



NAPAVINE PLANNING COMMISSION MINUTES
September 16, 2024 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PLEDGE OF ALLEGIANCE:

INVOCATION: Invocation was led by Director Morris.

CALL TO ORDER:

Commissioner Haberstroh opened the regular Planning Commission meeting to order at 6:00 PM

ROLL CALL:

Planning Commission present: Commissioner Graham, Commissioner Hollinger, Commissioner Torgerson, and Commissioner Morris. Commissioner Morris motioned to excuse Commissioner Haberstroh seconded by Commissioner Hollinger. Vote on Motion 3 aye, 0 nay.

APPROVAL OF AGENDA – As presented:

Commissioner Torgerson motioned to approve the agenda as presented, seconded by Commissioner Hollinger. Vote on motion 3 aye, 0 nay.

APPROVAL OF MINUTES:

Commissioner Hollinger motioned to approve minutes from the Planning Commission meeting on September 3, 2024, seconded by Commissioner Torgerson. Vote on motion 3 aye and 0 nay.

NEW BUSINESS:

1. Napavine Development Code – Sign Code Definitions

The Planning Commission reviewed the definitions presented. A summary is below.

1. Abandoned Sign – Option 1 – Motions 1. Hollinger, 2. Morris – 3 Ayes
2. Area of Sign – As Is - Motions 1. Morris, 2. Torgerson – 3 Ayes
3. Banner / Banner Sign – Option 2 – Motions 1. Hollinger, 2. Torgerson – 3 Ayes
4. Billboard – Combine both – Motions 1. Hollinger, 2. Morris – 3 Ayes
5. Copy – Option 2 – Motion 1. Hollinger, 2. Torgerson – 3 Ayes
6. Directory Sign – Option 2 – Motion 1. Morris, 2. Hollinger – 3 Ayes
7. Face of sign – Keep – Motion 1. Torgerson, 2. Morris – 3 Ayes
8. Freestanding Sign – Option 1 – Motion 1. Hollinger, 2. Morris – 3 Ayes
9. Frontage – Option 2 – Motion 1. Morris, 2. Torgerson – 3 Ayes
10. Governmental sign – Option 2 – Motion 1. Hollinger, 2. Torgerson – 3 Ayes
11. Height of sign – Option 2 with changes – Motion 1. Torgerson, 2. Hollinger – 3 Ayes
12. Illuminated Sign – Option 1 – Motion 1. Hollinger, 2. Torgerson – 3 Ayes
13. Incidental Sign – Option 2 – Motion 1. Torgerson, 2. Hollinger – 3 Ayes
14. Maintain, maintained, or maintaining – Keep – Motion 1. Hollinger, 2. Morris – 3 Ayes
15. Monument Sign – Option 2 – Motion 1. Hollinger, 2. Torgerson – 3 Ayes
16. Obsolete Sign – Option 2 – Motion 1. Hollinger, 2. Morris – 3 Ayes
17. Portable Sign – Option 2 – Motion 1. Torgerson, 2. Morris – 3 Ayes
18. Projecting Sign – Option 2 – Motion 1. Morris, 2. Torgerson – 3 Ayes
19. Sign – Option 2 – Motion 1. Torgerson, 2. Morris – 3 Ayes
20. Sign Area – Keep – Motion 1. Hollinger, 2. Morris – 3 Ayes
21. Sign Face – Keep – Motion 1. Hollinger, 2. Morris – 3 Ayes
22. Temporary Sign – Option 2 – Motion 1. Hollinger, Motion 2. Torgerson – 3 Ayes
23. Time and Temperature Sign – Option 2 – Motion 1. Morris, Motion 2. Hollinger – 3 Ayes
24. Wall Sign – Option 1 – Motion 1. Torgerson, 2. Morris – 3 Ayes

Commissioner Torgerson motioned to approve Napavine Development Code Chapter 16.02 General Provisions and forward it on to city council, seconded by Commissioner Morris. Vote on motion 3 ayes 0 nay.

ADJOURNMENT 6:51 pm

Commissioner Morris motioned to adjourn, seconded by **Commissioner Hollinger**. Vote 3 aye, 0 nay.

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <https://fccdl.in/c9CXHRqH8N>.

Respectfully submitted,



Bryan Morris, Community Development/Public Works Director



Planning Commission Chairperson