

- R. The majority of the recreational vehicle sites must be full hook up sites. (water, sewer and electrical)
- S. Park must have sewer dump station available.
- T. Park must have on site management at all times.
- U. Park must allow police access at all times.

**Executive Assistant Katie Williams** stated she would try to find a few examples of current existing codes from other cities to make sure there isn't anything that hasn't been covered.

**ADJOURNMENT** 6:58 pm

**Commissioner Morris** motioned to adjourn, seconded by **Commissioner Hollinger**. Vote 3 aye, 0 nay.

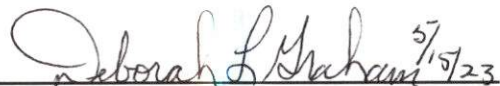
*These minutes are not verbatim. If so desired, a recording of this meeting is available online at*

*<https://fccdl.in/mUvtwHiNvx>.*

Respectfully submitted,



Bryan Morris, Community Development/Public Works Director



Planning Commission Chairperson



**NAPAVINE PLANNING COMMISSION MINUTES**  
**May 1, 2023 6:00 P.M.**  
**Napavine City Hall, 407 Birch Ave SW, Napavine, WA**

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**PLEDGE OF ALLEGIANCE:**

**INVOCATION:** Invocation was led by Commissioner Morris.

**CALL TO ORDER:**

**Commissioner Graham** opened the regular Planning Commission meeting to order at 6:00 PM

**ROLL CALL:**

Planning Commission present: **Commissioner Graham, Commissioner Morris, and Commissioner Hollinger.**  
**Commissioner Collins** communicated that he will be late. **Commissioner Morris** motioned to excuse **Commissioner Haberstroh, seconded by Commissioner Hollinger. Vote on Motion 3 aye, 0 nay.**  
(**Commissioner Collins** had an emergency and did not attend the meeting)

**APPROVAL OF AGENDA – As presented:**

**Commissioner Hollinger** motioned to approve the agenda as presented, seconded by **Commissioner Morris. Vote on motion 3 aye, 0 nay.**

**APPROVAL OF MINUTES:**

**Commissioner Morris** motioned to approve minutes from the Planning Commission Meeting on April 17, 2023, seconded by **Commissioner Hollinger. Vote on motion 3 aye and 0 nay.**

**OLD BUSINESS:**

1) **Review NMC 13.02.040 Developer connection fee/capacity charge payment.**

**Director Morris** stated that the ordinance was changed per the Planning Commission's request.

**Commissioner Morris** motioned to send the draft ordinance to the City Council, seconded by **Commissioner Hollinger. Vote on motion 3 aye and 0 nay.**

**NEW BUSINESS:**

1) **Permitting Process Code Example**

**Director Morris** explained to the Planning Commission that the current code doesn't provide a detailed process for the developer/permittees. This will provide the applicants with a clear understanding of timelines and the process of permits/land use.

**Commissioner Hollinger** motioned to send the draft ordinance to City Council, seconded by **Commissioner Morris. Vote on motion 3 aye and 0 nay.**

**CONSIDERATION:**

2) **Review Chapter 17.44.070 – Standards for recreational vehicle parks**

**Director Morris** and **Planning Commission** discussed and changed the items below of the current code.

- D. There shall be a minimum of ~~ten~~ **fifteen** feet of separation maintained between all recreational vehicle pads.
- I. Access to the site shall be over a ~~county or state maintained~~ **City of Napavine** road improved to county standards as determined by the department of public works and transportation.
- J. Pedestrian walkways shall be provided to the service building(s), recreational activities and adjacent public street(s). Walkways shall be of a hard, durable, all-weather surface and a minimum width of ~~four~~ **five** feet.

Add the below items Q-U.

- Q. Manufactured recreational vehicles only, No alterations, No tarps, No temporary or permanent additions.