



**NAPAVINE PLANNING COMMISSION MINUTES**  
**September 3, 2024 6:00 P.M.**  
**Napavine City Hall, 407 Birch Ave SW, Napavine, WA**

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**PLEDGE OF ALLEGIANCE:**

**INVOCATION:** Invocation was led by Director Morris.

**CALL TO ORDER:**

Commissioner Haberstroh opened the regular Planning Commission meeting to order at 6:00 PM

**ROLL CALL:**

Planning Commission present: Commissioner Haberstroh, Commissioner Hollinger, Commissioner Torgerson, and Commissioner Morris. Commissioner Morris motioned to excuse Commissioner Graham, seconded by Commissioner Hollinger. Vote on Motion 3 aye, 0 nay.

**APPROVAL OF AGENDA – As presented:**

Commissioner Hollinger motioned to approve the agenda as presented, seconded by Commissioner Torgerson. Vote on motion 3 aye, 0 nay.

**APPROVAL OF MINUTES:**

Commissioner Hollinger motioned to approve minutes from the Planning Commission meeting on August 19, 2024, seconded by Commissioner Torgerson. Vote on motion 3 aye and 0 nay.

**OLD BUSINESS:**

1. Napavine Development Code – Chapter 16.05 Definitions – Final Version for Approval  
Commissioner Morris motioned to approve Napavine Development Code – Chapter 16.05 Definitions and forward it on to city council, seconded by Commissioner Torgerson. Vote on motion 3 ayes 0 nay.

**NEW BUSINESS:**

1. Napavine Development Code – Chapter 16.02 General Provisions

Commissioner Torgerson motioned to approve Napavine Development Code Chapter 16.02 General Provisions and forward it on to city council, seconded by Commissioner Morris. Vote on motion 3 ayes 0 nay.

2. Napavine Development Code – Chapter 16.03 Administration

Commissioner Haberstroh had questions regarding the hearing examiner. Director Morris explained that the mayor has a resolution that has Planning Commission acting as the hearing examiner, but once we reach the 2500 population, we will have no choice but to use the hearing examiner. We are fixing the codes to transition to that when the time comes.

Commissioner Hollinger motioned to approve Napavine Development Code Chapter 16.03 Administration and forward it on to city council, seconded by Commissioner Torgerson. Vote on motion 3 ayes 0 nay.

**CITIZEN COMMENT:**

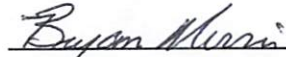
Director Morris informed the Planning Commission that they will have a Public Hearing in front of Planning Commission in the month of October. Discussion on when the October Planning Commission meetings are, Executive Assistant Katie Williams verified it is October 7<sup>th</sup> and October 21<sup>st</sup>.

**ADJOURNMENT** 6:27 pm

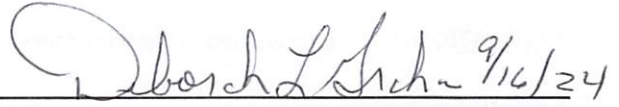
Commissioner Morris motioned to adjourn, seconded by Commissioner Hollinger. Vote 3 aye, 0 nay.

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <https://fccdl.in/3zdUSWLI1u>.

Respectfully submitted,



Bryan Morris, Community Development/Public Works Director

 9/16/24

Planning Commission Chairperson