding. Widening of the roads specifically on the NE side of town. Napavine is a great place to live and people who want to move here are because it’s a great place. Again, he stressed his concerns about safety. He also asked if another streetlight could be added in Stadium Estates, Director Morris stated no and provided information about luminaires. The mayor provided closing comments mentioning the crosswalk coming off Haywire and thought a flashing light crosswalk would be a good thing, but he’s not talked with Bryan yet and thanked Tim for sharing his concerns.

NEW BUSINESS

VOUCHERS- M. WHITTEN

January 2025 2nd Council Meeting

Reference	Date	Amount	Notes
The following voucher/warrants/electronic payments are approved for payment:			
Accounts Payable	88	20	55,761.98 39530-39549
Payroll Vendors			
Electronic Payments	8	8	9,188.63 EFT*20250109-16
Electronic Payroll	5	5	33,267.20 EFT*20250104-08
ACH Direct Deposit	17	17	38,137.93 Payroll Jan 1-15
Total Vouchers	118	50	136,355.74

VOID EFT*202412 & reissued For Primo Water

MOVED:	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated Jan 2025 2 nd Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

SHORELINE MASTER PLAN – B. MORRIS

MOVED:	Don Webster	Motion: Approve Shoreline Master Plan Draft w/ corrections to the \$ amounts on pg. 21, (H)1.
SECONDED:	Brian Watson	
<i>Discussion: The city clerk brought up that the Planning Commission names also need to be changed from Scott Collins to Kacey Torgerson along with the dollar amount on pg. 21, (H)1.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

ADJOURNMENT: Meeting Adjourned at 6:22 p.m.

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com or at the link <https://fccdl.in/e86dAlhCHE> .

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor



Voucher Report Feb 11, 2025

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
Reference Number: 39550	International Brotherhood Team	\$1,061.50	
<u>Union Dues - 15451</u>	1/16/2025	\$37.75	
<u>Union Dues - 15452</u>	1/16/2025	\$58.75	
<u>Union Dues - 15453</u>	1/16/2025	\$46.25	
<u>Union Dues - 15454</u>	1/16/2025	\$40.25	
<u>Union Dues - 15455</u>	1/16/2025	\$40.25	
<u>Union Dues - 15457</u>	1/16/2025	\$31.25	
<u>Union Dues - 15459</u>	1/16/2025	\$41.75	
<u>Union Dues - 15460</u>	1/16/2025	\$39.25	
<u>Union Dues - 15461</u>	1/16/2025	\$37.75	
<u>Union Dues - 15462</u>	1/16/2025	\$40.75	
<u>Union Dues - 15463</u>	1/16/2025	\$37.75	
<u>Union Dues - 15464</u>	1/16/2025	\$45.75	
<u>Union Dues - 15465</u>	1/16/2025	\$33.25	
<u>Union Dues - 15467</u>	2/3/2025	\$37.75	
<u>Union Dues - 15468</u>	2/3/2025	\$58.75	
<u>Union Dues - 15469</u>	2/3/2025	\$46.25	
<u>Union Dues - 15470</u>	2/3/2025	\$40.25	
<u>Union Dues - 15472</u>	2/3/2025	\$40.25	
<u>Union Dues - 15474</u>	2/3/2025	\$31.25	
<u>Union Dues - 15476</u>	2/3/2025	\$41.75	
<u>Union Dues - 15477</u>	2/3/2025	\$39.25	
<u>Union Dues - 15478</u>	2/3/2025	\$37.75	
<u>Union Dues - 15479</u>	2/3/2025	\$40.75	
<u>Union Dues - 15480</u>	2/3/2025	\$37.75	
<u>Union Dues - 15481</u>	2/3/2025	\$45.75	
<u>Union Dues - 15482</u>	2/3/2025	\$33.25	
Reference Number: 39551	911 Supply Public Safety Gear	\$3,515.42	

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
<u>INV-2-45032</u>	1/21/2025	\$1,590.54	Nichols Body Armor
<u>INV-2-45033</u>	1/21/2025	\$1,924.88	Patrol Uniforms Body Armorsafari carrier D.
Reference Number: 39552 <u>36-51-670127-0</u>	ALS Environmental 1/23/2025	\$630.00 \$630.00	PFS Sampling
Reference Number: 39553 <u>80184698</u>	Badger Meter 1/29/2025	\$420.92 \$420.92	415 cellular meters 2025 Jan service
Reference Number: 39554 <u>2025 Feb*RWWWTP</u>	City of Chehalis 2/5/2025	\$18,763.00 \$18,763.00	Monthly Sewer Treatment Costs 2025 Feb
Reference Number: 39555 <u>D240918WA.00-1</u>	Conсор North America, Inc 1/23/2025	\$83,309.57 \$83,309.57	RUSH RD Dec 1-Dec 31, 2024
Reference Number: 39556 <u>24715952 012925</u>	Crystal Springs/Primo 1/29/2025	\$26.71 \$26.71	2025 Jan Water rental
Reference Number: 39557 <u>2025 Feb LEOFF 1 Medicare</u>	Duane Elwood 2/5/2025	\$185.00 \$185.00	Medical Insurance Premium Part B 2025 Fe
Reference Number: 39558 <u>Q4/2024 Lopez</u>	Employment Security Dept. 2/5/2025	\$3,745.00 \$3,745.00	Q4/2024 Lopez
Reference Number: 39559 <u>10486</u>	LC Emergency Management 2/5/2025	\$3,213.00 \$3,213.00	2025 - Q1 Contract EMS
Reference Number: 39560 <u>2025 Jan Prisoner</u>	LCSO-Corrections Bureau 2/5/2025	\$1,607.20 \$1,607.20	2025 - Jan 15.5# of beds days
Reference Number: 39561 <u>228938</u>	LECO Supply, Inc 2/3/2025	\$682.93 \$682.93	Chlorine 2 drums

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
Reference Number: 39562 <u>10481</u>	Lewis County Animal Shelter 1/23/2025	\$160.00	\$160.00 2 dogs Jan14/17
Reference Number: 39563 <u>25-NapavinePD</u>	Lewis County Information Tech 1/1/2025	\$356.00	\$356.00 Annual VPN Support Fee 2025
Reference Number: 39564 <u>3129</u>	NorPac Auto Maintenance & Re 1/31/2025	\$47.42	\$47.42 4 cycle oil
Reference Number: 39565 <u>2025 Jan Interpreter</u>	Pete Hinton 2/5/2025	\$130.00	\$130.00 2025 Jan Interpreter
Reference Number: 39566 <u>2024*Dec Blood Collection</u>	Providence Hospital/cent 1/5/2025	\$8.00	\$8.00 2024*Dec Blood Collection
Reference Number: 39567 <u>42546910</u> <u>42547205</u>	Quill Corporation 1/23/2025 1/23/2025	\$357.59	\$31.28 TP \$326.31 p towels/tp/paper etc
Reference Number: 39568 <u>951322</u> <u>951750</u> <u>951831</u> <u>951945</u> <u>952199</u> <u>952325</u> <u>952821</u> <u>952902</u> <u>952912</u> <u>952920</u> <u>952994</u> <u>952995</u> <u>953344</u>	Sweeny's Ace Hardware 1/2/2025 1/8/2025 1/9/2025 1/10/2025 1/13/2025 1/15/2025 1/21/2025 1/23/2025 1/23/2025 1/23/2025 1/24/2025 1/24/2025 1/28/2025	\$185.74	\$15.10 CM SCKT ADAPTER 1/2DR 3/4 \$5.16 JMK Tools/Spry Bottle 16oz \$15.11 Elec Tape 3/4" \$29.10 Cleaner Brake 19oz \$8.62 Clorox Splashless \$22.14 Screwsetter & Nutsetter \$10.35 Handle THRD 15/16x60 \$8.19 Air Coupler T 1/4" \$25.00 Speed HUB Flap DISC 60G/Metal cutoff D\$ \$6.03 HOG Ring HillHump #38x100 \$18.33 Contractor Bag 55G 15PK \$8.62 Clorox Wipes Lemon \$8.61 Catch DECO 7/8" - Catch Draw Deco

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
<u>953390</u>	1/29/2025	\$5.38	Utility Full Zinc 5-1/2"
Reference Number: 39569 <u>2025 MPA Annual Conf Reg</u>	Transient Vendor 2/5/2025	\$275.00 \$275.00	2025 MPA Annual Conf Reg
Reference Number: 39570 <u>2025 MPA Membership</u>	Transient Vendor 2/5/2025	\$50.00 \$50.00	2025 MPA Membership Dewitt
Reference Number: 39571 <u>0703847471</u> <u>0703850739</u> <u>0705893741</u>	US Cellular 1/12/2025 1/12/2025 1/20/2025	\$1,376.73 \$249.82 \$1,078.51 \$48.40	1/12-2/11 PW Cell phones 12/12-1/11 25 Cell phone pd/court/mifi PW 1/20-2/19 Treasurer Cell phones
Reference Number: 39572 <u>4050194</u> <u>5010196</u>	Utilities Underground Location 5/31/2024 1/31/2025	\$19.95 \$13.20 \$6.75	10 locates May 2024 5 locates Jan 2025
Reference Number: 39573 <u>2025 Feb Judge</u>	Vander Stoep, Blinks, Jones & 2/3/2025	\$1,100.00 \$1,100.00	2025-Feb Judge
Reference Number: 39574 <u>FB91458007251</u>	WA Dept of Transportation 1/31/2025	\$2,681.49 \$2,681.49	2025 Jan Fuel
Reference Number: 39575 <u>12504140</u>	Washington State Patrol 2/4/2025	\$24.00 \$24.00	CPL Background Checks x 2
Reference Number: 39576 <u>022416</u>	Winlock Auto Supply 1/30/2025	\$320.61 \$320.61	06 chevy/ o8 dodge oil /filters
Reference Number: EFT*20250201 <u>0701862174</u>	US Cellular 1/2/2025	\$56.13 \$56.13	Mayor Cell 1/2-2/1 2025
Reference Number: EFT*20250202 <u>NV0000126 Briem</u>	Dept of Licensing Firearms Des 1/28/2025	\$54.00 \$18.00	NV0000126 Briem

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
<u>NV0000126 Gilligan</u>	1/28/2025	\$18.00	NV0000126 Gilligan
<u>NV0000126 Kim</u>	1/28/2025	\$18.00	NV0000126 Kim
Reference Number: EFT*20250203 <u>3636-2025_1</u>	Invoice Cloud Inc 1/31/2025	\$198.75 \$198.75	2025 jan Paperless utility
Reference Number: EFT*20250204 <u>138396701-0011314</u>	WAVE 2/1/2025	\$112.10 \$112.10	2025 WAVE Internet 2/1-2/28
Reference Number: EFT*20250205 <u>138396801-0011314</u>	WAVE 2/1/2025	\$112.10 \$112.10	2025- WAVE Phone PD 2/1-2/28
Reference Number: EFT*20250206 <u>138091001-0011314</u>	WAVE 2/1/2025	\$112.10 \$112.10	Mayme 2/1-2/28 2025 cameras
Reference Number: EFT*20250207 <u>03278701-0011302</u>	WAVE 1/26/2025	\$98.43 \$98.43	2025- WAVE Phone & Internet PW 1/23-2/
Reference Number: EFT*20250208 <u>2025-Feb Well Telemetry</u>	Centurylink 1/21/2025	\$56.37 \$56.37	2025-Feb Well Telemetry 206T21
Reference Number: EFT*20250209 <u>Aflac - 15452</u>	AFLAC Remittance Processing 1/16/2025	\$919.57 \$32.36	
<u>Aflac - 15456</u>	1/16/2025	\$60.71	
<u>Aflac - 15460</u>	1/16/2025	\$28.47	
<u>Aflac - 15468</u>	2/3/2025	\$32.37	
<u>Aflac - 15473</u>	2/3/2025	\$60.71	
<u>Aflac - 15477</u>	2/3/2025	\$28.47	
<u>Aflac Disability - 15456</u>	1/16/2025	\$47.84	
<u>Aflac Disability - 15457</u>	1/16/2025	\$63.44	
<u>Aflac Disability - 15458</u>	1/16/2025	\$68.54	
<u>Aflac Disability - 15460</u>	1/16/2025	\$62.73	
<u>Aflac Disability - 15464</u>	1/16/2025	\$95.68	
<u>Aflac Disability - 15473</u>	2/3/2025	\$47.84	

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Reference	Date	Amount	Notes
<u>Aflac Disability - 15474</u>	2/3/2025	\$63.44	
<u>Aflac Disability - 15475</u>	2/3/2025	\$68.55	
<u>Aflac Disability - 15477</u>	2/3/2025	\$62.74	
<u>Aflac Disability - 15481</u>	2/3/2025	\$95.68	
Reference Number: EFT*20250210	Vimly Benefit Solutions, Inc	\$2,124.26	
<u>Medical/Dental - 15473</u>	2/3/2025	\$1,036.38	
<u>Medical/Dental - 15475</u>	2/3/2025	\$1,087.88	
Reference Number: EFT*20250211	Washington Teamsters Welfare	\$21,351.80	
<u>Medical /Dental/Vision - 15466</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15467</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15468</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15469</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15470</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15472</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15473</u>	2/3/2025	\$17.10	
<u>Medical /Dental/Vision - 15474</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15475</u>	2/3/2025	\$17.10	
<u>Medical /Dental/Vision - 15477</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15478</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15479</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15480</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15481</u>	2/3/2025	\$1,455.20	
<u>Medical /Dental/Vision - 15482</u>	2/3/2025	\$1,455.20	
<u>Medical Dental Vision - 15450</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15451</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15452</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15453</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15454</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15455</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15460</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15461</u>	1/16/2025	\$100.00	

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
<u>Medical Dental Vision - 15462</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15463</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15464</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15465</u>	1/16/2025	\$100.00	
<u>Medical Dental Vision - 15466</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15467</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15468</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15469</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15470</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15472</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15477</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15478</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15479</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15480</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15481</u>	2/3/2025	\$100.00	
<u>Medical Dental Vision - 15482</u>	2/3/2025	\$100.00	
Reference Number: EFT*20250212	Nationwide Retirement Solution	\$8,242.42	
<u>Deferred Comp - 15451</u>	1/16/2025	\$300.00	
<u>Deferred Comp - 15452</u>	1/16/2025	\$150.00	
<u>Deferred Comp - 15454</u>	1/16/2025	\$100.00	
<u>Deferred Comp - 15455</u>	1/16/2025	\$100.00	
<u>Deferred Comp - 15456</u>	1/16/2025	\$400.00	
<u>Deferred Comp - 15457</u>	1/16/2025	\$75.00	
<u>Deferred Comp - 15458</u>	1/16/2025	\$300.00	
<u>Deferred Comp - 15460</u>	1/16/2025	\$150.00	
<u>Deferred Comp - 15461</u>	1/16/2025	\$300.00	
<u>Deferred Comp - 15462</u>	1/16/2025	\$307.74	
<u>Deferred Comp - 15463</u>	1/16/2025	\$100.00	
<u>Deferred Comp - 15464</u>	1/16/2025	\$150.00	
<u>Deferred Comp - 15465</u>	1/16/2025	\$150.00	
<u>Deferred Comp - 15467</u>	2/3/2025	\$300.00	

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
<u>Deferred Comp - 15468</u>	2/3/2025	\$150.00	
<u>Deferred Comp - 15470</u>	2/3/2025	\$100.00	
<u>Deferred Comp - 15472</u>	2/3/2025	\$100.00	
<u>Deferred Comp - 15473</u>	2/3/2025	\$400.00	
<u>Deferred Comp - 15474</u>	2/3/2025	\$75.00	
<u>Deferred Comp - 15475</u>	2/3/2025	\$300.00	
<u>Deferred Comp - 15477</u>	2/3/2025	\$150.00	
<u>Deferred Comp - 15478</u>	2/3/2025	\$300.00	
<u>Deferred Comp - 15479</u>	2/3/2025	\$307.74	
<u>Deferred Comp - 15481</u>	2/3/2025	\$150.00	
<u>Deferred Comp - 15482</u>	2/3/2025	\$150.00	
<u>Deferred Comp Match - 15467</u>	2/3/2025	\$300.00	
<u>Deferred Comp Match - 15468</u>	2/3/2025	\$150.00	
<u>Deferred Comp Match - 15470</u>	2/3/2025	\$100.00	
<u>Deferred Comp Match - 15472</u>	2/3/2025	\$100.00	
<u>Deferred Comp Match - 15473</u>	2/3/2025	\$701.72	
<u>Deferred Comp Match - 15474</u>	2/3/2025	\$75.00	
<u>Deferred Comp Match - 15475</u>	2/3/2025	\$650.22	
<u>Deferred Comp Match - 15477</u>	2/3/2025	\$150.00	
<u>Deferred Comp Match - 15478</u>	2/3/2025	\$300.00	
<u>Deferred Comp Match - 15479</u>	2/3/2025	\$300.00	
<u>Deferred Comp Match - 15480</u>	2/3/2025	\$100.00	
<u>Deferred Comp Match - 15481</u>	2/3/2025	\$150.00	
<u>Deferred Comp Match - 15482</u>	2/3/2025	\$150.00	
<u>Fix Godbey Def Comp</u>	2/6/2025	(\$50.00)	
Reference Number: EFT*20250213	Dept of Treasury Internal Rever	\$7,792.42	
<u>Federal Income Tax - 15466</u>	2/3/2025	\$445.66	
<u>Federal Income Tax - 15467</u>	2/3/2025	\$213.69	
<u>Federal Income Tax - 15468</u>	2/3/2025	\$725.29	
<u>Federal Income Tax - 15469</u>	2/3/2025	\$553.42	
<u>Federal Income Tax - 15470</u>	2/3/2025	\$401.29	

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
<u>Federal Income Tax - 15471</u>	2/3/2025	\$0.00	
<u>Federal Income Tax - 15472</u>	2/3/2025	\$394.41	
<u>Federal Income Tax - 15473</u>	2/3/2025	\$393.55	
<u>Federal Income Tax - 15474</u>	2/3/2025	\$380.37	
<u>Federal Income Tax - 15475</u>	2/3/2025	\$512.88	
<u>Federal Income Tax - 15476</u>	2/3/2025	\$0.00	
<u>Federal Income Tax - 15477</u>	2/3/2025	\$373.26	
<u>Federal Income Tax - 15478</u>	2/3/2025	\$167.61	
<u>Federal Income Tax - 15479</u>	2/3/2025	\$269.32	
<u>Federal Income Tax - 15480</u>	2/3/2025	\$322.87	
<u>Federal Income Tax - 15481</u>	2/3/2025	\$728.51	
<u>Federal Income Tax - 15482</u>	2/3/2025	\$181.39	
<u>Medicare - 15466</u>	2/3/2025	\$48.66	
<u>Medicare - 15466 (2)</u>	2/3/2025	\$48.66	
<u>Medicare - 15467</u>	2/3/2025	\$46.95	
<u>Medicare - 15467 (2)</u>	2/3/2025	\$46.95	
<u>Medicare - 15468</u>	2/3/2025	\$72.33	
<u>Medicare - 15468 (2)</u>	2/3/2025	\$72.33	
<u>Medicare - 15469</u>	2/3/2025	\$55.76	
<u>Medicare - 15469 (2)</u>	2/3/2025	\$55.76	
<u>Medicare - 15470</u>	2/3/2025	\$47.18	
<u>Medicare - 15470 (2)</u>	2/3/2025	\$47.18	
<u>Medicare - 15471</u>	2/3/2025	\$14.50	
<u>Medicare - 15471 (2)</u>	2/3/2025	\$14.50	
<u>Medicare - 15472</u>	2/3/2025	\$46.73	
<u>Medicare - 15472 (2)</u>	2/3/2025	\$46.73	
<u>Medicare - 15473</u>	2/3/2025	\$54.89	
<u>Medicare - 15473 (2)</u>	2/3/2025	\$54.89	
<u>Medicare - 15474</u>	2/3/2025	\$43.99	
<u>Medicare - 15474 (2)</u>	2/3/2025	\$43.99	
<u>Medicare - 15475</u>	2/3/2025	\$55.99	
<u>Medicare - 15475 (2)</u>	2/3/2025	\$55.99	

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
<u>Medicare - 15476</u>	2/3/2025	\$16.77	
<u>Medicare - 15476 (2)</u>	2/3/2025	\$16.77	
<u>Medicare - 15477</u>	2/3/2025	\$46.47	
<u>Medicare - 15477 (2)</u>	2/3/2025	\$46.47	
<u>Medicare - 15478</u>	2/3/2025	\$43.98	
<u>Medicare - 15478 (2)</u>	2/3/2025	\$43.98	
<u>Medicare - 15479</u>	2/3/2025	\$47.30	
<u>Medicare - 15479 (2)</u>	2/3/2025	\$47.30	
<u>Medicare - 15480</u>	2/3/2025	\$53.20	
<u>Medicare - 15480 (2)</u>	2/3/2025	\$53.20	
<u>Medicare - 15481</u>	2/3/2025	\$69.47	
<u>Medicare - 15481 (2)</u>	2/3/2025	\$69.47	
<u>Medicare - 15482</u>	2/3/2025	\$38.28	
<u>Medicare - 15482 (2)</u>	2/3/2025	\$38.28	
<u>Social Security Tax - 15471</u>	2/3/2025	\$62.00	
<u>Social Security Tax - 15471 (2)</u>	2/3/2025	\$62.00	
Reference Number: EFT*20250214	Dept of Retirement Systems	\$8,110.88	
<u>Emp Rtmt - 15466</u>	2/3/2025	\$178.52	
<u>Emp Rtmt - 15467</u>	2/3/2025	\$295.00	
<u>Emp Rtmt - 15468</u>	2/3/2025	\$264.04	
<u>Emp Rtmt - 15469</u>	2/3/2025	\$201.25	
<u>Emp Rtmt - 15470</u>	2/3/2025	\$171.12	
<u>Emp Rtmt - 15472</u>	2/3/2025	\$171.12	
<u>Emp Rtmt - 15473</u>	2/3/2025	\$344.86	
<u>Emp Rtmt - 15474</u>	2/3/2025	\$276.39	
<u>Emp Rtmt - 15475</u>	2/3/2025	\$351.75	
<u>Emp Rtmt - 15476</u>	2/3/2025	\$105.38	
<u>Emp Rtmt - 15477</u>	2/3/2025	\$291.98	
<u>Emp Rtmt - 15478</u>	2/3/2025	\$276.33	
<u>Emp Rtmt - 15479</u>	2/3/2025	\$297.18	
<u>Emp Rtmt - 15480</u>	2/3/2025	\$334.25	

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
<u>Emp Rtmt - 15481</u>	2/3/2025	\$436.49	
<u>Emp Rtmt - 15482</u>	2/3/2025	\$240.51	
<u>Taxable Retirement - 15466</u>	2/3/2025	\$286.24	
<u>Taxable Retirement - 15467</u>	2/3/2025	\$205.95	
<u>Taxable Retirement - 15468</u>	2/3/2025	\$423.35	
<u>Taxable Retirement - 15469</u>	2/3/2025	\$322.68	
<u>Taxable Retirement - 15470</u>	2/3/2025	\$274.36	
<u>Taxable Retirement - 15472</u>	2/3/2025	\$274.36	
<u>Taxable Retirement - 15473</u>	2/3/2025	\$240.76	
<u>Taxable Retirement - 15474</u>	2/3/2025	\$192.95	
<u>Taxable Retirement - 15475</u>	2/3/2025	\$270.28	
<u>Taxable Retirement - 15476</u>	2/3/2025	\$73.57	
<u>Taxable Retirement - 15477</u>	2/3/2025	\$203.84	
<u>Taxable Retirement - 15478</u>	2/3/2025	\$192.91	
<u>Taxable Retirement - 15479</u>	2/3/2025	\$207.47	
<u>Taxable Retirement - 15480</u>	2/3/2025	\$233.35	
<u>Taxable Retirement - 15481</u>	2/3/2025	\$304.73	
<u>Taxable Retirement - 15482</u>	2/3/2025	\$167.91	
Reference Number: Jan 16-31, 2025	Payroll Vendor	\$38,937.12	
<u>ACH Pay - 15466</u>	2/3/2025	\$2,404.32	
<u>ACH Pay - 15467</u>	2/3/2025	\$2,268.97	
<u>ACH Pay - 15468</u>	2/3/2025	\$3,363.77	
<u>ACH Pay - 15469</u>	2/3/2025	\$2,687.02	
<u>ACH Pay - 15470</u>	2/3/2025	\$2,225.15	
<u>ACH Pay - 15471</u>	2/3/2025	\$910.48	
<u>ACH Pay - 15472</u>	2/3/2025	\$2,197.98	
<u>ACH Pay - 15473</u>	2/3/2025	\$2,531.64	
<u>ACH Pay - 15474</u>	2/3/2025	\$2,184.49	
<u>ACH Pay - 15475</u>	2/3/2025	\$2,621.28	
<u>ACH Pay - 15476</u>	2/3/2025	\$1,005.70	
<u>ACH Pay - 15477</u>	2/3/2025	\$2,141.16	

February 2025 1st Council Meeting

Reference	Date	Amount	Notes
<u>ACH Pay - 15478</u>	2/3/2025	\$2,144.81	
<u>ACH Pay - 15479</u>	2/3/2025	\$2,240.85	
<u>ACH Pay - 15480</u>	2/3/2025	\$2,867.53	
<u>ACH Pay - 15481</u>	2/3/2025	\$3,214.75	
<u>ACH Pay - 15482</u>	2/3/2025	\$1,927.22	
Total		\$212,531.23	

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	44	25	123,191.28	39551-39576
Payroll Vendors	1	1	1,061.50	39550
Electronic Payments	8	8	799.98	EFT*20250201-08
Electronic Payroll	6	6	48,541.35	EFT*20250209-14
ACH Direct Deposit	17	17	38,937.12	Payroll 16-31, 2025
Total Vouchers	76	57	212,531.23	

WE, THE FOLLOWING SIGNEES, APPROVE THE VOUCHERS FOR PAYMENT:

MAYOR: _____

TREASURER: _____

COUNCILOR #1: _____

COUNCILOR #2: _____

COUNCILOR #3: _____

COUNCILOR #4: _____

COUNCILOR #5: _____

Police Department - John Brockmueller _____

Public Works/Community Development - Bryan Morris _____

Court- Lacie Dewitt _____

City Clerk - Rachele Denham: _____

DATED THIS _DAY OF _____, 2025

RESOLUTION NO. 25-02-157

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, DECLARING CERTAIN PROPERTY TO BE SURPLUS TO THE NEEDS OF THE CITY AND DIRECTING THE DISPOSAL OF SUCH PROPERTY

WHEREAS, the city of Napavine, Washington, is authorized pursuant to RCW 35A.79.010, to dispose of property owned by the city by sale; and

WHEREAS, the City Council of the City of Napavine, Washington, considers the below described items of personal property owned by the city to be surplus to the city's needs; and

WHEREAS, the City Council of the City of Napavine, Washington, considers the sale of the below described items of personal property to be in the best interest of the citizens and patrons of the city,

NOW, THEREFORE, BE IT RESOLVED THAT THE City Council of the City of Napavine, Washington, does declare the following described items of personal property, surplus to the needs of the city:

- 2000 STRG STREET SWEEPER (VIN# 49H6WFAA0YHF84336) estimated value \$5,000.00.

IT IS FURTHER RESOLVED that by this resolution the above items may be disposed of in a commercially reasonable way to wit; auction, public sale, sealed bid, transfer or sale to a Governmental Agency.

IT IS FURTHER RESOLVED that Michelle Whitten, Treasurer, is designated as the city's designee to determine the method of sale to be utilized by the city.

PASSED BY MAJORITY of the City Council of the City of Napavine, Washington, this 11th day of February 2025.

Shawn O'Neill, Mayor

Attest:

Rachelle Denham, Clerk

Approved as to form:

City Attorney, James M. B. Buzzard WBA #33555

To: Mayor and City Council
From: Bryan Morris, PW/CD Director
RE: Staff Report for Council Meeting, February 11th, 2025

- **Planning Commission Meeting Minutes**

- Planning Commission Regular Meeting Minutes – January 21st, 2025

- **Project Updates**

- Scots Industries – Stabilizing soils for winter and containing stormwater runoff. Waiting for final submittal on water system upgrade for the Birch Avenue Booster Station.
- Cell tower on city property – Applicant provided contract back to city for additional review.
- Rush Road STIP – Consultant contracts have been signed and a letter to proceed has been issued. The surveyors have started. The city was awarded a grant through TIB for 13% contribution for the project.
- Woodard Road – City provided the applicant with a "timeline" letter on January 28th, reminding the applicant that the city still needs them to address the school comments before we can draft/issue a staff report and set a public hearing. The timeline provided showed the public hearing no later than March 24th, but that is contingent on the applicant providing the city with the required information in a timely manner.
- 2nd Ave SE Overlay Project – Job complete other than the 5% retainage fee.
- Walsh Trucking Binding Site Plan – Consultant should be drafting staff report to present to the Planning Commission.
- Jefferson Station – Design plans at 90%. The Public Works Director has sent the designers a staff report on final changes for the 100% complete.
- Water – Recently collected PFAS samples from well 4 & 5 to confirm there is still no PFAS in those wells. Great News! Those samples results came back and Well 4 & 5 came back non-detected for PFAS! Grant was submitted to DOH on 1/7/2025. Well 2 and Well 3 have been severed from distribution.



NAPAVINE PLANNING COMMISSION MINUTES
January 21, 2025 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PLEDGE OF ALLEGIANCE:

INVOCATION: Invocation was led by **Director Morris**.

CALL TO ORDER:

Commissioner Haberstroh opened the regular Planning Commission meeting to order at 6:00 PM

ROLL CALL:

Planning Commission present: **Arnold Haberstroh, Amy Morris, Kacey Torgerson, and Amy Hollinger**
Commissioner Hollinger motioned to excuse Deborah Graham, seconded by Commissioner Torgerson. Vote on motion 3 ayes 0 nay.

APPROVAL OF AGENDA – As presented:

Commissioner Hollinger motioned to approve the agenda as presented, seconded by Commissioner Torgerson. Vote on motion 3 ayes, 0 nay.

APPROVAL OF MINUTES:

Commissioner Torgerson motioned to approve the December 16, 2024, workshop and regular meeting minutes, seconded by Commissioner Hollinger. Vote on motion 3 ayes and 0 nay.

OLD BUSINESS:

1. Comp Plan Update – Climate Vulnerability Assessment

Director Morris explained to the Planning Commission how it is a requirement of the comp plan.

Commissioner Morris motioned to approve the Comp Plan Update - Climate Vulnerability Assessment as presented, seconded by Commissioner Hollinger. Vote on motion 3 ayes, 0 nay.

GOOD OF THE ORDER:

Director Morris stated that we are approaching a crazy month. Walsh Project will be coming up soon for a public hearing, if any questions to reach out to him. Tiger Meadows should have a file soon that will be recorded at the county for the new school. The council will need Planning Commission guidance and suggestions on these projects. Also spoke on Creekside Development on Rush Road.

ADJOURNMENT 6:15 pm

Commissioner Morris motioned to adjourn, seconded by **Commissioner Hollinger. Vote 3 ayes, 0 nay.**

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <https://fccdl.in/LRvGMu6xUu>.

Respectfully submitted,

Bryan Morris, Community Development/Public Works Director

Planning Commission Chairperson



Clerk's Office
407 Birch Ave SW, P. O. Box 810
Napavine, WA 98565
Phone: (360) 262-3547
www.cityofnapavine.com

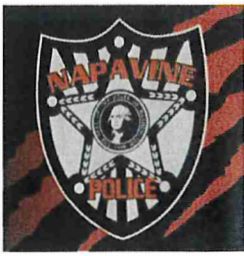
To: Mayor and City Council

From: Rachelle Denham, City Clerk

RE: Clerk's Report for Council Meeting, February 11, 2025

Utility Billing Information

- Feb billing cycle the City billed out a total of \$223,449.79 in water and sewer.
 - Receipted in from billing as of 2/7/2025 - \$44,860.08
 - Total of 319 badger meters in the ground up from 310 last reporting.
 - 48 EyeOnWater app users, up 2 from last reporting.
 - YTD collected from Park Reservations - \$1,650.00 – no change since last reporting
 - Senior Discount Renewals received for 2025 is 17.
 - Temp Non-Use Renewals received for 2025 are currently at 27.
 - 2025 Dog License renewals 102 (2024 dog count 134)
-
- Just a reminder that the city hall hours on Friday have changed and close at noon, effective February 2025!



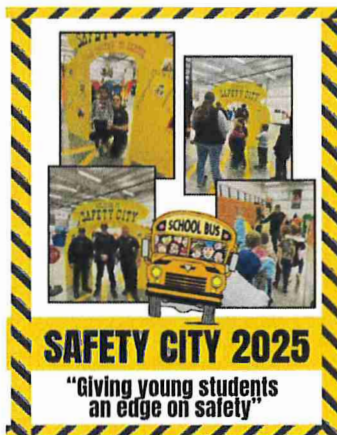
NAPAVINE POLICE DEPARTMENT

COUNCIL 2/11/2025 STAFF REPORT

- The monthly call totals for January are included in your packet.
- Our department participated in the annual Safety City held at Ritchie Bros. The Napavine School District sent 120 students from mixed grade levels and we were pleased to be a part of this safety education awareness event.
- The White Charger sold at Mercury Auctions for \$5,000. The city received the funds in January for the sale.

Sincerely yours,

John Brockmueller
Chief of Police



jbrockmueller@cityofnapavine.com
jgodbey@cityofnapavine.com

PO Box 179 / 407 SW Birch Ave
Napavine, WA 98565
PH 360-262-9888 / FX 360-262-9885

**Napavine Police Department
Monthly Call Activity Report**

#	Type of Call
1	Abandoned/Disabled Vehicles
5	Accidents
4	Agency/Dept. Assists
	Alarms
4	Animals
	Arson
3	Assault Offenses
5	ATC (Attempt to Contact)
1	ATL (Attempt to Locate)
	Bad Checks
1	Burglary
1	Child Abuse/Neglect
	Child Molestation/Rape/Comm
1	Civil/Public
	Death Investigations
2	Disorderly Conduct
5	Disputes
4	Drugs/Paraphernilia Violations
	DUI
1	Eluding
2	Fire Call
1	Firearms
	Fireworks
	Forgery
1	Fraud/Scam/Counterfeit/Ident Theft
2	Harrassment
	Homicide
	Illegal Burn
7	Information/General
	Juvenile
	Kidnapping/Abduction
	Littering
	Lost/Missing/Found Persons

#	Type of Call
1	Malicious Mischief
	MIP/Furninshing Liquor Mino
1	Noise
	Overdose
4	Property/Lost/Found/Recovered
	Rescue-Minor/Major
	Robbery
	Runaway
	Sex Offenses/Pornography
	Shoplifting
	Suicide/Threats/Attempts
1	Shooting/Weapons/Explosives/Hazard
3	Suspicious Circumstances
2	Suspicious Person/Vehicle
8	Traffic - Criminal
23	Traffic - Infractions
7	Traffic - Other/Hazards/Patrol
3	Tresspassing
1	Thefts/Larceny
	Thefts (Motor Vehicle)/tmvwp/recstveh
	Vandalism
	Vehicular Assault
	Vehicle Prowl
1	Violation City Ordinance/Nuisance
2	Violation of Protection/Harrass Ord
1	Warrants/Wanted Person
	Welfare Checks
1	911 Hang Up
1	Hit & Run Accident
15	Security Check- Business/Residential
	Community Event
	Unlawful Imprisonment

126

JANUARY MONTHLY TOTAL

126

YEAR TO DATE 2025

(As of the end of January 2025)